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Our Mission

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, November 17, 2020, 6:30 p.m.

Zoom

Trustees Present

Walt Wragge, Chair
Robert Leibrich, Vice Chair
Debra Wendtland, Treasurer
Shelley Wilson Kinnison, Secretary
Norleen Healy
Bruce Hoffman
Gary Koltiska

Trustees Absent

Advisory Board Representatives Present

Cindy Kremers, Chair, Johnson County Advisory Board
Robert Palmer, Chair, Gillette College Advisory Board

Advisory Board Representatives Absent

Administration Present

Dr. Walt Tribley, President
Janell Oberlander, Vice President of Gillette College
Cheryl Heath, Vice President for Academic Affairs
Jen Crouse, Sheridan College Foundation Executive Director & Vice President for Student Affairs
Estella Castillo-Garrison, Vice President of Academic Affairs
Heidi Gross, Gillette College Foundation Executive Director
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations
Jennifer McArthur, Assistant Vice President of Human Resources

Others Present

Hayden Heaphy, NWCCD Board Counsel
Derrick Kimble, GC Student Senate President
Pat Blair
Tracy Swanson

Erin Kilbride
Michael Carver, Faculty Senate President
Brady Fackrell

Robert Briggs
Ashley Snoozy

Recorder

Andrea Morgan

1. Call to Order and Roll Call – Regular Meeting

NWCCD Board Chair, Walt Wragge gave instructions related to making a public comment. He called the regular meeting of the NWCCD Board of Trustees to order at 6:32 p.m. and asked if there was a quorum. There was a quorum.

2. Agenda Additions/Deletions

Chair Wragge asked if there were any additions or deletions to the agenda. There were none; the agenda was accepted as presented.

3. Consent Agenda

- Regular Meeting Minutes – October 20, 2020
- October 2020 Financials
- October 2020 Check Register
- Employee Hires and Exits

Chair Wragge reviewed the list of items contained in the consent agenda. He asked if there were any Trustees who would like to remove any item from the consent agenda for further review. Hearing none, Chair Wragge requested a motion to approve the consent agenda. Trustee Leibrich moved and seconded by Trustee Healy. The motion passed unanimously.

4. President's Report – Dr. Walt Tibley

a. Point of Personal Privilege

Dr. Tibley asked those who wish to share well wishes to commemorate the service of Chair Wragge and Trustee Hoffman to send them to Andrea Morgan. Dr. Tibley shared information related to Chair Wragge and Trustee Hoffman's dedication to NWCCD including special commitments and projects over the years to benefit the institution and its students. Each Trustee and Advisory Board Chair shared memories, sentiments, and well wishes.

b. COVID-19 Updates

Across the District as of 11/16, there were 67 students in quarantine. Twenty-six of them have tested positive. There were 14 employees in quarantine. Eight of them tested positive. There are several vice presidents, assistant vice presidents, and faculty in quarantine. The gauge used by the District to determine whether or not to remain open is the ability to provide high-quality academics and student services. NWCCD is still able to do this. If this changes, then program(s)

may change modalities, but until then, NWCCD is able to follow through with reopening plans with the semester shifting to online learning following Thanksgiving break.

Trustee Koltiska asked for clarification on the plans for the farrier program. Dr. Tribley asked VPAA Estella Castillo-Garrison to address his question. She explained that the program will continue by exception. The students will be able to finish the Spring 2020 semester, and a new cohort will begin.

c. District Division Updates

This item has been on the agenda since NWCCD has been aware of Campbell County's application to form its own district. The primary purpose is to allow for public comment. NWCCD has shared a lot of information related to this topic including financial impact to the District. NWCCD is an advocate of higher education. Further state budget cuts are possible as is reduced enrollment with the formation of a new district.

