

Minutes
Northern Wyoming Community College District – Board of Trustees Regular Meeting
September 12, 2018
Arvada-Clearmont Junior/Senior High School – Library – Clearmont, WY

Trustees Present

Norleen Healy, Chair
Walt Wragge, Vice-Chair
Jerry Iekel, Secretary
Bob Leibrich, Treasurer
Bruce Hoffman, Trustee
Gary Koltiska, Trustee
Debra Wendtland, Trustee

Trustees Absent

Advisory Board Representatives Present

Advisory Board Representatives Absent

Tracy Wasserburger - Chair, Gillette College Advisory Board
Jack Tarter, Chair – Johnson County Advisory Board

Administration Present

President Paul Young
VP Estella Castillo-Garrison

Administration Absent

VP Mark Englert
VP Janell Oberlander
VP Cheryl Heath
VP Leah Barrett

Others Present

Wendy Smith, AVP - PIO
Jason Browning, AVP – Institutional Research
Cody Ball – Director of Dual Enrollment Programs

Recorder

Sarah Aksamit

Call to Order and Roll Call

Board Chair Norleen Healy called the September 12, 2018 Regular Board of Trustees Meeting to order at 6:24 p.m. Roll call was taken. There was quorum.

Agenda Additions/Deletions

Chair Healy asked if there were any additions or deletions from the Agenda. Dr. Young asked to delete items:

5. Gillette College Advisory Board Report, Johnson County Advisory Board Report, Sheridan College Foundation Report – there were no representatives present to make these reports.

6. Organization Reports – there were no Organization Reports this month.

Consent Agenda

Chair Healy asked if everyone had reviewed the Consent Agenda. One correction to the minutes was noted. The Consent Agenda was accepted.

President's Report – Dr. Paul R. Young

Dr. Young addressed the dirt work taking place on the south end of the Sheridan campus. Dr. Young said it is not the John C. Schiffer School, but is a retention pond, which is a code required project, to allow the campus to grow as more is being built on the Sheridan campus.

Public Comments

There were no Public Comments.

Old Business

8a. Consideration of the second reading of the NWCCD Mission Statement – Motion, Discussion

Chair Healy asked for a MOTION.

MOTION: Trustee Hoffman moved and Secretary Iekel seconded that the Board approve on the second reading of the following mission statement for the District.

NWCCD welcomes all learners, empowers student success, and encourages community development.

Discussion: Administration presented to the Board the feedback received from NWCCD staff, faculty and students after the first reading of the Mission Statement. Trustees discussed the feedback.

MOTION: Treasurer Leibrich moved and Vice-Chair Wragge seconded to amend the Mission Statement to read: NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

Chair Healy called for the vote of the MOTION to amend. The MOTION carried unanimously.

Chair Healy called for the vote of the original MOTION on the floor, as amended. The MOTION carried unanimously.

8b. Consideration of the second reading for the NWCCD Vision Statement – Motion, Discussion, Information, Action

Chair Healy asked for a MOTION.

MOTION: Vice-Chair Wragge moved and Trustee Hoffman seconded that the Board approve on second reading of the following vision statement for the District.

NWCCD will be the premier higher education institution for students in the region; we will provide all students with a diverse range of experiences to prepare for a dynamic future.

Discussion: Administration presented to the Board the feedback from NWCCD staff, faculty and students after the first reading of the Vision Statement. The staff, faculty and students would like to take out “all students” from the proposed Vision Statement.

MOTION: Vice-Chair Wragge moved and Trustee Koltiska seconded that the Board amend the Vision Statement to read: NWCCD will be the premier higher education institution in the region; we will provide all students with a diverse range of experiences to prepare for a dynamic future.

Chair Healy called for the vote of the MOTION to amend. The MOTION carried unanimously.

Chair Healy called for the vote of the original MOTION on the floor, as amended. The MOTION carried unanimously.

Key Monitoring Reports/New Business

9a. For the Board’s consideration – An updated report on the District fall enrollment numbers and a housing report for the District – Information.

Jason Browning, AVP of Institutional Research, provided information to the Board regarding housing occupancy numbers for the District. Mr. Browning also reviewed information regarding enrollment for the District.

9b. For the Board’s consideration – a summary of the results from the Student Satisfaction Inventory – Information.

Jason Browning, AVP of Institutional Research, provided a summary of the results from the April 2018 Student Satisfaction Survey.

Executive Session

10a. Executive Session for a Personnel Matter – Information.

Chair Healy asked for a MOTION.

MOTION: Trustee Hoffman moved and Vice-Chair Wragge seconded that the Board recess the regular board meeting and convene an Executive Session.

Chair Healy called for the vote of the MOTION. The MOTION carried unanimously.

Chair Healy recessed the Regular Board Meeting at 7:06 p.m. and opened the Executive Session regarding Personnel Matters, W.S. § 16-4-405 (a)(ii).

10b. Upon the conclusion of the Executive Session

Chair Healy asked for a MOTION.

MOTION: Trustee Hoffman moved and Vice-Chair Wragge seconded that the Board close the executive session and reconvene the regular board meeting.

Chair Healy called for the vote of the MOTION. The **MOTION** carried unanimously.

Chair Healy closed the executive session and reconvened the Regular Meeting of the Board of Trustees at 7:32 p.m.

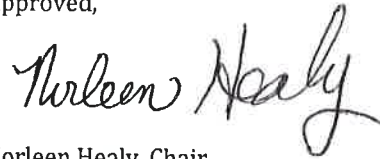
Adjournment

Chair Healy adjourned the Regular Meeting after hearing there was no further business for the good of the District, on September 12, 2018, at 7:34 p.m.

Respectfully Submitted,



Approved,



Norleen Healy, Chair

~~Jerry Ickel, Secretary~~

Walt Wragge
Vice Chair