
SHERIDAN COLLEGE DEPARTMENT OF MUSIC

Student Handbook

Academic Year 2023-2024

sheridan.edu/music



Sheridan College

Northern Wyoming Community College District

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INTRODUCTION

The Sheridan College Department of Music Student Handbook is distributed to all music majors and faculty at the beginning of each fall semester and is available year-round at sheridan.edu. It highlights college policies and procedures that are particularly relevant to students seeking the Associate of Fine Arts degree in Music and the Certificate of Completion in Music Technology.

MUSIC DEPARTMENT MISSION STATEMENT

The Sheridan College Department of Music provides quality music instruction, numerous performing opportunities, and diverse cultural enrichment for the college populace and the surrounding community.

PROGRAM OUTCOMES

ASSOCIATE OF FINE ARTS DEGREE IN MUSIC OR MUSIC TECHNOLOGY

Graduates of the Music AFA Program will:

- perform varied repertoire associated with the student's primary instrument.
- summarize musical styles, genres, traditions, and major figures from various cultures and historical periods.
- analyze written and aural examples from music literature.
- use basic music technology tools.
- demonstrate competency in basic piano keyboard skills.
- assemble a portfolio for purposes of self-promotion and professional networking.

CERTIFICATE OF COMPLETION IN MUSIC TECHNOLOGY

Graduates of the Music Technology Certificate of Completion Program will be able to:

- operate music technology-related software and hardware.
- apply problem-solving skills to resolve technical or musical challenges.
- design and realize musical compositions and productions.
- collaborate effectively with others in a creative team environment.
- assemble a portfolio for purposes of self-promotion and professional networking.

FACULTY

MARK ELLIOT BERGMAN

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CHRISTIAN ERICKSON

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ROBERT PSURNY

BM, University of Toledo; MM, Ohio University; DMA, Cleveland Institute of Music. Director of Choirs and Vocal Studies. rpsurny@sheridan.edu

ERIC RICHARDS

BS and MM, Duquesne University; DMA, University of Maryland. Director of Bands and Jazz Studies. erichards@sheridan.edu

ADJUNCT FACULTY

Dr. Patrick Brown, saxophone; Martha Castellero, voice; Don Cherni, clarinet; Betsy Edwards, piano; Carly Flaagan, music therapy and music appreciation; McKay Fleck, guitar; Riley Gilkey, guitar and keyboard theory; Dr. Solomia Gorokhivska, violin; Craig Hall, jazz guitar; Jacob Hirschman, music technology; Dr. Marta Howard, viola; Frank Nowell, harpsichord; Loretta Tonak, piano; Larry Shaw, percussion.

SUPPORT STAFF

Megan Boedeker, administrative assistant; Don Cherni, piano technician; Jacob Hirschman, WCA technical director; Loretta Tonak, staff accompanist.

ACADEMIC REQUIREMENTS FOR PROGRAMS OF STUDY

The Sheridan College Music Department offers three programs of study: the Associate of Fine Arts Degree in Music (General Music Emphasis), the Associate of Fine Arts Degree in Music (Music Technology Emphasis), and the Certificate of Completion in Music Technology. Additionally, an option to obtain the Associate of Science Degree in General Studies with an emphasis on music electives is available.

ASSOCIATE OF FINE ARTS DEGREE IN MUSIC

The AFA Degree in Music consists of a two-year curriculum, preparing students to transfer to baccalaureate institutions at junior standing. This degree is for the music major desiring a career in performance or academia. The curriculum focuses on the traditional core training of the conservatory model that includes foundations in music theory, music history, keyboard skills, and performance. The degree consists of a minimum of 60 credit hours as summarized below:

Core Curriculum (36 credit hours)

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|---|--|
| <ul style="list-style-type: none">• MUSC 1030 Written Theory I (3 credit hours)• MUSC 1035 Aural Theory I (1)• MUSC 1040 Written Theory II (3)• MUSC 1045 Aural Theory II (1)• MUSC 1290 Keyboard Theory I (1)• MUSC 1295 Keyboard Theory II (1)• MUSC 1415 Intro to Music Tech (3)• MUSC 2030 Written Theory III (3)• MUSC 2035 Aural Theory III (1)• MUSC 2040 Written Theory IV (3)• MUSC 2045 Aural Theory IV (1)• MUSC 2050 History of Western Music I (3)• MUSC 2055 History of Western Music II (3)• MUSC 2290 Keyboard Theory III (1)• MUSC 2295 Keyboard Theory IV (1)• MUSC 2500 Music Portfolio (2) | <ul style="list-style-type: none">• Cultural Context Elective (choose <i>one</i> course from below)<ul style="list-style-type: none">• MUSC 1425 History of Rock Music (3)• MUSC 1428 History of Jazz (3)• MUSC 2025 Intro to World Music (3)• Professional Exploratory Elective (choose <i>one</i> course from below)<ul style="list-style-type: none">• MUSC 1025 Intro to Music Education (2)• MUSC 1028 Intro to Music Therapy (2)• MUSC 1070 Composition (2)• MUSC 1272 Songwriting (2)• MUSC 2300 Principles of Arranging (2) |
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Convocation Requirement (0 credit hours; continuous registration required for music majors)

This course is a periodically-scheduled recital hour for students and guest performers. In addition to scheduled convocations, students attend selected concerts and other cultural events. Announcements and other pertinent music program business occur during convocation meetings.

