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### **Our Mission**

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development.

## **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

### **Minutes**

### **Special Meeting**

**Thursday, June 18, 2020, 6:00pm**

**Zoom Video Conference Platform**

#### **Trustees Present**

Walt Wragge, Chair  
Robert Leibrich, Vice Chair  
Debra Wendtland, Treasurer  
Shelley Wilson Kinnison  
Norleen Healy  
Bruce Hoffman  
Gary Koltiska

#### **Trustees Absent**

#### **Advisory Board Representatives Present**

Cindy Kremers, Chair, Johnson County Advisory Board  
Robert Palmer, Chair, Gillette College Advisory Board

#### **Advisory Board Representatives Absent**

#### **Administration Present**

Dr. Walt Tribley, President  
Cheryl Heath, Vice President for Academic Affairs  
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations

#### **Others Present**

Hayden Heaphy, NWCCD Board Counsel  
Pat Blair, Sheridan Media

#### **Recorder**

Andrea Morgan

## **1. Call to Order and Roll Call – Special Meeting**

NWCCD Board Chair, Walt Wragge, called the Regular Meeting to order at 6:02 p.m. and asked if there was a quorum. There was a quorum.

## **2. Public Comment**

Chair Wragge explained that the purpose of the Special Meeting is for the Board to consider declaring financial exigency. He asked the public to use the Zoom chat function for questions or comments. There were none.

## **3. Executive Session - As Outlined in W.S. Statute 16-4-405(a)(ii)(x) – Personnel Matters**

Chair Wragge requested a motion to enter into Executive Session for the purpose of personnel matters as outlined in W. S. State 16-4-405(a)(ii)(x) at 6:04 p.m.

Trustee Hoffman moved and Trustee Koltiska seconded approval of the Board of Trustees convening an Executive Session to discuss personnel matters as outlined in W.S. State 16-4-405(a)(ii)(x). The motion passed unanimously.

Chair Wragge explained that Dr. Tribley would be putting members of the public into a “waiting room,” and the Board will return to the Special Meeting for action after the Executive Session. At that time, the public will be readmitted so that they may hear the motion and action taken.

Dr. Tribley moved members of the public to the “waiting room.”

## **4. Reconvene in Special Board Meeting**

Dr. Tribley admitted members of the public back into the Special Meeting.

Chair Wragge asked for a motion to adjourn the Executive Session regarding personnel matters as outlined in W. S. State 16-4-405(a)(ii)(x) at 6:45 p.m.

Trustee Koltiska moved and Trustee Hoffman seconded the motion. The motion passed unanimously.

## **5. Consideration of Declaration of Financial Exigency – Action**

Chair Wragge welcomed back members of the public who were temporarily removed from the meeting during Executive Session.

Chair Wragge requested a motion that the Board of Trustees of the Northern Wyoming Community College District declare a state of financial exigency and furthermore ask the President to prepare a balanced budget for the Board’s consideration. Trustee Hoffman moved and Trustee Koltiska seconded the motion. The motion passed unanimously.

## **6. Adjourn**

Chair Wragge asked the Trustees to stay on the line to discuss logistics for the Board Retreat on Saturday. The meeting was adjourned at 6:47 p.m.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "Michelle Wilson Kinnison".

Michelle Wilson Kinnison  
NWCCD Board of Trustees, Secretary

A handwritten signature in blue ink, appearing to read "W. Wragge".

Walter Wragge  
NWCCD Board of Trustees, Chair

