

## Minutes

Northern Wyoming Community College District - Board of Trustees Regular Meeting

October 19, 2018 12:00 p.m.

Sheridan College Boardroom W132 - Sheridan, WY

### Trustees Present

Norleen Healy, Chair  
Walt Wragge, Vice Chair  
Jerry Iekel, Secretary  
Bob Leibrich, Treasurer  
Bruce Hoffman, Trustee  
Debra Wendtland, Trustee

### Trustees Absent

Gary Koltiska, Trustee  
Deb Wendtland, Trustee

### Advisory Board Representatives Present

Jack Tarter, Johnson County Advisory Board Chair

### Advisory Board Representatives Absent

Tracy Wasserburger, Campbell County Advisory Board Chair

### Administration Present

President Paul Young  
VP Estella Castillo-Garrison  
VP Mark Englert  
VP Janell Oberlander  
VP Cheryl Heath  
VP Estella Castillo-Garrison  
VP Leah Barrett  
Jen Crouse, SC Foundation Executive Director

### Administration Absent

Heidi Gross, GC Foundation Executive Director

### Others Present

Wendy Smith, AVP - PIO  
Jason Browning, AVP - Institutional Research

**Recorder** Jana Clements

### Call to Order and Roll Call

Board Chair Norleen Healy called the October 19, 2018 Special Session Board of Trustees Meeting to order at 12:02 p.m. Roll call was taken. There was quorum.

Upon taking roll and establishing a quorum, Chair Healy asked for a motion to adjourn the Special Session and enter into Executive Session at 12:04 p.m. pursuant W.S. 16-4-405, regarding a personnel issue.

**MOTION:** Trustee Hoffman moved and Vice-Chair Wragge seconded that the Board adjourn the Special Session Meeting and Open the Executive Session. Chair Healy asked for further discussion and hearing none, called for a vote. **The MOTION** carried unanimously.

Chair Healy reconvened the Special Session at 12:12 p.m. with no motions required.

### Agenda Additions/Deletions

There were no additions or deletions to the Agenda.

**Public Comments**

There were no public comments.

**Old Business**

**6a. Strategic Plan Update – Information Only.**

Wendy Smith, AVP – PIO, provided a new copy of the strategic plan. It was suggested having the strategic plan available as pocket-sized laminated cards.

**Key Monitoring Reports/New Business**

**7a. Adoption of 2018-19 Board Priorities – Motion, Discussion, Action.**

Chair Healy asked for a MOTION to adopt the 2018-19 Board Priorities as stated below.

- 1.) Build a new effective team, acknowledging a new board member in November.
- 2.) Staff compensation.
- 3.) Strengthen the relationship with the Foundation Board.
- 4.) Fiscal long-range sustainability.
- 5.) Board will become – more informed, more knowledgeable, see opportunity for dialogue.

Chair Healy asked for any discussion. Chair Healy noted that two of the priorities were switched in number of importance. Treasurer Leibrich suggested changing #5. To read: Board will continue to be more informed, knowledgeable, and seek opportunity for dialogues.

**MOTION:** Treasurer Leibrich moved to amend and Vice-Chair Wragge seconded the Amendment as stated to #5.

Upon hearing no further discussion, Chair Healy asked for a vote on the Amended 2018-19 Board Priorities as stated:

- 1.) Build a new effective team, acknowledging a new board member in November.
- 2.) Staff compensation.
- 3.) Strengthen the relationship with the Foundation Board.
- 4.) Fiscal long-range sustainability.
- 5.) Board will continue to be more informed, knowledgeable, and seek opportunity for dialogues.

**MOTION:** Trustee Hoffman moved and Treasurer Leibrich seconded that the Board adopt the 2018-19 Board Priorities as amended. Chair Healy asked for a vote. **The MOTION** carried unanimously.

**7b. Vote on Renewal of CEO Contract – Motion, Action.**

Chair Healy asked for a motion to vote that the Board authorize the Chair to negotiate a final contract with the President/CEO Dr. Paul Young for approval by the Board at the November meeting.

**MOTION:** Vice Chair Wragge moved and Treasurer Leibrich seconded that the Board authorize the Chair to negotiate a final contract with Dr. Paul Young, to be approved by the Board at the November meeting.

**Hearing no Further Discussion,** Chair Healy asked for a vote. **The MOTION** carried unanimously.

**Adjournment**

Chair Healy adjourned the Special Session Meeting after hearing there was no further business for the good of the District, on October 19, 2018 at 12:34 p.m.

Respectfully Submitted,

  
 Jerry Iekel, Secretary

Approved,

  
 Norleen Healy, Chair