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Our Mission

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

**Minutes - Special Meeting
Monday, May 4, 2020, 6:00 p.m.
Zoom Online Video Conference Platform**

Trustees Present

Walt Wragge, Chair
Robert Leibrich, Vice Chair
Debra Wendtland, Treasurer
Shelley Wilson Kinnison
Norleen Healy
Bruce Hoffman
Gary Koltiska

Trustees Absent

Advisory Board Representatives Present

Robert Palmer, Chair, GC Advisory Board

Advisory Board Representatives Absent

Cindy Kremers, Chair, SCJC Advisory Board

Administration Present

Dr. Walt Tribley, President
Janell Oberlander, Vice President of Gillette College
Cheryl Heath, Vice President for Academic Affairs
Jen Crouse, Sheridan College Foundation Executive Director & Vice President for Student Affairs
Estella Castillo-Garrison, Vice President of Academic Affairs
Heidi Gross, Gillette College Foundation Executive Director
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations

Others Present

Hayden Heaphy, NWCCD Board Counsel

Kristen Czaban

Recorder

Andrea Morgan

1. Call to Order and Roll Call – Special Meeting

NWCCD Board Chair, Walt Wragge, called the Special Board Meeting to order at 6:01 p.m. Roll was taken, and there was a quorum.

2. Public Comments

Chair Wragge asked if anyone had any comments to submit them by utilizing the chat function on the video conference. There were none.

3. New Business

- a. NWCCD to grant President authority to approve the submission of variances to the Department of Health, in counties within the District, to request exception(s) to statewide public health orders. – Action Item.

Chair Wragge asked Dr. Tribley to speak on the item. Dr. Tribley explained that, if approved, NWCCD would be able to submit variances to the Departments of Health in the counties within the District to modify the Governor's executive orders. For example, a variance may be submitted to allow MSHA training in Campbell County as an essential training. Another example of a variance that may be submitted is one to Johnson County that would allow NWCCD to conduct CNA training. While people often think of variances being submitted to ease restrictions, there are counties who have or may need to request more stringent restrictions to confront COVID-19. With this action, the Board would allow NWCCD to freely operate and submit variances as needed. Dr. Tribley acknowledged his duty to inform the NWCCD Board of variances submitted.

Norleen Healy asked why NWCCD would need to submit a variance for the CNA program in Buffalo. Dr. Tribley explained that face-to-face interaction is restricted, but the CNA class size is small enough that a variance may not be necessary for that purpose. Rather, NWCCD may submit one, as good practice, to have the program accepted by state health officials to address student safety, any restrictions to clinical training, and any additional training required to address COVID-19. The state health agency would be the informed authority to address this matter. CNA students may not be allowed into healthcare facilities, and NWCCD would seek the approval of the healthcare institutions to allow students to return.

Chair Wragge called for a motion that the NWCCD Board grant the NWCCD President authority to approve the submission of variances to the Department of Health, in counties within the District, to request exceptions to statewide public health orders, while being responsible for informing the Board of Trustees when a submission for variance is made.

Bruce Hoffman moved and Shelley Kinnison seconded the motion. No further questions. The motion passed unanimously.

4. Adjourn

Chair Wragge reminded the NWCCD Board of Trustees that the next Board meeting is scheduled for May 21, 2020. Whether that meeting will be conducted via video conference or face to face will be determined. Chair Wragge adjourned the meeting at 6:12 p.m.

Respectfully Submitted:



Michelle Wilson Kinnison
NWCCD Board of Trustees, Secretary



Walter Wragge
NWCCD Board of Trustees, Chair