Trustee Healy asked if Dr. Tribley plans to travel to Cheyenne for the WCCC meeting. Dr. Tribley explained that he, Chair Wragge, and VP Oberlander would be traveling as long as the weather is amenable. NWCCD is on the meeting agenda for comments. Chair Wragge explained that he has prepared a statement to be read on behalf of the Board.

5. Gillette College Advisory Board Report – Robert Palmer, Chair

Mr. Palmer thanked Dr. Tribley, his staff, and the Board for their work and assistance with Campbell County's application to become its own district. He reiterated information about the WCCC meeting on Friday, November 20 in Cheyenne. He thanked Chair Wragge and Trustee Hoffman for their mentorship. He recognized their support for his and Jack Tarter's attendance at meetings across the state over the years through the WACCT association.

VP Oberlander thanked Chair Wragge and Trustee Hoffman for their service to the District and for ensuring students have access to high quality education. Legion post 307 commission has been signed with the support and oversight of Brian Yeager, who is also working to train the new veteran's coordinator for Sheridan College. GC continues to work on the Community of Excellence project with stakeholders in Campbell County. The decision to move forward with the project may happen at tomorrow's meeting. If it weren't for COVID, Gillette College would have hosted 207 events generating 75k people on campus. Jenna Waldner, the new administrative coordinator for the executive suite started and will be introduced at the next NWCCD board meeting. VP Oberlander reminded everyone of the GC Advisory Board meeting taking place on 11/18, and invited people to attend to listen to a special report by a member of the Governor's COVID Taskforce, Ryan Schrock who is also a GC Advisory Board member. VP Oberlander clarified that she would not be attending the WCCC meeting in Cheyenne as she is in quarantine and working from home.

Johnson County Advisory Board Report – Cindy Kremers, Chair

Enrollment for Spring 2021 courses is open. The size of the CNA classes is higher than normal, which is good. With COVID, the cohorts are separated into two schedules. Johnson County does not have a mask mandate, but may have one soon. The annual gingerbread event will still

take place if possible as all materials are pre-packaged. The health officer authorized 50 families to come in to receive one per family. There has been an uptick in COVID cases. Pro-metric testing is scheduled. MSHA is holding classes in the Bomber Mountain Center.

Sheridan College Foundation Report – Jennifer Crouse, Executive Director

Ms. Crouse thanked Chair Wragge and Trustee Hoffman on behalf of the Sheridan College Foundation for their support on many capital campaigns. Ms. Crouse discussed the recent audits of the SCF by both CEFEX and Eide Bailey with no findings or recommendations from either entity. Foundation funds are being managed appropriately according to donor intent. The annual Dream campaign that supports scholarships, faculty development, and unrestricted funds is underway. Fundraising for the health sciences building is nearly complete thanks to the generosity of the Sheridan community.

6. Organization Reports

a. **Faculty Senate** – Michael Carver, President

Mr. Carver thanked the faculty and administration for all their hard work this semester to stay open during this difficult and atypical year. Faculty Senate is working on developing a feedback and communication plan that allows for improved and open communication between faculty and Faculty Senate. FS is reviewing sabbatical procedures and the tenure/post tenure documents for consistency in terms of language across documents. The bachelors of applied science is presently being reviewed by the Curriculum and Standards committee before it goes to Faculty Senate.

b. **SC Student Government Association** – There was no report given.

7. Public Comments – Chair Wragge repeated instructions for anyone interested in making a public comment. There were no comments.

8. Unfinished Business – None

9. Key Monitoring Reports – None

10. New Business

a. **Naming of Health Sciences Building on Sheridan College Campus** – Action

Dr. Tribley shared his screen showing the participants a rendering of the building. He reiterated that the fundraising is nearly complete. Per Board policy 3035, he recommended that the building be named for the largest donor.