Lessons Requirement (4 credit hours minimum required)

All music majors must enroll in one private lesson per semester. 1000-level lessons (MUSC 1130 and above) area for first-year study and 2000-level courses for second-year study. Students may choose to study brass, guitar, organ, percussion, piano, strings, voice, or winds. All private lessons are 1 or 2 credit hours each for a total of 8 credit hours applicable toward the lessons requirement of the AFA in Music.

Ensemble Requirement (4 credit hours)

All music majors must enroll in one ensemble per semester. Students may choose baroque ensemble, chamber choir, chamber music ensemble, chamber orchestra, collegiate chorale, flute choir, guitar ensemble, jazz combo, jazz ensemble, music technology ensemble, percussion ensemble, symphony band, or symphony orchestra. All ensembles are 1 credit hour each for a total of 4 credit hours that are applicable toward the ensemble requirement of an AFA in Music.

Piano Proficiency Exam (0 credit hours)

MUSC 2395 Piano Proficiency Exam is a zero-credit exam administered by a member of the piano faculty, which certifies keyboard competency. Most transfer institutions offering a baccalaureate degree require this type of exam, and completion of the exam is a prerequisite for certain upper-level music courses at some colleges and universities.

Sheridan College music majors should register for the exam during the fourth semester of study and complete the exam toward the end of MUSC 2295 Keyboard Theory IV. Upon successful completion of the exam, a grade of “Satisfactory” will be added to the student’s transcript documenting keyboard competency. There is no limit to the number of times a student can attempt the exam. Failing the exam will result in a grade of “Unsatisfactory,” but will not prevent a student from graduating.

General Education Requirements (16 credit hours)

ENGL 1010 English I (3 credit hours)

Advanced Writing Requirement (3)

Basic Math Requirement (3)

US & WY Constitutions Requirement (3)

Science Requirement (4)

RECOMMENDED COURSE OF STUDY FOR THE ASSOCIATE OF FINE ARTS DEGREE IN MUSIC – 60 CREDIT HOURS

Freshman Year—Fall Semester	Freshman Year—Spring Semester
ENGL 1010 English I (3 credits)	AW 1xxx Advanced Writing Elective (3)
MUSC 0200 Convocation (0)	BM 1xxx Basic Math Elective (3)
MUSC 1030 Written Theory I (3)	MUSC 0200 Convocation (0)
MUSC 1035 Aural Theory I (1)	MUSC 1040 Written Theory II (3)
MUSC 1290 Keyboard Theory I (1)	MUSC 1045 Aural Theory II (1)
MUSC 1415 Introduction to Music Technology (3)	MUSC 1295 Keyboard Theory II (1)
MUSC 1xxx Lesson Elective (1)	MUSC xxxx Professional Exploratory Elective (2)
MUSC 1xxx Ensemble Elective (1)	MUSC 1xxx Lesson Elective (1)
	MUSC 1xxx Ensemble Elective (1)
TOTAL CREDIT HOURS: 13	TOTAL CREDIT HOURS: 15

Sophomore Year—Fall Semester	Sophomore Year—Spring Semester
CNST 1xxx US & WY Constitutions (3)	MUSC 0200 Convocation (0)
MUSC 0200 Convocation (0)	MUSC 2040 Written Theory IV (3)
MUSC 2030 Written Theory III (3)	MUSC 2045 Aural Theory IV (1)
MUSC 2035 Aural Theory III (1)	MUSC 2055 History of Western Music II (3)
MUSC 2050 History of Western Music I (3)	MUSC 2295 Keyboard Theory IV (1)
MUSC 2290 Keyboard Theory III (1)	MUSC 2395 Piano Proficiency Exam (0)
MUSC 2xxx Lesson Elective II (1)	MUSC 2500 Music Portfolio (2)
MUSC 1xxx Ensemble Elective (1)	MUSC 2xxx Lesson Elective II (1)
MUSC xxxx Cultural Context Elective (3)	MUSC 1xxx Ensemble Elective (1)
	SCI 1xxx Science Elective (4)
TOTAL CREDIT HOURS: 16	TOTAL CREDIT HOURS: 16

ASSOCIATE OF FINE ARTS DEGREE IN MUSIC TECHNOLOGY

The AFA Degree in Music (Music Technology Emphasis) combines the curriculum of the Music Technology Certificate of Completion, a traditional minor in music, and other music technology-related courses. This degree is for the music student who wishes to transfer to a traditional four-year music program, or to a professional trade school. The curriculum focuses on recording arts, digital audio production and editing, music engraving, and self-promotion. Performance, music notation literacy, ear training, keyboard skills, and music history are also explored. The degree consists of a minimum of 60 credit hours as summarized below:

Core Curriculum (36 credit hours)

