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### Our Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

## NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

### Minutes

#### Regular Meeting

Tuesday, May 18, 2021, 6:30 p.m.

Sheridan College in Johnson County

Bomber Mountain Civic Center – 63 North Burritt Ave., Buffalo, WY – Gymnasium

#### Trustees Present

Debra Wendtland, Chair  
Gary Koltiska, Vice Chair  
Shelley Wilson Kinnison, Treasurer  
Norleen Healy, Secretary  
Erin Kilbride  
Robert Leibrich  
Tracy Swanson

#### Trustees Absent

#### Advisory Board Representatives Present

Cindy Kremers, Chair, Johnson County Advisory Board  
Richard Cisneros, Vice Chair, Gillette College Advisory Board

#### Advisory Board Representatives Absent

#### Administration Present

Dr. Walt Tribley, President  
Janell Oberlander, Vice President of Gillette College  
Craig Achord, Vice President of Administrative Services & CFO  
Jen Crouse, Sheridan College Foundation Executive Director & Vice President for Student Affairs  
Heidi Gross, Gillette College Foundation Executive Director  
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations

#### Others Present

Clint Langer, NWCCD Board Counsel  
Jack Tarter  
Charles Auzqui  
Aaron Palmer  
Scott Masden

Claire Estes  
Nick Pierson  
Luke Gay  
Josh Keegan  
Haley Odenbach

Dennis Mansfield  
Amanda Kaufman  
Bill Novotny

#### Recorder

Andrea Morgan

#### 1. Call to Order and Roll Call – Regular Meeting

Chair Wendtland called the meeting to order at 6:28 p.m. There was a quorum.

## 2. Pledge of Allegiance

3. **Agenda Additions/Deletions** – There were no additions or deletions from the agenda.

## 4. Consent Agenda

- Regular Meeting Minutes – April 20, 2021
- April 2021 Financials
- April 2021 Check Register
- Employee Hires and Exits

Trustee Koltiska requested information related to the Employee Hires and Exits form. VP Achord provided clarification. Chair Wendtland requested a motion to accept the Consent Agenda. Trustee Healy moved and Trustee Kilbride seconded the motion. The motion carried.

## 5. President's Report – Dr. Walt Tribley

Dr. Tribley requested that VP Crouse give instructions to the participants related to the evening's meeting followed by dinner. Dr. Tribley welcomed new Superintendent, Charles Auzqui and offered assistance as needed. Dr. Tribley discussed data related to dual and concurrent enrollment and the CNA program in Johnson County. Dr. Tribley discussed updates made to the District's COVID-19 protocols. He referenced a handout on a Year of Resilience. Dr. Tribley gave an update on the potential district division including upcoming important dates related to the process. Dr. Tribley spoke about his plan to remind District employees not to use state resources for purposes associated with a political election.

Chair Wendtland requested information about the employment status of CNA students who complete the program as well as the students from Buffalo and Kaycee who participate in dual and concurrent enrollment courses. Dr. Tribley provided information related to the benefits of early experience with higher education for students.

## 6. Gillette College Advisory Board Report – Richard Cisneros, Vice Chair

Mr. Cisneros highlighted the busy and exciting schedule of events such as commencement and retirement receptions to honor students and employees. He commended a Westwood High School student who graduated high school and college at the same time. Mr. Cisneros discussed the opportunity for STEM education at AREA 59.

VP Oberlander offered more information about the Verizon grant in support of STEM education at AREA 59. She reported that the GCF and Booster Club have raised approximately \$300k this year. GC is working with Carbon Valley Community of Excellence to expand education related to alternative energies. GC will host Wyoming legislature meetings in the GC Tech Center. Post 307 developed resolutions to focus on advocacy for mental health and medical services for veterans. Catering services and the Gillette Police Department have a presence on campus through outreach office. VP Oberlander gave an update on upcoming, summer events at GC.