Chair Wragge requested a motion that in accordance with Board Policy Series 3035, Naming Policy, the President is recommending the following physical assets, the Health Science Center, be named in honor of the donors. The President recommends that the south main entrance and the east entrance across from Thorne Rider Campus Center be named the B.F. and Rose H. Perkins Health Science Center. Trustee Wendtland moved and Trustee Koltiska seconded the motion. Chair Wragge called for a vote. The motion passed unanimously.

b. Naming Portion of Health Sciences Building on Sheridan College Campus – Action

Dr. Tribley shared his computer screen showing the participants a rendering of the building. Dr. Tribley introduced Kim and Mary Kay Love who were in attendance. He explained that they made an enormously generous personal donation of \$700k. The campaign to finalize the fundraising gained momentum after receiving their donation because it empowered NWCCD to go out into the community and discuss the gift, which was anonymous at the time. Dr. Tribley thanked them on behalf of the District and the students who will be learning in a beautiful facility. He presented the Kim and Mary Kay Love Dental Hygiene Clinic.

Chair Wragge requested a motion that in accordance with Board Policy Series 3035, Naming Policy, the President is recommending the following physical assets, part of the Health Science Center, be named in honor of the donors. The President recommends that the south main entrance to the Dental Hygiene Clinic be named the Kim and Mary Kay Love Dental Hygiene Clinic. Trustee Leibrich moved and Trustee Wendtland seconded the motions. Chair Wragge called for a vote. The motion passed unanimously.

Chair Wragge thanked Kim and Mary Kay Love. Trustee Koltiska thanked the Love's for all that they do for the Sheridan community. Chair Wragge asked Mr. Love if he wished to make any comments. Mr. Love expressed that it is a pleasure to support the College and that health sciences will be the cornerstone of the success of the College going forward.

c. Executive Session – The Board will enter into Executive Session to discuss real estate as outlined in W.S. Statute 16-4-405 (a)(vii). – Information. Discussion.

Chair Wragge requested a motion to recess the Regular Board meeting and enter into Executive Session regarding real estate as outlined in W. S. State 16-4-405(a)(vii) at 7:26p.m. Trustee Kinnison moved and Trustee Leibrich seconded the motion. Chair Wragge calls for a vote and the motion carried. Chair Wragge indicated that there may be action after the executive session for those that wish to wait. Dr. Tribley placed all meeting attendees except for the Trustees, Advisory Board Chairs, Cheryl Heath, and Hayden Heaphy in a virtual waiting room.

11. Reconvene Regular Meeting

Upon conclusion of the discussion in the Executive Session, Chair Wragge requested a motion to adjourn the Executive Session and reconvene the Regular Meeting at 7:52 p.m. Trustee Kinnison moved and Trustee Leibrich seconded the motion. Chair Wragge called for a vote, and the motion carried.

12. Potential Action Related to Executive Session – Action

Chair Wragge requested a motion that Dr. Tribley be given the authority by the Board to accept the offer for the sale of the small building and 1.5 acres at 1600 Solutions Way, and allow Dr. Tribley to negotiate the best terms and to close the transaction. Trustee Healy moved Trustee Kinnison seconded the motion. Chair Wragge called for a vote. The motion passed unanimously.

13. Adjourn

Chair Wragge called for a point of personal privilege. He asked for some time to allow for himself and Trustee Hoffman to make comments.

Trustee Hoffman expressed that it has been a pleasure to serve for 34 years and even more as a Board member. Sheridan College has been the joy of his life, next to his wife, the best thing that has happened to him. He wished everyone the best of luck and thanked them for all the years.

Chair Wragge thanked everyone for their kind words. He stated that 13 years has been a good ride, even this year. He admires this administration and Board, and those past, for their dedication, professionalism, and passion for doing what's best for student success. He thanked everyone for the opportunity to serve. He wished the new Trustees the best in their new roles. He wished everyone well, to stay healthy, and to wear a mask. Chair Wragge adjourned the meeting at 7:58 p.m.

Respectfully Submitted:



Michelle Wilson Kinnison
NWCCD Board of Trustees



Robert Leibrich
NWCCD Board of Trustees