<ul style="list-style-type: none">• ELEC 0000 Elective (2 credit hours)• Creative Elective:<ul style="list-style-type: none">• MUSC 1070 Composition (2)<i>or</i>• MUSC 1272 Songwriting (2)• MUSC 1030 Written Theory I (3)• MUSC 1035 Aural Theory I (1)• MUSC 1040 Written Theory II (3)• MUSC 1045 Aural Theory II (1)• MUSC 1290 Keyboard Theory I (1)• MUSC 1295 Keyboard Theory II (1)• MUSC 1415 Intro to Music Tech (3)• MUSC 2050 History of Western Music I (3)• MUSC 2055 History of Western Music II (3)• MUSC 2410 Tech. for Live Sound (2)• MUSC 2430 Intermediate Music Technology (3)• MUSC 2445 Topics in Music Tech (1)• MUSC 2500 Music Portfolio (2)	<ul style="list-style-type: none">• Cultural Context Elective (3 credits from any course below)<ul style="list-style-type: none">• MUSC 1425 History of Rock Music• MUSC 1428 History of Jazz• MUSC 2025 Intro to World Music• Professional Exploratory Elective (choose <i>one</i> course from below)<ul style="list-style-type: none">• MUSC 1025 Intro to Music Education (2)• MUSC 1028 Intro to Music Therapy (2)• MUSC 1070 Composition (2)• MUSC 1272 Songwriting (2)• MUSC 2300 Principles of Arranging (2)
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Convocation Requirement (0 credit hours; continuous registration required for music majors)

This course is a periodically-scheduled recital hour for students and guest performers. In addition to scheduled convocations, students attend selected concerts and other cultural events. Announcements and other pertinent music program business occur during convocation meetings.

Lessons Requirement (4 credit hours minimum required)

All music majors must enroll in one private lesson per semester. 1000-level lessons (MUSC 1130 and above) area for first-year study and 2000-level courses for second-year study. Students may choose to study brass, guitar, organ, percussion, piano, strings, voice, or winds. All private lessons are 1 or 2 credit hours each for a total of 8 credit hours applicable toward the lessons requirement of the AFA in Music.

Ensemble Requirement (4 credit hours)

All music majors must enroll in one ensemble per semester. Students may choose baroque ensemble, chamber choir, chamber music ensemble, chamber orchestra, collegiate chorale, guitar ensemble, jazz combo, jazz ensemble, music technology ensemble, percussion ensemble, symphony orchestra, wind ensemble, or woodwind ensemble. All ensembles are 1 credit hour each for a total of 4 credit hours that are applicable toward the ensemble requirement of an AFA in Music.

General Education Requirements (16 credit hours)

ENGL 1010 English I (3 credit hours)

Advanced Writing Requirement (3)

Basic Math Requirement (3)

US & WY Constitutions Requirement (3)

Science Requirement (4)

RECOMMENDED COURSE OF STUDY FOR THE ASSOCIATE OF FINE ARTS DEGREE IN MUSIC TECHNOLOGY – 60 CREDIT HOURS

Freshman Year—Fall Semester	Freshman Year—Spring Semester
ENGL 1010 English I (3 credits)	AW 1xxx Advanced Writing Elective (3)
MUSC 0200 Convocation (0)	BM 1xxx Basic Math Elective (3)
MUSC 1030 Written Theory I (3)	MUSC 0200 Convocation (0)
MUSC 1035 Aural Theory I (1)	MUSC 1040 Written Theory II (3)
MUSC 1290 Keyboard Theory I (1)	MUSC 1045 Aural Theory II (1)
MUSC 1415 Introduction to Music Technology (3)	MUSC 1295 Keyboard Theory II (1)
MUSC 1xxx Lesson Elective (1)	MUSC 2430 Intermediate Music Technology (3)
MUSC 1xxx Ensemble Elective (1)	MUSC 1xxx Lesson Elective (1)
	MUSC 1xxx Ensemble Elective (1)
TOTAL CREDIT HOURS: 13	TOTAL CREDIT HOURS: 16

Sophomore Year—Fall Semester	Sophomore Year—Spring Semester
CNST 1xxx US & WY Constitutions (3)	MUSC 0200 Convocation (0)
ELEC 0000 Elective (2)	MUSC xxxx Professional Exploratory Elective (2)
MUSC 0200 Convocation (0)	MUSC 1070 Composition (2) <i>or</i> MUSC 1272 Songwriting
MUSC 2050 History of Western Music I (3)	MUSC 2055 History of Western Music II (3)
MUSC 2410 Live Sound (2)	MUSC 2500 Music Portfolio (2)
MUSC 2445 Topics in Music Technology (1)	MUSC 2xxx Lesson Elective II (1)
MUSC 2xxx Lesson Elective II (1)	MUSC 1xxx Ensemble Elective (1)
MUSC 1xxx Ensemble Elective (1)	SCI 1xxx Science Elective (4)
MUSC xxxx Cultural Context Elective (3)	
TOTAL CREDIT HOURS: 16	TOTAL CREDIT HOURS: 15

