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### **Our Mission**

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development.

### **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

#### **Minutes**

**Thursday, January 16, 2020, 6:30 p.m.**

**Sheridan College – Whitney Building – W 132**

#### **Trustees Present**

Walt Wragge, Chair  
Debra Wendtland, Treasurer  
Shelley Wilson Kinnison  
Norleen Healy  
Bruce Hoffman  
Gary Koltiska

#### **Trustees Absent**

Robert Leibrich, Vice Chair

#### **Advisory Board Representatives Present**

Cindy Kremers, Chair, Johnson County Advisory Board  
Tracy Wasserburger, Chair, Gillette College Advisory Board

#### **Advisory Board Representatives Absent**

#### **Administration Present**

Dr. Walt Tribley, President  
Janell Oberlander, Vice President of Gillette College  
Jen Crouse, Sheridan College Foundation Executive Director & Interim Vice President for Student Affairs  
Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations  
Jennifer McArthur, Assistant Vice President of Human Resources

#### **Others Present**

Hayden Heaphy, NWCCD Board Counsel  
Dr. Mark Bergman, President, Faculty Senate

Ashleigh Fox-Snoozy, Sheridan Press  
Pat Blair, Sheridan Media

#### **Recorder**

Andrea Morgan

**1. Call to Order and Roll Call for the Regular Meeting**

NWCCD Board Chair, Walt Wragge, called the Regular Meeting to order at 6:29 p.m. and asked if there was a quorum. There was a quorum.

**2. Agenda Additions/Deletions**

There were no additions or deletion to the agenda.

**3. Consent Agenda**

Chair Walt Wragge asked if the Board of Trustees had any questions about the consent agenda. Hearing none the consent agenda was adopted as presented.

**4. President's Report**

The Wyoming Community College Presidents have submitted a \$30 million dollar block grant to WCCC and the Commission has accepted it. The WACCT Board unanimously passed the resolution in support of the grant. The Presidents spoke to the Joint Appropriations Committee and provided rationale. Equally important to the actual need for funds is developing a different way to request money to support the community colleges. This work is happening across the state, and the Presidents are unanimous in support of it.

On December 12, 2019, the NWCCD Board of Trustees passed the Applied Baccalaureate Resolution. The next step is to be on the agenda at the February 13<sup>th</sup> WCCC meeting. If they take action, then it would authorize NWCCD to take the next steps. The curriculum has not been designed yet. There will be two potential tracks – one in business and one in industrial technology.

There will be an evening and weekend welding program launched in the spring, one on each campus. All students are welcome to apply, but the timing and scheduling targets working adults. Programs are eligible for Wyoming Works grant dollars.

Dr. Tribley announced the NWCCD Excellence Award winners:

**Student of the Year Sheridan College** – Bailey Hassler – excerpt from thank you card read

**Student of the Year Gillette College** – Cody Elliott – WACCT Nominee for the District

**Faculty of the Year Sheridan College** – Rebecca Atkinson

**Faculty of the Year Gillette College** – Travis Grubb – WACCT Nominee for the District

**Classified Staff of the Year Sheridan College** – Callie Fall – WACCT Nominee for District

**Classified Staff of the Year Gillette College** – Allyssa Molenda

**Administrative Staff of the Year Sheridan College** – Thad Rigby – WACCT Nominee for District

**Administrative Staff of the Year Gillette College** – Mark Andersen

**District Trustee of the Year Award** – Walt Wragge – WACCT Nominee for the District

**Foundation Volunteer of the Year** – Everett McGlothlin – WACCT Nominee for the District

Dr. Tribley asked for questions. No questions. Chair Wragge called for a hand for the award winners.

**5. Gillette College Advisory Board Report** – Tracy Wasserburger, Chair (via video conference).

Tracy Wasserburger thanked the NWCCD Trustees and Administrators who attended the previous evening's GC Advisory Board Work Session. Representative Wasserburger reported looking forward to continued discussion on funding and moving forward with concrete action to provide a sound fiscal base for students.

Ms. Wasserburger stated that the Advisory Board plans to begin work on revising their bylaws.

Janell Oberlander stated that she shared a request made to the AG with Dr. Tribley. Gillette College is currently participating in a health care study and collecting related data. GC is in communication with the University of Wyoming on the Professor of Practice, a UW position funded by the Campbell County Commission. Several calendar reminders were given including the GC Rodeo banquet on 2-8-2020 and PTK inductions on 2-21-2020.

VP Oberlander asked for questions. No questions. Chair Walt Wragge commented that he was impressed with the GC Advisory Board Meeting and the innovative suggestions that were made.

#### **Johnson County Advisory Board Report – Cindy Kremers, Chair**

Four students were awarded the Rope for Knowledge scholarship for the Spring 2020 semester. They will be invited to the 2-11-2020 Advisory Board meeting.

Seven of the eight high school students registered for concurrent culinary courses are from the New West High School, the alternative school. The shared space with New West High School has brought new partnerships and opportunities for students.

The first Buffalo High School CNA class will start next week with seven students enrolled.

Ms. Kremers read an excerpt from the Kaycee Voice about a SCJC student who received a letter congratulating her on being named to the VPAA Part-time Student Honor Roll.

