

**Procedure 5015.2**

**Residency Classification**

For tuition assessment, students are classified as in-state, Western Undergraduate Exchange (WUE), or out-of-state. Classification is made upon first admission to the District, in accordance with statewide residency requirements established by the Wyoming Community College Commission (WCCC) found in the WCCC Rules Chapter 3, Section 4.

Residents of a Western Interstate Commission for Higher Education (WICHE) state and Nebraska are eligible for WUE tuition. Requirements for in-state tuition purposes are established for Wyoming Community Colleges by the Wyoming Community College Commission. All others are considered out-of-state.

Residency classification is assessed for each student at the time an application for admission is accepted. Students may apply for residency reclassification for the following term when facts indicate a change impacting residency has occurred. Supporting documentation is required. Applications for reclassification must be submitted on or before the first day of class. Reclassification will not be applied retroactively. Residing in Wyoming primarily as a student will not support a claim for resident status.

Wyoming Residency Classification Guidelines

A. Students meeting the following criteria are considered Wyoming residents:

1. A financial dependent or under the age of 24 with a parent, guardian, or spouse who lives in Wyoming.
2. A graduate of a Wyoming high school.
3. A recipient of a high school equivalency in Wyoming and also qualifies for a Hathaway Scholarship.
4. An active Wyoming National Guard member or U.S. Armed Forces member stationed in Wyoming, or the dependent of one.
5. A Wyoming resident who was temporarily absent from the State due to military service, attendance at an educational institution, or other type of documented temporary absence.
6. Awarded resident tuition status at another Wyoming community college or the University of Wyoming.
7. The spouse or financial dependent of an individual who is determined to be a Wyoming resident pursuant to these Guidelines.
8. A legal dependent under the age of 24 of a Wyoming community college graduate.

9. Having a permanent home in Wyoming, evidenced by a variety of factors, including:
  - a. Evidence that any former out-of-state home has been abandoned;
  - b. Evidence of full-time employment in Wyoming for a minimum of six continuous months prior to residency determination;
  - c. Ownership of home or property in Wyoming;
  - d. Six months of continual presence in Wyoming prior to residency determination;
  - e. Former Wyoming residency and maintaining state ties;
  - f. Reliance on Wyoming resources for full financial support;
  - g. Wyoming vehicle registration dated a minimum of six months prior to residency determination;
  - h. Wyoming address on most recent federal income tax return;
  - i. A valid Wyoming driver's license dated a minimum of six months prior to residency determination;
  - j. Wyoming voter registration.

No one factor determines residence status.

10. A veteran or eligible individual, as described in 38 U.S. C. 3679 (c) (2), and am providing:
  - a. A certificate or other evidence of the veteran's or uniformed service members' qualifying service of 90 days or more in the uniformed services of the United States;
  - b. Documented evidence at the time of enrollment that:
    - i. The applicant for resident tuition intends to live in Wyoming during the term of enrollment (lease agreement, power bill, etc.);
    - ii. The applicant is using educational assistance under either Chapter 30 (Montgomery G.I. Bill –Active Duty Program), Chapter 31 (Vocational Rehabilitation and Employment (VR&E)), or Chapter 33 (Post-9/11 G.I. Bill) as described in 38 U.S.C.
    - iii. The veteran was discharged or released from a qualifying period of service in the active military, naval or air service before the date of enrollment (DD214 showing date of discharge) or the uniformed service member is currently on active duty;
    - iv. If the applicant is a spouse or a child of the veteran, the applicant is a transferee pursuant to 38 U.S.C. 3311(b)(9) or 3319 of the veteran's eligibility for educational benefits.

A person who has qualified for resident tuition pursuant to the above requirements of this section, shall remain qualified in subsequent years if the person pursues one or more courses of education while remaining continuously enrolled, other than during regularly scheduled breaks, lives in the state during the term of enrollment, and, if the person is eligible through a transfer of eligibility pursuant to 38 U.S.C. 3319, the transfer has not been validly revoked.

B. The following students are considered **non-residents**:

1. Individuals who do not qualify under Section A above;
2. Individuals who are not U.S. citizens or permanent residents except as provided by Section A.2 or A.3 above.