CERTIFICATE OF COMPLETION IN MUSIC TECHNOLOGY

The Sheridan College Music Technology Program offers a comprehensive course of study that leads to a Certificate of Completion in Music Technology. This certificate is designed for students desiring a career in an area or areas of music production. The curriculum focuses on recording arts, digital audio production and editing, music engraving, performance and self-promotion. The certificate may be earned as a stand-alone credential, or as a supplement to any other degree offered by the college. The certificate consists of a minimum of 15 credit hours as summarized below:

Core Curriculum (10 credit hours)

- MUSC 1415 Intro to Music Tech (3)
- MUSC 2410 Live Sound (2)
- MUSC 2430 Intermediate Music Technology (3)
- MUSC 2500 Music Portfolio (2)

Music Literacy Elective (3 credit hours)¹

- MUSC 1010 Foundations of Music (3)
or
- MUSC 1030 Written Theory I (3)

Creative Music Elective (2 credit hours)

- MUSC 1070 Composition (2)
or
- MUSC 1272 Songwriting (2)

¹ MUSC 1010 is recommended for students pursuing the stand-alone certificate or in conjunction with a non-music degree. MUSC 1030 is recommended for students pursuing the certificate in conjunction with a Music AFA.

RECOMMENDED COURSE OF STUDY FOR THE CERTIFICATE OF COMPLETION IN MUSIC TECHNOLOGY – ONE-YEAR PLAN – 15 CREDIT HOURS

Fall Semester	Spring Semester
MUSC 10xx Music Literacy Elective (3 credits)	MUSC 1xxx Creative Music Elective (2)
MUSC 1415 Introduction to Music Technology (3)	MUSC 2430 Intermediate Music Technology (3)
MUSC 2410 Live Sound (2)	MUSC 2500 Music Portfolio (2)
TOTAL CREDIT HOURS: 8	TOTAL CREDIT HOURS: 7

RECOMMENDED COURSE OF STUDY FOR THE CERTIFICATE OF COMPLETION IN MUSIC TECHNOLOGY – TWO-YEAR PLAN – 15 CREDIT HOURS

Freshman Year – Fall Semester	Freshman Year – Spring Semester
MUSC 10xx Music Literacy Elective (3 credits)	MUSC 1xxx Creative Music Elective (2)
MUSC 1415 Introduction to Music Technology (3)	MUSC 2430 Intermediate Music Technology (3)
TOTAL CREDIT HOURS: 6	TOTAL CREDIT HOURS: 5

Sophomore Year – Fall Semester	Sophomore Year – Spring Semester
MUSC 2410 Live Sound (2)	MUSC 2500 Music Portfolio (2)
TOTAL CREDIT HOURS: 2	TOTAL CREDIT HOURS: 2

FINANCIAL AID AND SCHOLARSHIPS

The Financial Aid Office at Sheridan College assists students whose personal and family resources are not adequate to cover the costs involved in attending the institution. They provide assistance with the following:

- processing financial aid forms to determine eligibility for grants, loans, and work-study employment
- advising students regarding financial aid and money management matters
- processing awarded scholarships
- answers to any and all of your financial aid-related questions

The Financial Aid Office examines the student's total financial situation and uses that information to assemble a financial aid portfolio.

Each semester, the music department submits a prioritized list of top new and returning students to the Financial Aid Office for the awarding of scholarships and other aid. The Financial Aid Office notifies each designated student of the total financial aid package shortly thereafter. Music scholarship students will also be informed of awards by our music scholarship coordinator.

For incoming music majors wishing to be considered for financial aid, we offer the following guidelines:

- Apply for admission as soon as possible.
- Arrange to visit the campus and meet with a member of the music faculty.
- If visiting during the academic year, we encourage you to perform an audition on your major instrument and/or, if applicable, make a presentation of examples of your creative work (e.g. compositions, self-produced recordings, etc.). Both an audition and interview are required of any student seeking a music scholarship.
- Fill out the appropriate paperwork with the Financial Aid Office as soon as possible. Note that recommendations for fall music scholarships are submitted to the Financial Aid Office by the music faculty no later than April 15 each year.

For consideration of renewal of awards, students must maintain a GPA of 2.5 or better, remain at full-time status, and satisfactorily complete all requirements of their declared degree track. Music scholarship students may have additional minimum requirements as outlined on the scholarship contract.

MUSIC SCHOLARSHIP AUDITION GUIDELINES

All students must audition in order to be considered for a music scholarship. Priority for scholarships is given to high-performing students who declare music as a major. Talented non-majors who participate in ensembles are also eligible for music scholarships and are encouraged to apply.

Scholarship recipients are expected to perform in at least one departmental ensemble every semester, and must enroll for private lessons in the music department. For music majors, timely progress toward the completion of a music degree or certificate is required for scholarship renewal. For non-majors, timely progress toward a credential in the chosen area of study is required for scholarship renewal.

Live auditions are strongly encouraged. In lieu of a live audition, students may submit a video or sound recording for consideration. Whether auditioning live or via a recorded medium, submission of letters of endorsement from teachers, music educators, or others familiar with scholarship applicant's musical abilities is highly recommended. To initiate an audition, contact Dr. Rachel Bergman, Dean of Visual and Performing Arts (rbergman@sheridan.edu).

