NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Special Meeting

Tuesday, February 8, 2022, 12:00 p.m.

Zoom - https://nwccd.zoom.us/j/91724137568?pwd=Sm4yUFdsVFE0SzA4c3YrYnhiKy9kZz09

Trustees Present	**Trustees Absent**
Debra Wendtland, Chair	Robert Leibrich
Gary Koltiska, Vice Chair	Tracy Swanson
Shelley Wilson Kinnison, Treasurer	
Norleen Healy, Secretary	
Erin Kilbride	

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Walt Tribley, President

Craig Achord, Vice President of Administrative Services & CFO

Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director

Estella Castillo-Garrison, Vice President of Academic Affairs

Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

Others Present

Clint Langer, NWCCD Board Counsel	Mark Thoney
Kristen Czaban	Tommy B

Recorder

Andrea Morgan

1. **Call to Order and Roll Call** – Special Meeting
   Chair Wendtland called the special meeting to order at 12:04 p.m. There was a quorum.

2. **Pledge of Allegiance**

3. **Approval of Special Meeting Agenda**
   Chair Wendtland requested a motion to approve the special meeting agenda. Trustee Kinnison moved, and Trustee Kilbride seconded the motion. The motion carried.

4. **Public Comment**

Chair Wendtland asked if there were any members of the public who wished to comment. Dr. Tribley explained the use the chat function to type a comment. He sent a test comment at 12:06 p.m. to assess its functionality. The "test" chat was visible to all. There were no comments entered by the public at any time during the meeting.

5. **New Business**
    a. **Approval of New Academic Programs**
        i. Advanced Materials Manufacturing AAS
        ii. Manufacturing Composites Technology Certificate
        iii. Software Development AS
        iv. Graphic Design Certificate
        v. Entrepreneurship Certificate
        vi. Event Planning Certificate
        vii. Agritourism Certificate
    b. **Approval of New/Revised Academic Programs**
        i. Culinary Arts and Hospitality Foundations Certificate
        ii. Hospitality and Tourism Leadership Certificate
        iii. Hospitality and Tourism Management AAS

Dr. Castillo-Garrison gave an overview of the new and new/revised academic programs to the Board. She explained how the programs are thoroughly vetted. She explained that the programs are aligned with state education initiatives including WIP, ENDOW, and Wyoming Works. She walked through each program giving credit hour details and highlights of the curriculum. Dr. Tribley thanked Dr. Castillo-Garrison for her work and explained that new programs are one way NWCCD can stay relevant with local industry needs and help to ensure fiscal solvency in the future. Trustee Koltiska asked for further explanation of the new culinary programs. Dr. Castillo-Garrison explained how the program has changed since it was last taught by NWCCD including a focus on partnering with local K-12 school districts to teach concurrently utilizing their facilities. Trustee Wendtland commented on the usefulness of and statewide interest in the software development program. Dr. Castillo-Garrison explained that the modality of the programs will vary; some courses will be taught in-person while others are primarily distance education courses. Chair Wendtland asked the board how they would like to consider the programs for approval, as a group or one by one. The consensus was to consider the whole group together. Chair Wendtland requested a motion to approve the programs as presented. Trustee Koltiska moved, and Trustee Kilbride seconded the motion. The motion carried.

6. **Adjourn**
    Chair Wendtland adjourned the meeting at 12:28 p.m.

Respectfully Submitted:

Norleen Healy
NWCCD Board of Trustees, Secretary

Debra Wendtland
NWCCD Board of Trustees, Chair