



## **NWCCD Mission**

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

## **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

### **Minutes**

### **Public Hearing & Regular Meeting**

**Tuesday, April 19, 2022, 6:30 p.m.**

**Sheridan College – Whitney Building – W 235**

#### **Trustees Present**

Gary Koltiska, Vice Chair  
Norleen Healy, Secretary  
Erin Kilbride  
Robert Leibrich  
Tracy Swanson

#### **Trustees Absent**

Debra Wendtland, Chair  
Shelley Kinnison, Treasurer

#### **Advisory Board Representative Present**

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### **Advisory Board Representative Absent**

#### **Administration Present**

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director  
Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO  
Gina Kidneigh, Assistant Vice President for Finance & Controller

#### **Others Present**

Clint Langer, NWCCD Board Counsel  
Kevin Koile

Sydney Scheresky-O'Neil  
Mark Thoney

Anne Gunn

#### **Recorder**

Andrea Morgan

#### **1. Call to Order and Roll Call – Regular Meeting**

NWCCD Board Chair Wendtland was unable to attend the meeting. Vice Chair, Gary Koltiska was the chairperson for the 4-19-2022 public hearing and regular meeting. He called the meeting to order at 6:30 p.m.

#### **2. Pledge of Allegiance**

#### **3. Agenda Additions/Deletions**

Dr. Tribley asked the Board to consider removing item 8b Ratification of Exhibit C from the agenda because the transition teams have not yet reached agreement. There were no other changes requested.

Vice Chair Koltiska requested a motion to reflect the agenda change. Trustee Leibrich moved and Trustee Kilbride seconded the motion. The motion carried.

**4. Public Hearing on One Mill Levy – Public Hearing**

Vice Chair Koltiska opened the Public Hearing at 6:31 p.m. Dr. Tribley described the process of bringing the optional one mill to the Board for its consideration every two years. He reported that, historically, the District used the funds for one-time expenses. However, going forward, the funds may be used for ongoing expenses due to cuts in state funding and the loss of revenue from operations in Gillette. Dr. Tribley explained the purpose of the public hearing was to receive feedback from the public. Vice Chair Koltiska asked for any questions or comments. There were none. Vice Chair Koltiska closed the Public Hearing at 6:33 p.m.

**5. Approval of One Mill Levy – Action**

Vice Chair Koltiska requested a motion. Trustee Healy moved to approve the levy as presented. Trustee Kilbride seconded the motion. There was no further discussion. The motion carried.

**6. Consent Agenda**

- Regular Meeting Minutes – March 15, 2022
- Joint Board Meeting with Sheridan College Foundation Minutes – March 17, 2022
- March 2022 Financials
- March 2022 Check Register
- Employee Hires and Exits

Vice Chair Koltiska asked the Board if they had any changes to the consent agenda. Trustee Kilbride noted that she was not present at the Joint Board Meeting with Sheridan College Foundation. Vice Chair Koltiska requested a motion to accept the consent agenda. Trustee Swanson moved, and Trustee Healy seconded the motion. The motion carried.

**7. Unfinished Business – None**

**8. New Business**

**a. President Recommends Faculty for Tenure – Action**

Dr. Castillo-Garrison provided a handout and explained the old and new tenure process to the Board. She highlighted the most significant differences. Now, pre-tenure faculty will be trained, supported, and mentored by many colleagues, not just their direct supervisor. They will also be required to complete an action research project. She explained that students provide feedback through faculty evaluations.

- i. Vice Chair Koltiska requested a motion to approve Rachel Anderson for tenure. Trustee Kilbride moved, and Trustee Swanson seconded the motion. The motion carried.
- ii. Vice Chair Koltiska requested a motion to approve Anne Gunn for tenure. Trustee Leibrich moved, and Trustee Healy seconded the motion. The motion carried.
- iii. Vice Chair Koltiska requested a motion to approve Rebecca Atkinson for tenure. Trustee Swanson moved, and Trustee Kilbride seconded the motion. The motion carried.
- iv. Vice Chair Koltiska requested a motion to approve Dana Cochran for tenure. Trustee Kilbride moved, and Trustee Swanson seconded. The motion carried.
- v. Vice Chair Koltiska requested a motion to approve Caleb Elkins for tenure. Trustee Leibrich moved, and Trustee Healy seconded. The motion carried.
- vi. Vice Chair Koltiska requested a motion to approve Tony Geist for tenure. Trustee Kilbride moved, and Trustee Swanson seconded. The motion carried.
- vii. Vice Chair Koltiska requested a motion to approve Jill McGraw for tenure. Trustee Swanson moved, and Trustee Healy seconded. The motion carried.