The following are the audition requirements for each area:

Brass and Woodwinds

Perform an audition, up to 10 minutes, on your major instrument. It is not necessary to have an accompanist. The music performed should include the following:

- Two standard solos of contrasting styles (one movement of concerto or sonata or comparable solo of Class A level or above).
- Major and minor (natural, harmonic, and melodic) scales with arpeggios, and chromatic scales.
- Sight-reading of commensurate difficulty for all instruments.

Composition/Music Production

Present a recording or live performance of two musical compositions or productions to the faculty. Accompanying scores, if applicable, should be presented as well. The two works should be contrasting in style or genre, and at least one of the two works should be for more than a single instrument. Scholarship applicants wishing to focus on composition and/or music production are expected to be proficient and active performers on at least one instrument.

Guitar

Perform an audition up to 10 minutes. Your audition should include the following:

- Two movements or compositions in contrasting character or style, such as a fast and slow movement of a Sor etude, Nos. 11-20 (Segovia edition).

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- A movement of a Bach suite (or the equivalent).

Candidates will also be asked to sight-read a jazz lead sheet (once playing the melody and then once comping the harmonies) and demonstrate knowledge of major scales and arpeggios, and melodic minor scales and arpeggios.

Percussion

Required audition areas (must do both)

- A solo on marimba, vibraphone, or xylophone. The solo may be for two or four mallets (a four-mallet solo is strongly encouraged).
- A snare drum solo that demonstrates concert style.

Choice areas (choose one or more)

- Timpani: A solo for two, three, or four drums. Excerpts from the standard orchestral repertoire would also be acceptable.
- Multiple percussion instruments: A solo on any combination of percussion instruments.
- Drum Set: A prepared solo and/or improvisation in a variety of styles.
- World percussion instruments: A prepared solo and/or improvisation in an area of your choice.

Piano

Perform an audition up to 10 minutes. Your audition should include two memorized solos from two different time periods:

- A Bach keyboard composition with a contrapuntal texture (invention, fugue, etc.).
- A movement of a sonata by Haydn, Mozart, or Beethoven.
- A Romantic work by composers such as Chopin, Brahms, and Schumann.
- A 20th century work by a composer such as Debussy, Bartók or other major composer writing after 1900.

Candidates will also be asked to sight-read at least two excerpts and demonstrate knowledge of major and melodic minor scales.

Strings

Perform an audition up to 10 minutes. It is not necessary to have an accompanist. If you do require an accompanist, please send one copy of your audition music to arrive at least two weeks prior to the audition date.

Please prepare the following:

- Two major scales and any melodic minor scale.

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- A movement of concerto or sonata. Alternatively, the candidate may perform three contrasting orchestral excerpts.

Voice

Perform an audition up to 10 minutes. You may bring your own accompanist, or we will provide one. If you will require our accompanist, please send one copy of your audition music to arrive at least two weeks prior to the audition date. You will be evaluated based on tonal quality, rhythm, intonation, phrasing, interpretation, diction, and stage presence, as well as overall musical ability and accuracy.

Your audition should include two selections of contrasting styles to be sung by memory (may include an appropriate opera or oratorio aria). One song must be in English; the second song may be in English or a foreign language.

Candidates will also be asked to sight-read a few aural theory exercises.

DEPARTMENT POLICIES—ACADEMIC

PRIVATE MUSIC LESSONS AND JURY REQUIREMENTS

All students enrolled in applied lessons will receive a minimum of 14 lessons per semester. Lesson meetings are a minimum of 30 minutes for 1-credit lessons, and 50 minutes for 2-credit lessons. 50-minute lessons are intended for students who plan to pursue a music degree with a performance emphasis. All lessons are listed as “TBA” (to be arranged) in the class schedule. Students are responsible for contacting the instructor to arrange a mutually convenient weekly meeting time for the semester. Contact must be made prior to the final Friday of the week of classes. Students who fail to make contact with the instructor by that time will be dropped from the roster.

Applied music lessons for music majors are offered at two undergraduate levels:

- 1000 Level—First year majors should enroll for 1000-level lessons in both the fall and spring of the freshman year. A jury is required at the end of each semester of study.²

² A jury is a semester-end formal exam by a panel of music faculty. Students typically demonstrate technique (such as scales), and then perform a musical work studied that semester. As technique and repertoire vary greatly from instrument to instrument, the format and length of the jury is not standardized. The specific content and structure of the jury will be tailored to the student’s major instrument and level of study with the guidance of the student’s studio teacher.

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- 2000 Level—Second-year majors who have completed two semesters of 1000-level lessons should register for 2000-level lessons in the fall and spring semesters of the sophomore year. A jury is required at the end of each semester of study.

Music majors who wish to study an instrument in addition to the declared primary instrument should enroll for an applicable lesson from series MUSC 1073-1079: Lessons for Non-Majors. For these lessons, no jury is required, and the higher standards of music-major lessons aren't applied as assessment of student achievement.