Chair Wragge asked for questions. Trustee Healy asked for clarification on the New West school. Ms. Kremers explained that New West is an alternative high school that meets in the same space as Sheridan College in Johnson County. Then, Chair Wragge asked how long the school has been in existence. Ms. Kremers said the school is new and just had their first class this year.

#### **Sheridan College Foundation Report – Jen Crouse, Executive Director**

There were no citations found in the audit of the Sheridan College Foundation. In January, the annual report will be sent to donors. Ms. Crouse reported a few highlights from the report including that the Foundation holds 34.7 million dollars. The Foundation received 1.2 million in gifts over the last year. A record-breaking amount of scholarships were given out in the last year – over a million dollars. The Foundation continues to receive amazing support from donors to give students opportunities. Ms. Crouse expressed appreciation of donor support.

Ms. Crouse asked for questions. No questions.

## **6. Public Comments**

Chair Wragge asked for public comments. No comments.

## 7. Old Business

- a. Appointment of Two Trustees Each to the BOCHES and WACCT Boards.

Two trustees each will be appointed to represent the NWCCD Board on the Board of Cooperative Higher Education Services (BOCHES), and the Wyoming Association of Community College Trustees (WACCT).

Chair, Walt Wragge asked for a motion to approve these appointments. Gary Koltiska **moved** and Norleen Healy **seconded** that the NWCCD Board approve the following two appointments to the NWCCD Board on the Board of Cooperative Higher Education Services (BOCHES), and the Wyoming Association of Community College Trustees (WACCT) to one year terms. The vote passed unanimously.

NWCCD appointed Trustee for BOCHES: Walt Wragge

NWCCD appointed Trustee for BOCHES: Bruce Hoffman

NWCCD appointed Trustee for WACCT: Debra Wendtland

NWCCD appointed Trustee for WACCT: Robert Leibrich

## 8. New Business

- a. Announcement of WACCT Award Winners.

Previously announced during the President's report.

- b. Approval of New Appointment to the Gillette College Advisory Boards – Information, Action

Chair Wragge asked Dr. Tribley to present the proposed appointments to the Gillette College Advisory Board. Dr. Tribley deferred to Tracy Wasserburger for presentation. After giving a brief description his qualifications, Ms. Wasserburger and VP Oberlander brought before the board for official approval, the appointment of Ryan Schrock to the Gillette College Advisory Board. Ryan Schrock's term runs January 2020 through December 2024 (4 years).

Reaffirm Appointment to the Gillette College Advisory Board – Action

VP Oberlander brought before the board for official reaffirmation, the appointment of Robert Palmer to the Gillette College Advisory Board. Robert Palmer's term runs January 2020 through December 2024 (4 years).

Chair Wragge asked if there were any questions. No questions.

Chair Wragge asked for a motion to approve Ryan Schrock and Robert Palmer to the Gillette College Advisory Board.

**Bruce Hoffman moved** and Shelley Wilson Kinnison **seconded** that the Board approve the appointments of Ryan Schrock and Robert Palmer to the Gillette College Advisory Board. Their terms to run from January 2020 through December 2024 (4 years). Motion carried unanimously.

- 9. Executive Session** - The Board will adjourn into Executive Session: Personnel Matters as Outlined in W.S. Statute 16-4-405. – Information. Discussion.

Chair Wragge asked for a **motion** to recess the Regular Board meeting and adjourn into Executive Session regarding Personnel Matters as outlined in W. S. State 16-4-405 at 7:00 p.m.

Gary Koltiska moved and Bruce Hoffman **seconded** approval of the Board of Trustees adjourning from the Regular Session into Executive Session to discuss Personnel Matters as Outlined in W.S. State 16-4-405. Chair Wragge called for a vote and the **motion** passed unanimously.

**10. Regular Meeting**

Upon the conclusion of discussion in the Executive Session, Chair Walt Wragge asked for a **motion** to adjourn the Executive Session and return to the Regular Meeting at 7:20 p.m.

Shelley Wilson Kinnison **moved** and Norleen Healy **seconded** adjourning the Executive Session regarding Personnel Matters to reconvene the Regular Meeting. Chair Wragge called for a vote and the **motion** carried unanimously.

Chair Wragge reminded everyone that the next NWCCD Board meeting would be on 2-20-2020.

Norleen Healy asked when the Sheridan College Rodeo Banquet would be held.

Chair Wragge reminded everyone that the NWCCD Joint Meeting with Sheridan County School District 2 would be on 1-20-2020 and that the NWCCD Joint Meeting with the Sheridan College Foundation would be on 1-24-2020. At the 1-24-2020 meeting, Chair Wragge would like to discuss the WACCT student awards process.

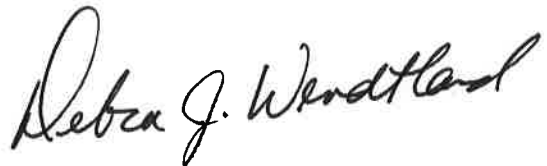
Chair Wragge invited the NWCCD Board to attend the WACCT Awards in Cheyenne, WY on 2-12-2020.

- 11. Chair Wragge adjourned the meeting at 7:25 p.m.**

Respectfully Submitted:



Michelle Wilson Kinnison  
NWCCD Board of Trustees, Secretary



for Walter Wragge  
NWCCD Board of Trustees, Chair