



1 Whitney Way
Sheridan, WY 82801
(307) 675-0505



300 W. Sinclair
Gillette, WY 82718
(307) 681-6000

Our Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, August 17, 2021, 6:30 p.m.

Sheridan College – Whitney Building – W 203

Trustees Present

Debra Wendtland, Chair
Gary Koltiska, Vice Chair
Shelley Wilson Kinnison, Treasurer
Norleen Healy, Secretary
Erin Kilbride

Trustees Absent

Robert Leibrich
Tracy Swanson

Advisory Board Representatives Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board
Brian Worthen, Chair, Gillette College Advisory Board

Advisory Board Representatives Absent

Administration Present

Dr. Walt Tribbley, President
Janell Oberlander, Vice President of Gillette College
Craig Achord, Vice President of Administrative Services & CFO
Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Gina Kidneigh, Assistant Vice President for Finance & Controller
Jennifer McArthur, Assistant Vice President of Human Resources
Robert Briggs, Associate Vice President for Institutional Research

Others Present

Clint Langer, NWCCD Board Counsel
Dennis Mansfield
Kevin Koile

Recorder

Andrea Morgan

1. **Call to Order and Roll Call – Regular Meeting**
Chair Wendtland called the Regular Meeting of the NWCCD Board of Trustees to order at 6:30 p.m., and there was a quorum.
2. **Pledge of Allegiance**

3. Agenda Additions/Deletions

There were no additions or deletions to the agenda.

4. Consent Agenda

- Regular Meeting Minutes – July 13, 2021
- Special Meeting Minutes – July 23, 2021
- July 2021 Financials
- July 2021 Check Register
- Employee Hires and Exits

Chair Wendtland requested a motion to approve the consent agenda. Trustee Koltiska moved and Trustee Healy seconded the motion. There was no further discussion. The motion carried.

5. President's Report – Dr. Walt Tribley

Dr. Tribley reported that he felt privileged to attend Senator Enzi's funeral service. Wallethub ranked NWCCD as the #18 best community college in the U.S. and Wyoming #2 for best community college system. Lori Byrd was recently inducted into the 2020 SC Athletic Hall of Fame. Dr. Tribley reviewed a list of summer activities and congratulated students on their achievement in the Skills USA competition. He also congratulated Olivia DiLulo on receiving the Coca-Cola Leaders of Promise Scholarship. Dr. Tribley spoke about the possibility of several new programs utilizing one-time, state funds. NWCCD is participating in Wyoming Innovation Partnership (WIP) discussions and is a lead on the software development program.

6. Gillette College Advisory Board Report – Brian Worthen, Chair

Mr. Worthen reported on an additional \$78k in BOCHES funding over previously reported amount. He invited the Board to a barbeque on the GC campus on 8/18. VP Oberlander briefly discussed the election in Campbell County and that results would be available later in the evening. She also discussed the preparation for hosting Senator Enzi's funeral services on the GC campus. GC is presently focusing on student orientation and registration.

Johnson County Advisory Board Report – Cindy Kremers, Chair

SCJC continues to focus on enrollment and promoting opportunities at SCJC. Ms. Kremers thanked Joseph Aguirre and Wendy Smith for their participation in the Johnson County fair activities. Trustee Koltiska asked about outreach to Kaycee, WY. Ms. Kremers explained that the board connects with the high school counselors, principal, and participates in a college night to provide information to prospective students.

Gillette College Foundation Report – Heidi Gross, Executive Director (written report)

Heidi Gross provided a written report for the Board. There were no questions.

7. Organization Reports

There are no organization reports in May, June, July, or August

8. Public Comments

There were no public comments.

9. Key Monitoring Reports

a. Overview of Title IX and Clery Act Report – Information

Dr. Tribley introduced AVP Jennifer McArthur who provided the Board with an overview of Title IX and the Clery Act. She described the policies and procedures in place for a continued focus on safety, compliance with reporting and regulations, and staff and student education related to Title IX and the Clery Act. Chair Wendtland asked if compliance with these laws is addressed during the accreditation process. Dr. Tribley explained that the HLC could examine NWCCD policies and procedures for compliance with state and federal laws.

b. Enrollment Report – Information

Dr. Tribley explained that the Board received a written report on updated COVID-19 procedures as well as enrollment data. He summarized current COVID-19 protocols. He explained that the enrollment data provided to the Board compares Fall 2019, 2020, and 2021 data. He reiterated that the FY 2022 budget was created using an assumption that enrollment would be approximately the same as the 2020-2021 academic year. He noted that Fall 2019 was a high-point in enrollment and reflects what is possible for the District.

AVP Briggs gave a detailed analysis of the enrollment report. He highlighted the strong enrollment in Johnson County. He provided an explanation of the credential seeking vs. non-credential seeking enrollment and dual and concurrent student enrollment. Trustees asked several follow-up, clarifying questions related to enrollment.

10. Unfinished Business – None

11. New Business

a. District Division Update – Information

Dr. Tribley discussed the need to change policies in the event of a “yes” vote for GCCD. He explained that the Board will review the clerical changes to the relevant policies at the next Board meeting. He discussed how NWCCD has repeated the message of working with the new district in all its communications.

b. Approval of Sheridan Economic and Educational Development Authority Board Members for a Three-Year Term – Information & Action

Dr. Tribley and AVP Briggs recommended that the Board appoint Gary Koltiska and Christie Haswell to serve on the Sheridan Economic and Educational Development Authority (SEEDA) Board as representatives for a term beginning August 2021 and ending August 31, 2024. Mr. Briggs explained the process for collecting applications for the position of member-at-large.

Trustee Koltiska thanked Erin Kilbride for her service to the SEEDA board.

Chair Wendtland requested a motion to appoint Gary Koltiska to the Sheridan Economic and Education Development Authority Board. Trustee Kilbride moved and Trustee Kinnison seconded the motion. There was no further discussion. The motion carried with one abstention by Trustee Koltiska.

Chair Wendtland requested a motion to appoint Kristie Haswell to the Sheridan Economic and Education Development Authority Board. Trustee Healy moved and Trustee Koltiska seconded the motion. There was no further discussion. The motion carried.

12. Adjourn

Chair Wendtland adjourned the meeting at 7:46 p.m.

The next Board meeting is scheduled for Tuesday, September 21, 2021 at 6:30pm in W 203.

Respectfully Submitted:



Norleen Healy
NWCCD Board of Trustees, Secretary



Debra Wendtland
NWCCD Board of Trustees, Chair