MUSIC CORE COURSE WITHDRAWAL OR FAILURE

Music majors pursuing the AFA are expected to enroll in and satisfactorily complete one of each of the music core classes every semester (Written Theory, Aural Theory, Keyboard Theory, a private lesson, and an ensemble). Certificate seekers should enroll in and complete at least one core class each semester (Intro to Music Tech, Live Sound, Intermediate Music Tech, and Music Portfolio). Grades below a C, withdrawal, or failure in any of the core classes may jeopardize a student's good standing as a music major, and may result in the reduction or cancellation of music department financial aid.

Of particular concern is withdrawal from or failure of any theory courses. As individual classes in each four-course sequence are offered only once a year, failure to complete any one of them will add an additional year of study before the student can finish the AFA degree. The department strongly encourages students to complete the core within a four-semester timeframe. Most of these courses are prerequisites for upper-level study; therefore, if a student transfers without finishing a degree, deficiencies in the core classes will result in at least one additional year of study at the transfer institution. Given the trend of rising tuition rates at four-year colleges and universities, this may result in a significant, and unnecessary, financial cost for the student.

TUTORING SERVICES

Free tutoring services are available to all students in a variety of subjects including music courses. The NWCCD Tutoring Center offers students one-on-one and group-based assistance in a variety of programs. Current students may find more information about the Tutoring Center on MyNWCCD.

PIANO GUIDELINES FOR MUSIC MAJORS

As a general rule of thumb, all AFA-seeking music majors should enroll for and complete the entire four-semester sequence of Keyboard Theory. This is particularly essential for those who plan to transfer to a four-year institution. More specific guidelines are as follows:

- Music majors with no prior keyboard experience, or those who have not studied piano within the five years prior to enrollment as a music major should enroll for MUSC 1290 Keyboard Theory I and complete the four-semester sequence in order.
- Music majors with keyboard experience (three or more years of recent study) may elect to “test out” of the first course of the four-semester sequence. Study materials for the test-out exam can be obtained from any of our piano faculty members. The exam will include a theory rudiments test. The test-out exam must be completed before the end of the first week of classes of the fall semester. The student should register for and remain enrolled in Keyboard Theory I until the exam is successfully passed. A grade of 75% or better on the exam is considered a passing grade..

Keyboard Theory Sequence Test-Out Policy

(for Experienced Piano Students)

The purpose of the Keyboard Theory sequence is to develop or expand solo performance and/or accompanying skills through individual instruction, ensemble activities, performance opportunities, and individual practice and study. The sequence also reinforces concepts learned in written and aural theory courses. The four courses of the keyboard theory sequence are required for completion of the AFA in Music.

Students with several years of private piano training may find some of the content of the first keyboard theory course in the sequence rudimentary and unnecessary for completion of their core music training at Sheridan College. It is with these students in mind that the following policy procedure for challenging the first course in the sequence has been implemented:

Step 1: The student should consult with the keyboard theory instructor to determine the best course of action for the student's particular situation. This should occur on the first day of Keyboard Theory I.

Step 2: If it is determined that the student should challenge Keyboard Theory I, the keyboard theory instructor or other member of the piano faculty will administer the exam to the student at a mutually convenient time. The exam must be completed by the end of the first week of fall semester classes.

Step 3: If successfully challenged, the student and instructor should fill out a Program Waiver form in Self Service.

Step 4: Once approved, the requirement for the course will be waived. NOTE: The student may have to take an elective course in place of the waived credit in order to meet the minimum number of credits for graduation.

Piano Proficiency Examination Requirements & Study Guide³

MUSC 2395 Piano Proficiency Exam is a required exit exam for the AFA in Music (General track). It serves as proof of keyboard competency for students transferring to a four-year college or university. At Sheridan College, it is administered in several sections during the final weeks of Keyboard Theory IV.

1. **Technique** —
 - Perform any major or harmonic minor scale, parallel motion, hands together in two octaves with correct fingering.
 - Perform any major or minor arpeggio, parallel motion, hands together in two octaves with correct fingering.
 - Perform any major or minor cadential progression with correct fingering.
 - Perform two vocal warm-up exercises distributed in Keyboard Theory IV.
2. **Sight-Reading Literature** — Perform at sight a homophonic composition that uses a simple chordal accompaniment, and a simple four-part hymn.
3. **Improvisation** — Improvise for a minimum of two minutes using a pre-approved harmonic framework such as the 12-bar blues pattern.
4. **Score Reading** — Prepare a multi-part score to realize at the piano based on the student's area of specialty.
5. **Harmonization and Transposition** — Choose one major melody lead sheet and one minor melody lead sheet to harmonize. Use an appropriate accompaniment other than block chords. Be able to transpose both

³ This study guide is for SC's general transfer piano proficiency exam. Students planning to transfer to UW, BHSU, or other four-year institution should prepare from those institutions' respective piano proficiency guidelines. Consult with a member of the piano faculty for more information.

of your melodies to a key of your choice. One of the transpositions should be greater than a step above or below the original key. For the transposition, a block-chord accompaniment is acceptable.