- viii. Vice Chair Koltiska requested a motion to approve Robert Psurny for tenure. Trustee Healy moved, and Trustee Swanson seconded. The motion carried.
- ix. Vice Chair Koltiska requested a motion to approve Jennifer Reed for tenure. Trustee Leibrich moved, and Trustee Kilbride seconded. The motion carried.
- x. Vice Chair Koltiska requested a motion to approve Mary Sandy for tenure. Trustee Healy moved, and Trustee Swanson seconded. The motion carried.
- xi. Vice Chair Koltiska requested a motion to approve Teresa Stauffer for tenure. Trustee Kilbride moved, and Trustee Healy seconded. The motion carried.
- xii. Vice Chair Koltiska requested a motion to approve Lindsay Wakefield for tenure. Trustee Leibrich moved, and Trustee Kilbride seconded. The motion carried.
- xiii. Vice Chair Koltiska requested a motion to approve Steve Warr for tenure. Trustee Kilbride moved, and Trustee Swanson seconded. The motion carried.
- xiv. Vice Chair Koltiska requested a motion to approve Kathryn Wilson for tenure. Trustee Healy moved, and Trustee Swanson seconded. The motion carried. Vice Chair Koltiska congratulated the newly tenured faculty.

**b. Ratification of Exhibit C to the MOU Between NWCCD & GCCD – Action**  
Item removed from the agenda per Board action.

**c. Potential Land Swap with Wyoming National Guard – Information**  
Dr. Tribley described an opportunity for NWCCD to participate in a land swap with the Wyoming National Guard. The Guard determined to build a new maintenance facility on their property on Coffeen Avenue. NWCCD proposed that the Guard trade its property on Coffeen Ave. in exchange for the College's 21 acres of undeveloped land on Solutions Way. The Guard participated in a similar agreement with the University of Wyoming. As of 4-19-2022, there was no draft agreement between the Guard and NWCCD. The Board engaged in discussion. Trustee Leibrich expressed concern that the Guard may not make any progress by the end of the lease agreement. Vice Chair Koltiska expressed concerns including: paying real estate commission on the trade, the unclear benefit to students, the loss of the \$1.5 million in revenue from the sale of the property, and the unlikelihood of a bond issue passing to replace the revenue. Trustees Swanson and Kilbride expressed interest in exploring options to plan for the future. There were no public comments.

## **9. President's Report – Dr. Walt Tribley**

### **a. COVID-19**

The College continues to de-regulate as appropriate. Dr. Tribley discontinued the exception request process for use of college facilities and for travel off-campus.

### **b. District Division Update**

The transition teams continue to work toward agreement on topics such as information technology and personnel. The College hired two consultants to assist with this work.

### **c. General Updates**

Dr. Tribley reviewed a list of upcoming events. He informed the Board about an upcoming audit of campus facilities. He encouraged everyone to take a course at Sheridan College. He congratulated the NWCCD students who participated in the Skills USA competition. Trustee Healy suggested that NWCCD place flyers for summer and fall courses at the YMCA, the Hub on Smith, and the library. Trustee Swanson encouraged everyone to attend the nursing and dental hygiene pinning ceremonies.

## **10. Johnson County Advisory Board Report – Cindy Kremers, Chair**

Ms. Kremers reported that SCJC submitted an application for funding to the Johnson County 1% Committee and that the presentation went well. The request was for \$40k, and she is hopeful SCJC will receive the funds. SCJC Golf for Knowledge is on Friday, May 27.

**Sheridan College Foundation Report** – Jennifer Crouse, Executive Director

VP Crouse reported that the Sheridan College Rodeo Banquet raised \$75k for scholarships. SCF gave \$225k over the next three years to support housing scholarships. VP Crouse plans to complete two large proposals in support of at-risk students. The 2022 Sheridan College Distinguished Alumnus is Tom Ringley. Investment advisors will review the SCF investment portfolio with the SCF board on May 18. The SCF will host its first alumni event on June 2 at Smith Alley Brewery.

**11. Organization Reports**

**a. Faculty Senate** – Mark Thoney, President

Mr. Thoney thanked the Board for consistently having the faculty update on their agenda. The faculty governance groups continue to work on many projects as they wrap up the academic year. Faculty Senate will seat new members before the end of the academic year.

**b. Student Government Association** – Sydney Scheresky-O'Neil

Ms. Scheresky-O'Neil reported on the successful revision of the SGA by-laws and the student code of conduct. SGA worked on many projects in support of students including the General's Pantry, clothing closet, student fee allocation, and a hammock village on campus.

**12. Public Comment** – None

**13. Key Monitoring Reports**

**a. Preliminary Budget** – Information

Per State Statute, Administration must present a preliminary budget prior to May 15. Because the Regular meeting of the NWCCD Board of Trustees falls after that deadline, VP Achord presented a high-level summary to the Board to acknowledge its receipt of the preliminary budget for FY23. VP Achord will present the budget again during the June NWCCD Board of Trustees Meeting. Vice Chair Koltiska asked if GC has determined a method of funding. Dr. Tribley reported that GCCD has not yet determined its levy.

**b. Composite Financial Indicator** – Information

The Composite Financial Indicator (CFI) is the Higher Learning Commission's measurement of the overall financial health of an institution. VP Achord reported that NWCCD's CFI is exceptional due, in part, to HEERF funding. NWCCD will not be required to have a review.

**14. Adjourn**

Vice Chair Koltiska adjourned the meeting at 7:44 p.m. The next regular NWCCD board meeting is on Tuesday, May 17, 2022 at 6:30pm at Sheridan College in Johnson County.

Respectfully Submitted:



Norleen Healy  
NWCCD Board of Trustees, Secretary



Gary Koltiska  
NWCCD Board of Trustees, Vice Chair