

Minutes

Northern Wyoming Community College District - Board of Trustees Regular Meeting

October 11, 2018 5:15 p.m.

Tech Center - Gillette College Campus, Tech Center 136 a, b, c - Gillette, WY

Trustees Present

Norleen Healy, Chair
Walt Wragge, Vice Chair
Bruce Hoffman, Trustee
Gary Koltiska, Trustee
Debra Wendtland, Trustee

Trustees Absent

Jerry Iekel, Secretary
Bob Leibrich, Treasurer

Advisory Board Representatives Present

Tracy Wasserburger - Chair, Gillette College Advisory Board
Jack Tarter, Chair - Johnson County Advisory Board

Advisory Board Representatives Absent

Administration Present

President Paul Young
VP Estella Castillo-Garrison
VP Mark Englert
VP Janell Oberlander
VP Cheryl Heath
VP Estella Castillo-Garrison
VP Leah Barrett
GC Foundation Executive Director Heidi Gross

Administration Absent

Jen Crouse, SC Foundation Executive Director

Others Present

Wendy Smith, AVP - PIO
Susan Serge, Director of Student Affairs
Cara Mittleider, Director, Administrative Services
Tiffany Roesner, Admin. Coord. To GC VP & GC Foundation
Troy Miller, Welding Faculty
Brent Heusinkveld, Faculty Senate Chair
Samantha Power, Student Senate President, Gillette College
Dr. Sandy Caldwell, WCCC

Recorder

Jana Clements

Call to Order and Roll Call

Board Chair Norleen Healy called the October 11, 2018 Regular Board of Trustees Meeting to order at 5:14 p.m. Roll call was taken. There was quorum.

Agenda Additions/Deletions

There were no additions or deletions to the Agenda.

Consent Agenda

Chair Healy asked if everyone had reviewed the Consent Agenda. One correction of one word to the minutes was noted. The Consent Agenda was then accepted.

President's Report – Dr. Paul R. Young

Dr. Young introduced new Gillette College Vice President, Janell Oberlander. Dr. Young then introduced Dr. Sandy Caldwell who said she was impressed with the Gillette Campus, having had breakfast with students and a tour.

Gillette College Advisory Board Report – Tracy Wasserburger, Chair

Ms. Wasserburger commented that enrollment continues to climb. Dr. Englert shared that Campbell County has highly trained technical blue collar workers. He then introduced Welding Faculty member, Troy Miller. Mr. Miller gave Colby Uran, welding student, the floor to talk about the national competition he was entered in.

Johnson County Advisory Board Report – Jack Tarter, Chair

Mr. Tarter reported on the efforts to increase concurrent enrollment in Kaycee and Buffalo and spoke of donor events.

Gillette College Foundation Report – Heidi Gross, Executive Director

Ms. Gross provided a report on donor events held and the "Power Your Future" closing campaign.

Organization Reports – Student Senate – Samantha Power, President

Ms. Power reported on student senate events and volunteer efforts to start a "Career Closet" on the Gillette Campus.

Organization Reports – Skills USA Student – Colby Uran

Mr. Uran took the floor again to explain the next phase of the national competition in welding in which he place 12th in the nation.

Organization Reports – Faculty Senate – Brent Heusinkveld, Gillette College

Mr. Heusinkveld talked about faculty senate's progress regarding policy 6000 and 6003, and that the senate is working on setting priorities for next year.

Public Comments

There were no Public Comments.

Old Business

8a. Third and Final Reading of the revised NWCCD Mission Statement – Motion, Discussion, Action.

Chair Healy asked for a MOTION.

MOTION: Trustee Hoffman moved and Vice Chair Wragge seconded that the Board approve on third and final reading of the following mission statement for the District.

NWCCD welcomes all learners, empowers student success, and encourages community development.

Hearing no Further Discussion, Chair Healy asked for a vote. The **MOTION** carried unanimously.

8b. Third and Final Reading for the NWCCD Vision Statement – Motion, Discussion, Action.

Chair Healy asked for a MOTION.

MOTION: Trustee Hoffman moved and Trustee Koltiska seconded that the Board approve on third and final reading the following vision statement for the District:

NWCCD will be the premier higher education institution for students in the region; we will provide all students with a diverse range of experiences to prepare for a dynamic future.

Hearing no Further Discussion, Chair Healy asked for a vote. The **MOTION** carried unanimously.

Key Monitoring Reports/New Business

9a. Resolution for Private Placement \$3.5 Million Financing – Motion, Discussion, Action.

Through an RFP process, the college received bids for a private placement financing of \$3.5 million with a 10-year term. The successful bank is First Federal Bank. Administration recommends approval of the attached resolution to begin the process for this private placement financing for construction expenditures related to the WCA and Tech Center.

Chair Healy asked for a MOTION.

MOTION: Vice Chair Wragge moved and Trustee Bruce Hoffman seconded that the Board approved the resolution for private placement financing of \$3.5 million.

Chair Healy asked for any discussion. Trustee Koltiska asked if the borrowed money could be paid off sooner without penalty? VP Heath replied, yes.

Hearing no Further Discussion, Chair Healy asked for a vote. **The MOTION** carried unanimously.

9b. Final Fiscal Year 2018 Budget Adjustment – Motion, Discussion, Action.

The District requires a final FY 2018 budget adjustment now that all final transactions have been recorded.

Unanticipated Revenue – Food Services Auxiliary \$50,000

Unanticipated Expenditures – Food Service Auxiliary \$50,000

MOTION: Trustee Koltiska moved and Trustee Wendtland seconded that the Board approve the fiscal year 2018 budget adjustment.

Hearing no Further Discussion, Chair Healy asked for a vote. **The MOTION** carried unanimously.

Adjournment

Chair Healy adjourned the Regular Meeting after hearing there was no further business for the good of the District, on October 11, 2018 at 6:06 p.m.

Respectfully Submitted,

Approved,


Jerry Iekel, Secretary


Norleen Healy, Chair