6. **Sight-Reading Harmonization** — Harmonize lead sheets of two simple melodies at sight using primary chords. One melody will be in a major key and the other in a minor key. Use an accompaniment appropriate for each melody (block chords are acceptable).
7. **Accompaniment** — Choose and prepare a simple vocal or instrumental accompaniment related to the student's area (it is not necessary to bring a soloist to the exam).
8. **Transposition** — Transpose one of the prepared lead sheets from the harmonization section above into two keys (M2, M3, P4 or P5 from the original key). Do the same for one of the sight-reading harmonizations. For each, use the same accompaniment applied to the original keys.
9. **Prepared Literature** — Prepare and perform two works from Agay: *Easy Classics to Moderns* (or other works of similar difficulty). The pieces should be from two contrasting stylistic periods.
10. **Extra Credit: Sing and Play** — Prepare and sing, while accompanying yourself at the piano, a patriotic song such as "America," "America the Beautiful," or "The Star-Spangled Banner."

DEPARTMENT POLICIES—FACILITIES

Instrumental Rehearsal Hall

W137 serves as the primary space for mid- to large-sized instrumental ensembles, and can double as a recital hall. Student rehearsals are permissible when regularly scheduled rehearsals or classes are not in session.

Choral Rehearsal Hall

W129 serves as the primary space for choral ensembles, and can also double as a recital hall. Student rehearsals are permissible when regularly scheduled rehearsals or classes are not in session.

Practice Rooms

The department has several practice areas that are dedicated to student use, with additional rooms available when classes are not in session. Sign-up sheets are placed on the doors of the dedicated rooms at the start of each semester. Students may reserve a regular daily practice time by blocking out time on the sign-up sheet. Otherwise, students are free to use any vacant room as needed. Please refrain from bringing food and beverages into the practice rooms. Technical issues with pianos should be reported to any member of the faculty.

Practice Rooms/Resources

- W123 - Chamber music rehearsal room/distance lessons studio; 1 grand piano
- W128 - Keyboard theory lab; 15 digital pianos and 2 upright pianos
- W129C - Recording studio isolation booth; 1 upright piano
- W136 - Large lesson/practice room; 1 upright piano
- W130 - History/Theory classroom; 1 grand piano
- W140L - Practice room; 1 upright piano
- W140M - Practice room; 1 upright piano
- W140N - Practice room; no piano
- W140P - Practice room; 1 upright piano
- W141A- Practice room; 1 upright hybrid piano

Music Technology Lab

This lab is located in W139 and contains iMac computers with music-specific and general computing software for student use. This space doubles as a classroom for music technology courses. Please check the schedule on the door before entering the lab to verify that a class is not in session. Some instructors will allow students to work during their classes, but always ask before assuming that this is permissible.

Any technical issue with computer software or hardware should be promptly reported to the I.T. office or any instructor who teaches a class in the lab.

Recording Studio

The Recording Studio houses a Pro Tools HD system along with a microphone locker and other recording accessories. The studio's main purpose is to serve the academic and creative needs of students currently enrolled in the Music Technology program at Sheridan College and to record college ensembles when the need arises.

Students must successfully complete MUSC 2430 Intermediate Music Technology with a grade of 75% or better before being eligible to use the studio. Alumni of the program, with permission, may use the facilities when not in use by currently enrolled students. General students and non-students may not book studio time. Access to the

space for these individuals is restricted to their participation in the recording projects of currently enrolled music technology students, approved projects of music technology alumni, or departmental projects.

Detailed policies regarding the Recording Studio may be obtained from the studio administrator.

Kinnison Hall

The Whitney Center for the Arts' Kinnison Hall hosts official music department concerts and recitals as well as guest artists and touring events. Requests for any sort of student use should be made through a member of the music faculty who will in turn act as liaison between the student and the executive director of the WCA.

ADVISING TOOLS

COMPLETION CHECKLIST: AFA DEGREE IN MUSIC

Major Area: 44 credits

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
1xxx Lesson I	1	_____			
1xxx Lesson I	1		_____		
2xxx Lesson II	1			_____	
2xxx Lesson II	1				_____
1xxx Ensemble	1	_____			
1xxx Ensemble	1		_____		
1xxx Ensemble	1			_____	
1xxx Ensemble	1				_____
0200 Convocation	0	_____			
0200 Convocation	0		_____		
0200 Convocation	0			_____	
0200 Convocation	0				_____
1030 Written Theory I	3	_____			
1035 Aural Theory I	1	_____			
1290 Keyboard Theory I	1	_____			
1415 Intro to Music Tech	3	_____			
1040 Written Theory II	3		_____		
1045 Aural Theory II	1		_____		
1295 Keyboard Theory II	1		_____		
xxxx Prof. Explor. Elect.	3		_____		

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
2030 Written Theory III	3			_____	
2035 Aural Theory III	1			_____	
2050 History of Western Music I	3			_____	
2290 Keyboard Theory III	1			_____	
xxxx Cultural Con. Elec.	2			_____	
2040 Written Theory IV	3				_____
2045 Aural Theory IV	1				_____
2055 History of Western Music II	3				_____
2295 Keyboard Theory IV	1				_____
2395 Piano Proficiency Exam	0				_____
2500 Music Portfolio	2				_____