### Johnson County Advisory Board Report – Cindy Kremers, Chair

Ms. Kremers thanked the SCJC Advisory Board. She invited everyone to participate in the Golf for Knowledge Golf Tournament on May 28 to fund scholarships. She offered the opportunity to participate in the tournament, sponsorship, or volunteer to assist. She reported that the summer CNA class is, again, full to capacity. Ms. Kremers briefly introduced the students that would be speaking during dinner to tell their success stories related to SCJC.

### Sheridan College Foundation Report – Jen Crouse, Executive Director

The 2021 SCF Rodeo Banquet raised the most money for the SC rodeo team in its history. VP Crouse invited the Board to attend the health science center groundbreaking ceremony. On May 19, the SCF will have its annual meeting with its financial advisor with total assets at \$35.6M.

## 7. Organization Reports – None

**8. Public Comments** – Chair Wendtland welcomed Charles Auzqui to his new role. Mr. Auzqui expressed his excitement with beginning his new role on July 1, 2021.

**9. Key Monitoring Reports** – None

**10. Unfinished Business** – None

**11. New Business**

**a. Consideration for Sale of Real Properties** – Action

Dr. Tribley presented the Board with information and a recommendation related to the offers received on listed properties. Dr. Tribley reported meeting with the Board subcommittee created to discuss real estate matters, Board attorney, realtors, and VP Achord. VP Achord gave details related to the process and offers received on the 1025 East 6<sup>th</sup> Street property. He referenced a spreadsheet provided to the Board and discussed the recommendation for the acceptance of offer #2. Chair Wendtland requested a motion to approve real property sale contract recommended by administration. Trustee Swanson moved and Trustee Kinnison seconded the motion. Chair Wendtland asked for discussion. Trustee Koltiska expressed that he would not be voting on the motion because he did not have enough time to review the details of the offers. Trustee Healy called for the question. Chair Wendtland called for a vote. The motion carried with 6 aye votes and one abstention.

VP Achord presented details related to the offers received on 1841 and 1851 S. Sheridan Avenue and made a recommendation to the Board for the acceptance of the full price offer received with a 30-day contingency for an inspection. Trustee Healy asked for clarification of the offer as being above the appraised value. Dr. Tribley confirmed that it is above the appraised value and market value. Chair Wendtland asked VP Achord if it was his recommendation to accept the offer. He confirmed that it was. Chair Wendtland requested a motion to accept Administration's recommendation for the sale of 1841 and 1851 S. Sheridan Avenue. Trustee Leibrich moved and Trustee Kilbride seconded the motion. Chair Wendtland asked for any discussion. Trustee Koltiska requested the same statement he made about the previous property be on the record. He reported not having enough time to review the details of the offers. There was no further discussion. Trustee Kinnison called for the question. Chair Wendtland called for a vote. The motion carried with 6 aye votes and one abstention.

**b. Approval of Appointment to Gillette College Foundation Board** – Action

Heidi Gross presented the Board with information related to Mr. Matt Walker and recommended approval of his appointment to the Gillette College Foundation Board. Chair Wendtland requested a motion that the Board approve the appointment of Matt Walker to the Gillette College Foundation Board. Trustee Swanson moved and Trustee Koltiska seconded the motion. Trustee Swanson indicated that he had the pleasure of meeting Mr. Walker at the GC commencement dinner. Chair Wendtland called for a vote. The motion carried.

**c. Approval of Academic Calendar 2023-2024** – Action

Dr. Tribley presented the recommended academic and holiday calendar for academic year 2023-2024 and requested Board approval. He thanked Dr. Castillo-Garrison for her work in developing the academic calendar. Chair Wendtland requested a motion to approve the 2022-2023 academic and holiday calendars as proposed. Trustee Kilbride moved and Trustee Kinnison seconded the motion. There was no further discussion. Chair Wendtland called for a vote. The motion carried.

**12. Adjourn**

Trustee Koltiska moved to adjourn. The meeting was adjourned at 7:11 p.m. The next NWCCD Regular Board meeting is on Tuesday, June 15, 2021 at 6:30 p.m. on the Sheridan College Campus in the Whitney building room W 129.

Respectfully Submitted:



Norleen Healy  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair