



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, August 16, 2022, 6:30 p.m.

Sheridan College – Whitney Building – W 235

Trustees Present

Debra Wendtland, Chair
Gary Koltiska, Vice Chair
Shelley Kinnison, Treasurer
Norleen Healy, Secretary
Robert Leibrich
Tracy Swanson

Trustees Absent

Erin Kilbride

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribbley, President
Craig Achord, Vice President of Administrative Services & CFO
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Gina Kidneigh, Assistant Vice President for Finance & Controller
Jennifer McArthur, Assistant Vice President of Human Resources

Others Present

Clint Langer, NWCCD Board Counsel

Randy Schmidt

Recorder

Andrea Morgan

1. Call to Order and Roll Call – Regular Meeting

Chair Wendtland called the meeting to order at 6:31 p.m.

2. Pledge of Allegiance

3. Agenda Additions/Deletions

There were no additions to nor deletions from the agenda. Chair Wendtland requested a motion to approve the agenda as presented. Trustee Koltiska moved to approve the agenda as presented, and Trustee Leibrich seconded. The motion carried.

4. Consent Agenda

- Regular Meeting Minutes – July 12, 2022
- Special Meeting Minutes – June 30, 2022
- July 2022 Financials
- July 2022 Check Register
- Employee Hires and Exits

Chair Wendtland asked if there were any changes or questions about the consent agenda including the items listed in the consent agenda. There were none. She requested a motion to approve the consent agenda. Trustee Swanson moved, and Trustee Healy seconded. The motion carried.

5. President's Report – Dr. Walt Tribley

- a. **COVID-19** – Dr. Tribley reiterated that the District is no longer in a state of emergency and that all current procedures remain in place with no changes. He briefly reviewed the procedures for students and staff experiencing COVID-19 symptoms.
- b. **District Division Update** – NWCCD recently received a response from GCCD related to Exhibit B, which deals with the transfer of property. Upon review and agreement, Dr. Tribley may recommend a special board meeting to ratify it.
- c. **General Updates** – Dr. Tribley gave a brief overview of the anticipated, slightly higher enrollment for the Fall 2022 semester and reported that AVP Briggs will present a more detailed enrollment report at the next board meeting. Dr. Tribley reviewed the 2022-23 WCA schedule of performances and the childcare grant opportunity for students. He highlighted two rodeo athletes recognized by NIRA as scholar-athletes. He gave the Board a construction update on the health science and advanced manufacturing buildings. Trustee Leibrich recommended keeping the Fall 2019 enrollment in mind as the goal for enrollment. Trustee Koltiska asked for clarification on the funding of the advanced manufacturing facility. Dr. Tribley and VP Achord explained the funding sources and amounts. Trustee Koltiska recommended making sure the functionality of the space for learning is funded before the aesthetics of the building.

6. Johnson County Advisory Board Report – Cindy Kremers, Chair

Ms. Kremers reported that at the recent SCJC annual meeting, the board discussed goals, community involvement, and board functions. Ms. Kremers commended Superintendent Auzqui as a strong partner. Ms. Kremers congratulated a previous SCJC student on his new role as a faculty member at SC and noted his achievement as an example of the educational path possible at SCJC. Ms. Kremers described the Johnson County Fair as a successful outing for connecting with the community and talking to potential students.

Sheridan College Foundation Report – Jennifer Crouse, Executive Director

VP Crouse gave an overview of SCF summer events including: WYO Gives, WYO Rodeo Parade and Third Thursday. She described the upcoming SCF board meeting, which includes a deep dive into finances and discussion of the present market with their financial advisor. She invited the Board to the President's Partners luncheon on 9-9-2022. Dr. Tribley thanked the SCF for their fundraising efforts totaling \$250,000. in support of the Hemingway Conference held at Sheridan College.

7. Organization Reports – There are no organization reports in May, June, July, or August.

8. Public Comments – There were no public comments.

9. Key Monitoring Reports

- a. **Mission and Vision Review** – Dr. Tribley provided the mission and vision statements to the board and explained that these would be reviewed and possibly edited as part of a review process as required by accreditors.
- b. **Overview of Title IX and Clery Act Report** – AVP McArthur provided a handout and an overview of Title IX and Clery reporting for the District. She explained that the Biden administration released possible new Title IX regulations in June that may not be required for implementation for

quite some time. Once changes to Title IX regulations are official, NWCCD has a good partnership with D. Stafford & Associates to help with re-writing policies and training. Trustee Leibrich inquired as to if NWCCD addresses complaints that are not formally reported. AVP McArthur explained that, under present laws, complaints that are not formally reported cannot go through the Title IX process, but these complaints are still addressed and may constitute a student code of conduct issue. AVP McArthur explained that discussions are underway regarding Title IX and Clery compliance as they relate to the District splitting into two districts. GCCD contracted D. Stafford & Associates for assistance in managing and implementing regulations.

10. Unfinished Business – There was no unfinished business discussed.

11. New Business

a. BOCHES Agreement – Action

Dr. Tribley explained the BOCHES agreement as a partnership with SCSD1 and JCSD1, which has been approved by both of their boards of trustees. The agreement represents a change in governance. If approved by the WDE, the agreement takes effect July 1, 2023. There will be no fee related to administration. Chair Wendtland requested a motion to approve the agreement as presented. Trustee Swanson moved, and Trustee Kinnison seconded. There was no further discussion. The motion carried.

b. Appointment of CVC Board Member – Action

VP Crouse presented the Board with a brief bio for Cissy Dillon and recommended approval of her appointment to the CVC board for a three-year term. Trustee Swanson requested more information about the CVC. Chair Wendtland requested a motion to approve the appointment of Cissy Dillon. Trustee Leibrich moved, and Trustee Healy seconded. There was not further discussion. The motion carried.

c. Approval of Sheridan Economic and Educational Development Authority Board Member for a Three-Year Term – Information & Action

Dr. Tribley's term on the SEEDA board will soon expire, and he requested to be reappointed and recommended keeping the College CEO on the board. AVP Briggs explained the appointment of board members according to the bylaws. Chair Wendtland requested a motion to appoint Dr. Tribley to the SEEDA board. Trustee Koltiska moved, and Trustee Kinnison seconded. The motion carried.

12. Adjourn – Chair Wendtland adjourned the meeting at 7:23 p.m.

Respectfully Submitted:



Norleen Healy
NWCCD Board of Trustees, Secretary



Debra Wendtland
NWCCD Board of Trustees, Chair