



## **NWCCD Mission**

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

## **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

### **Minutes**

### **Regular Meeting**

**Tuesday, November 16, 2021, 6:30 p.m.**

**Sheridan College – Whitney Building – WCA Flexspace – Rooms 235 & 236**

#### **Trustees Present**

Debra Wendtland, Chair  
Gary Koltiska, Vice Chair  
Norleen Healy, Secretary  
Erin Kilbride  
Tracy Swanson

#### **Trustees Absent**

Shelley Kinnison, Treasurer  
Robert Leibrich

#### **Advisory Board Representative Present**

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### **Advisory Board Representative Absent**

#### **Administration Present**

Dr. Walt Tribbley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director  
Estella Castillo-Garrison, Vice President of Academic Affairs

#### **Others Present**

Clint Langer, NWCCD Board Counsel  
Kent Andersen  
Brady Fackrell  
Dennis Jacobs

Sydney Scheresky-O'Neil  
Kevin Koile  
Mark Thoney

#### **Recorder**

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**  
Chair Wendtland called the meeting to order at 6:32 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**  
There were no additions to or deletions from the agenda.
- 4. Consent Agenda**

- Regular Meeting Minutes – October 26, 2021
- October 2021 Financials
- October 2021 Check Register
- Employee Hires and Exits

Chair Wendtland requested a motion to accept the consent agenda. Trustee Swanson moved, and Trustee Koltiska seconded the motion. The motion carried.

**5. President's Report – Dr. Walt Tribley**

Dr. Tribley welcomed everyone to the newly constructed classroom space. VP Achord provided details about its construction.

- a. **District Division Update** – Dr. Tribley referred to the related action items later in the agenda. He asked for any questions or comments on the topic. Chair Wendtland commented that she participates as a member of the transition team that meets regularly with GCCD. She acknowledged Dr. Tribley for his leadership and good rapport with the facilitator.
- b. **COVID-19** – Dr. Tribley reported that the systems and protocols in place are working well including the analysis of data to drive any possible decisions. NWCCD awaits information from the WCCC and State in response to the OSHA mandate. Trustee Koltiska expressed concern about losing employees over the vaccine mandate. Dr. Tribley noted that NWCCD receives federal funding.

Dr. Tribley listed the events taking place on campus in recognition of Native American heritage month. Dr. Tribley described the SC Ag business students' project with local business, Black Tooth Brewing Company. NWCCD began work on its application for the Aspen Prize. Dr. Tribley invited the Board to the performance of *Little Beautiful Things* at the WYO Theater. He discussed the GC Senate's coat drive to benefit those in need. He congratulated Brent Heusinkveld on his induction into the Skills USA Hall of Champions. Lastly, he gave a GC & SC Rodeo team update.

**6. Johnson County Advisory Board Report – Cindy Kremers, Chair**

Ms. Kremers reported a great working relationship with the Johnson County Superintendent, specifically on dual and concurrent enrollment and the support of the New West school. Ms. Kremers reported a push to add three new board members. There will be a "Selfies with Santa" event on Dec.4 along with a holiday bazaar and parade.

**7. Organization Reports**

**a. Faculty Senate – Mark Thoney, President**

Mr. Thoney reported that faculty are presently advising their students for the Spring 2022 semester. Faculty Senate recently heard a report about the Classified Staff Council's Hardship Fund, which supplies applicants (students or employees) with financial support in their time of need. Mr. Thoney discussed the tenure/post-tenure process. Faculty Senate has begun to discuss the district division and what that may entail.

**b. Student Government Association – Sydney Scheresky-O'Neil, President**

Ms. Scheresky-O'Neil reported on SGA's recent travel to a conference. SGA is working on re-writing the by-laws for the group and adding Senators to further support students. SGA continues to support and stock the General's Pantry. SGA is helping to host the WY academic challenge. In honor of world kindness day, SGA is sponsoring a free drink for students at the campus bookstore.

**8. Public Comments**

Gary Koltiska made a comment as a member of the public. He thanked NWCCD for allowing use of the AgriPark facility for the community. He also recommended replacement of the arena sand.

Sydney Scheresky-O'Neil offered student representation on the Aspen Prize committee.

**9. Key Monitoring Reports – None**

**10. Unfinished Business – None**

**11. New Business**

**a. NWCCD & GCCD Memorandum of Understanding (MOU) – Information & Action**

Dr. Tribley defined the transition team and gave a description of their scope of work. He referenced the norms of collaboration created at the joint board meeting on October 23, 2021 as the guiding principles for working together. Dr. Tribley presented the NWCCD & GCCD Memorandum of Understanding to the Board explaining that other items will be added as exhibits. The Board engaged in discussion about the transfer of funds and debts and that the burden to obtain permission for transfer would be on GCCD. Trustee Koltiska questioned GCCD's financial ability to obtain insurance when they have not yet levied taxes. The Board further discussed the transition team process and ratifying documents at the Board level of each District. Trustees Wendtland, Kilbride, and Healy shared their satisfaction with the transition team meetings. Chair Wendtland explained that Mark Gifford continues to facilitate the regular meetings of this group.

Chair Wendtland requested a motion to ratify the NWCCD & GCCD Memorandum of Understanding (MOU) as presented. Trustee Healy moved and Trustee Koltiska seconded the motion to ratify the NWCCD & GCCD Memorandum of Understanding (MOU) as presented. The motion carried.

**b. NWCCD & GCCD MOU Exhibit A – Information & Action**

Dr. Tribley presented the NWCCD & GCCD MOU Exhibit A to the Board for information and action.

Chair Wendtland requested a motion to ratify the NWCCD & GCCD MOU Exhibit A as presented. Trustee Kilbride moved and Trustee Healy seconded the motion to ratify the NWCCD & GCCD MOU Exhibit A as presented. The motion carried.

**c. Perkins Health Science Center Update – Information**

VP Achord reported the project to be two weeks ahead of schedule. Because the HVAC system may be delayed due to shipping issues, the team has reserved another unit as "plan B". Furniture will be moved into the dental hygiene area over winter break. Once the dental hygiene work is completed, the construction of the nursing wing will begin.

**12. Adjourn**

Chair Wendtland adjourned the meeting at 7:27 p.m.

Respectfully Submitted:

  
Norleen Healy  
NWCCD Board of Trustees, Secretary

  
Debra Wendtland  
NWCCD Board of Trustees, Chair

