

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT BOARD MEETING

Minutes of the Northern Wyoming Community College District Board of Trustees
held March 26, 1959, at 7:30 p.m. at the college building.

Those present were: Ira Carroll
Jack Gordon
Richard E. White, President
Tom Ferguson
Douglas C. Hutton

The minutes of the previous meeting were not read.

The Board members reviewed the specifications for the call for bids on the science
equipment for the new building. Mr. Ferguson made a motion and it was seconded
the Board approve the specifications and advertise for sealed bids on the equipment.
Bids are to be opened at 7:30 p.m. on April 16, 1959. Motion carried.

Mr. White read a copy of a letter sent to the architects from N.A. Nelson Con-
struction Co. stating that the Mullinax Concrete Service Co. had furnished 84% of the
concrete used in the construction of the new building to date. The finish floor concrete
has been furnished by the Sheridan Sand and Gravel Co. as their mixture allows a
better finish.

Mr. Hutton reported that the arrangements for the land for the sewage filter bed
has been approved by Mr. Marshall and the legal deeds are being prepared.

The bid specifications for the proposed tractor for the new campus were discussed
and it was decided to postpone calling for the bids at this time.

Mr. White reported that the architect was working on the landscape plans and it was
expected that they would be ready in the near future.

The commencement speaker for the graduation exercises was discussed. Jack Gage was
suggested as a possible speaker and Mr. White will contact him to see if he is available.

The telephone system for the new college was discussed. It would cost approximately
\$1,600 per year to provide each instructor with a phone and dial service throughout the
new building. The present cost is about \$450 per year for six phones connected with a
pusher system. It was felt that the new system would be too expensive for the service
required and a service similar to the present system should be planned. The possibility
of buying an inter-office communication system to contact faculty members was discussed.
Costs of this type of equipment will be investigated.

Mr. White reported on his trip to Laramie. He attended three meetings. The first
was a joint meeting of University and junior college representatives to discuss future
relationships among the colleges. He reported that the University no longer wishes to
maintain the record systems, issuance of transcripts, issuance of joint diplomas, and
other activities formerly used with the old style Memorandums of Agreement. It was felt
that the colleges should assume these local responsibilities, but that the closest
cooperation would continue among the colleges and the University in providing the junior
colleges with assistance in employing faculty, transcript evaluation, or any other areas
in which the University could be of service. A system of formal accreditation visits
was discussed with the first visits to take place early in May.

The second meeting was that of the Community College Commission. The main dis-
cussion centered around standards for new junior colleges to receive state aid and
the distribution of state aid to the existing colleges. A definition of an equiv-
alent full-time student will be needed. The main problem centered around "Who is
a student enrolled with a recognized educational objective". A meeting was set for
April 15, 1959, in Casper to work on these items.

The third meeting was with the Wyoming High School Principals Association. The meeting concerned itself with the possibility of developing a high school-college relations committee for the State of Wyoming. Each college will appoint a representative to meet with a joint committee on April 9th to work on plans for such a committee.

The change of name for the college was discussed. After discussing the problems involved the following motion was submitted by Mr. Carroll. "The operating name of the college will be Sheridan College for purpose of identification, although all legal business will still be conducted by the Northern Wyoming Community College District". The motion was seconded by Mr. Gordon and carried. This system meets the legal requirements concerning the name of the college district.

There being no further business the meeting was adjourned.

James T. Spracklen
Approved

Katherine B. Edwards
Secretary