General Education Studies: 16 credits

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
ENGL 1010 English I	3	_____			
Adv. Writing Requirement	3		_____		
Basic Math Requirement	3		_____		
Government Requirement	3			_____	
Science Requirement	4				_____

COMPLETION CHECKLIST: AFA DEGREE IN MUSIC TECHNOLOGY

Major Area: 44 credits

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
1xxx Lesson I	1	_____			
1xxx Lesson I	1		_____		
2xxx Lesson II	1			_____	
2xxx Lesson II	1				_____
1xxx Ensemble	1	_____			
1xxx Ensemble	1		_____		
1xxx Ensemble	1			_____	
1xxx Ensemble	1				_____
0200 Convocation	0	_____			
0200 Convocation	0		_____		
0200 Convocation	0			_____	
0200 Convocation	0				_____
1030 Written Theory I	3	_____			
1035 Aural Theory I	1	_____			
1290 Keyboard Theory I	1	_____			
1415 Intro to Music Tech	3	_____			
1040 Written Theory II	3		_____		
1045 Aural Theory II	1		_____		
1295 Keyboard Theory II	1		_____		
2430 Intermediate Music Tech	3		_____		

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
2050 History of Western Music I	3			_____	
2410 Live Sound	2			_____	
2445 Topics in Music Tech	1			_____	
xxxx Free Elective	2			_____	
xxxx Cultural Context Elective	3			_____	
1xxx Creative Elective	2				_____
2055 History of Western Music II	3				_____
2500 Music Portfolio	2				_____
xxxx Professional Exploratory Elect.	2				_____

General Education Studies: 16 credits

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
ENGL 1010 English I	3	_____			
Adv. Writing Requirement	3		_____		
Basic Math Requirement	3		_____		
Government Requirement	3			_____	
Science Requirement	4				_____

COMPLETION CHECKLIST: CERTIFICATE OF COMPLETION IN MUSIC TECHNOLOGY

Major Area: 10 credits • Electives: 5 credits

Two-Year Option:

MUSC Course	Cr.	Year 1 FA	Year 1 SP	Year 2 FA	Year 2 SP
1xxx Music Literacy Elective*	3	_____			
1415 Intro to Music Tech	3	_____			
2430 Intermediate Music Tech	3		_____		
1xxx Creative Elective**	2		_____		
2410 Live Sound	2			_____	
2500 Music Portfolio	2				_____

One-Year Option:

MUSC Course	Cr.	Year 1 FA	Year 1 SP
1xxx Music Literacy Elective*	3	_____	
1415 Intro to Music Tech	3	_____	
1xxx Creative Elective**	2		_____
2430 Intermediate Music Tech	3		_____
2410 Live Sound	2	_____	
2500 Music Portfolio	2		_____

* Students may choose between MUSC 1010 Music Fundamentals or MUSC 1030 Written Theory I.

** Students may choose between MUSC 1070 Composition or MUSC 1272 Songwriting.

DEPARTMENT OF MUSIC COURSE ROTATION CALENDAR

These anticipated course offerings are presented here for use in planning student course schedules.

The projected course offerings may change depending on demand, staffing, and/or curriculum revisions. Check with your advisor for the latest information.

Applied lessons: 1000-level music major lessons for all instruments are offered each fall. Spring semester 1000-level and fall and spring 2000-level instruments are offered as needed.

Ensembles: Baroque Ensemble, Chamber Choir, Collegiate Chorale, Flute Choir, Jazz Combo, Jazz Ensemble, Symphony Band, and Symphony Orchestra are offered each fall and spring semester. Other ensembles are offered as needed.

1000-LEVEL COURSES

Course # (MUSC)	Title	FA23	SP24	FA24	SP25	FA25	SP26
0200	Convocation	x	x	x	x	x	x
1010	Foundations of Music	x		x		x	
1025	Intro to Music Ed				x		
1027	Intro to Mus Therapy		x				x
1030	Written Theory I	x		x		x	
1035	Aural Theory I	x		x		x	
1040	Written Theory II		x		x		x
1045	Aural Theory II		x		x		x
1070	Composition		x				x
1272	Songwriting				x		
1290	Keyboard Theory I	x		x		x	
1295	Keyboard Theory II		x		x		x
1415	Intro to Music Tech	x		x		x	
1425	History of Rock	x				x	
1428	History of Jazz			x			

2000-LEVEL COURSES

Course # (MUSC)	Title	FA23	SP24	FA24	SP25	FA25	SP26
2025	Intro to World Music		x		x		x
2290	Keyboard Theory III	x		x		x	
2295	Keyboard Theory IV		x		x		x
2300	Princ. of Arranging				x		
2320	Diction for Singers I		x				x
2325	Diction for Singers II				x		
2395	Piano Prof. Exam		x		x		x
2430	Intermed. Music Tech		x		x		x
2445	Topics in Music Tech		x		x		x
2500	Portfolio		x		x		x
