



## **NWCCD Mission**

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

## **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

### **Minutes**

### **Special Meeting**

**Wednesday, August 17, 2022, 5:15 p.m.**

**Zoom – Join from PC, Mac, Linux, iOS or Android:**

<https://nwccd.zoom.us/j/95763576146?pwd=MTJCUWh0R01zamh0QWw3cmF3dFBXUT09>

**Meeting ID: 957 6357 6146**

**Password: 777688**

#### **Trustees Present**

Debra Wendtland, Chair  
Norleen Healy, Secretary  
Robert Leibrich  
Tracy Swanson

#### **Trustees Absent**

Gary Koltiska, Vice Chair  
Erin Kilbride  
Shelley Kinnison, Treasurer

#### **Advisory Board Representative Present**

#### **Advisory Board Representative Absent**

Cindy Kremers, Chair, SCJC Advisory Board

#### **Administration Present**

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

#### **Others Present**

Clint Langer, NWCCD Board Counsel  
Kristin Czaban

Cheryl Heath  
Kevin Koile

#### **Recorder**

Andrea Morgan

1. **Call to Order and Roll Call – Special Meeting**  
The meeting was called to order at 5:17 p.m.

2. **Pledge of Allegiance**

3. **New Business**

- a. **Review and Ratification of Exhibit B to the MOU between NWCCD and GCCD – Property Ownership and Leases – Information & Action**

Dr. Tribley explained the purpose of the special meeting was to review and ratify Exhibit B. Dr. Tribley reviewed the main points of Exhibit B. Per Exhibit B, NWCCD will transfer interest in property and leases to GCCD as indicated. Also, NWCCD will receive approximately \$2.8M from GCCD once they achieve accreditation. The payment is to resolve a portion of the negative fund balance NWCCD incurred by

supporting student life and housing at Gillette College. Dr. Tribley recommended ratification. Chair Wendtland asked Dr. Tribley a series of questions for the purpose of the record. She asked if legal counsel had reviewed each document related to ownership or interest in property on behalf of NWCCD. Dr. Tribley stated that he had. She asked if NWCCD's former CFO, Cheryl Heath, familiar with buildings and funding determined the origin of funds for investment in GC on behalf of NWCCD. Dr. Tribley stated that she had. She asked if the attorneys and Ms. Heath followed the money. Dr. Tribley stated that they had and confirmed that they had help from administration. She asked if based on the work of counsel, former CFO Heath, current CFO, and the transition team can we concluded that the amount indicated in Exhibit B is the amount NWCCD is entitled to based on its investment. Dr. Tribley confirmed that it is. Chair Wendtland affirmed that NWCCD did not leave any money on the table. Chair Wendtland requested a motion to ratify Exhibit B. Trustee Healy moved, and Trustee Leibrich seconded. Trustee Swanson asked what would happen if GCCD were to not achieve accreditation. Dr. Tribley explained this is unlikely, but then NWCCD wouldn't receive payment for the negative fund balance. Dr. Tribley explained that the agreement must also first be approved by the City of Gillette and Campbell County Commissioners. Upon no further discussion, Chair Wendtland called the question. The motion carried.

4. **Public Comments** – There were no public comments.

5. **Adjourn** – Chair Wendtland adjourned the meeting at 5:29 p.m.

Respectfully Submitted:



Norleen Healy  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair