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**Our Mission**

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

**NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

**Minutes**

**Public Hearing & Regular Meeting**

**Tuesday, July 13, 2021, 6:30 p.m.**

**Sheridan College, Whitney Building Room 203 A&B**

**Trustees Present**

Debra Wendtland, Chair  
Gary Koltiska, Vice Chair  
Shelley Wilson Kinnison, Treasurer  
Norleen Healy, Secretary  
Erin Kilbride  
Robert Leibrich  
Tracy Swanson

**Trustees Absent**

**Advisory Board Representatives Present**

Brian Worthen, Chair, Gillette College Advisory Board

**Advisory Board Representatives Absent**

Cindy Kremers, Chair, Johnson County Advisory Board

**Administration Present**

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jen Crouse, Sheridan College Foundation Executive Director & Vice President for Student Affairs  
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations

**Others Present**

Clint Langer, NWCCD Board Counsel  
Kevin Koile

Dennis Mansfield

**Recorder**

Andrea Morgan

1. **Call to Order and Roll Call** – Regular Meeting  
Chair Wendtland called the meeting to order at 6:31 p.m. There was a quorum.
2. **Pledge of Allegiance**
3. **Agenda Additions/Deletions**

There were no additions or deletions to the agenda.

**4. Consent Agenda**

- Work Session & Regular Meeting Minutes – June 15, 2021
- June 2021 Financials
- June 2021 Check Register
- Employee Hires and Exits

Trustee Koltiska moved and Trustee Kilbride seconded the motion to approve the consent agenda to include: June 15, 2021 Work Session and Regular Meeting Minutes; June 2021 Financials, June 2021 Check Register; and Employee Hires and Exits.

**5. President's Report – Dr. Walt Tribley**

Dr. Tribley reported that NWCCD closed on the East 6<sup>th</sup> Avenue property, and the property on Sheridan Avenue is still being shown. He updated the board on recent internet security issues around the state that did not affect NWCCD. Protections in place include multi-factor authentication, reduced numbers of employees able to download software programs, firewall, and ongoing education. Dr. Tribley reported briefly on the upcoming election in Gillette. He reiterated key dates including the day early voting began (7/2) as well as the date of the election (8/17). Dr. Tribley reviewed summer events on the campuses of NWCCD.

**6. Gillette College Advisory Board Report – Brian Worthen, Chair**

Mr. Worthen reported key dates including the first of five registration events on 8/4, move-in day on 8/27, first day of classes on 8/30, and a welcome back event on 9/9. Mr. Worthen gave details about the Verizon innovation camp. In the Skills USA competition, two GC students placed 1<sup>st</sup> at the state level and 2<sup>nd</sup> place at the national competition. He congratulated Gregory Locke and Andrew Green and their instructor, Tony Giest on their accomplishment. Mr. Worthen reported that the city of Gillette has a new city administrator, Hyun Kim. GCF is participating in WyoGives on 7/14 and hosting a golf scramble on 8/20. There will be no GC Advisory Board meeting in July, but there will be one on 8/26.

**Johnson County Advisory Board Report – Cindy Kremers, Chair**

Ms. Kremers thanked Sheridan College and the cities of Buffalo and Sheridan for their support and hospitality in hosting the national combat veterans' motorcycle national convention. SCJC fair breakfast will be on 8/3.

**Sheridan College Foundation Report – Jen Crouse, Executive Director**

There will be a concert funded by the Dorothy Duncan Foundation on 7/30 in the WCA. The second annual Spirit of Sheridan concert will be on 8/12 in the WCA. Proceeds will benefit the SCF and fund scholarships. There is a barbeque at 5:30 p.m. and the concert begins at 7:00 p.m. The concert will feature eight SC alumni.

**7. Organization Reports – There are no organization reports in May, June, July, or August.**

**8. Public Comments – There were no public comments.**

**9. Public Hearing for the Fiscal Year 2022 Budget**

Chair Wendtland requested a motion to recess the Regular Board Meeting. Trustee Leibrich moved and Trustee Koltiska seconded the motion. The motion carried.

Upon recessing the Regular Board Meeting, Chair Wendtland opened the Public Budget Hearing at 6:50 p.m. for the Fiscal Year 2022 Budget.

Chair Wendtland asked for public comment. There were no public comments.

**10. Adjourn Public Budget Hearing / Reconvene Regular Meeting**

Upon hearing no public comments, Chair Wendtland closed the Public Budget Hearing and reconvened the Regular Board Meeting at 6:51 p.m.

**11. Fiscal Year 2022 Budget Adoption: Approval of Expenditure Authority Resolution and the Resolution to Provide Income – Action**

Dr. Tribley introduced and VP Craig Achord presented the 2021-2022 Proposed Budget for the Board's consideration and approval. Dr. Tribley explained that the final budget before the Board has not changed from the one the Board discussed in June. VP Achord presented an overview. He reported that there were no changes made to the budget presented to the Board in June. There were no questions.

Chair Wendtland requested a motion that the Board approve the Expenditure Authority Resolution in the amount of \$96,149,774.00 and the Resolution to Provide Income in the amount of \$97,483,831.00, which adopts the Fiscal Year 2022 Budget. Trustee Kinnison moved and Trustee Kilbride seconded the motion. There were no questions and no discussion. Chair Wendtland called for a vote. The motion carried.

**12. Approval of Two (2) Expenditure Authority Resolutions**

Dr. Tribley requested that VP Achord provide information related to the resolutions. VP Achord explained the reason for and process related to the resolutions. He recommended the approval of two (2) Expenditure Authority Resolutions.

Trustee Healy requested clarification. VP Achord, Chair Wendtland, and Trustee Leibrich further explained the obligation of the District. Upon hearing no further discussion, Chair Wendtland requested a motion that the Board approve the Two Expenditure Authority Resolutions: Refunding and Improvement Lease Revenue Bonds: Mars Ag & Science Center and Whitney Center for the Arts in the amount of \$1,490,000.00 and Refunding and Improvement Lease Revenue Bonds: Tech Ed Center in the amount of \$810,000.00. Trustee Swanson moved and Trustee Healy seconded the motion. There were no further questions or discussion. Chair Wendtland called for a vote. The motion carried.

**13. Key Monitoring Reports – None**

**14. Unfinished Business – None**

**15. New Business – None**

**16. Adjourn**

Chair Wendtland requested a motion to adjourn the meeting. Trustee Koltiska moved and Trustee Kinnison seconded the motion. The meeting was adjourned at 7:02 p.m.

Respectfully Submitted:



Norleen Healy  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair

