

**Budget 2018-19 Work Session Minutes**  
**Northern Wyoming Community College District Board / Sheridan College Foundation Board**  
**Wednesday, June 20, 2018 – 5:31 p.m. – 6:28 p.m.**  
**Whitney Boardroom – W132**  
**Sheridan, WY**

**NWCCD Trustees Present**

Norleen Healy, Chair  
Walt Wragge, Vice-Chair  
Robert Leibrich, Treasurer  
Jerry Iekel, Secretary  
Bruce Hoffman, Trustee  
Gary Koltiska, Trustee  
Debra Wendtland, Trustee

**Administration Present**

President Paul Young  
VP Mark Englert  
VP Leah Barrett  
VP Susan Bigelow  
VP Cheryl Heath

**Others Present**

Hayden Heaphy, NWCCD Legal Counsel  
Jennifer McArthur, AVP – HR  
Wendy Smith, AVP – Strategic Communications & Public Relations  
Jen Crouse, Executive Director – SC Foundation  
Karen Burtis, Comptroller  
Amy Albrecht, CVC  
Cara Mittleider, Director – GC Administrative Services

**Advisory Board Chairs Present**

Jack Tarter, Chair – Johnson County Advisory Board  
Nathan McLeland – Gillette College Advisory Board

**Advisory Board Chairs Absent**

Tracy Wasserburger - Gillette College Advisory Board

**Administration Absent**

Pat Blair, Sheridan Media (Radio)  
Ryan Patterson, the Sheridan Press  
Jana Clements, Administrative Coordinator to CFO's Office  
Mary Jo Johnson, Administrative Coordinator to President  
Kirk Viren, IT  
Mathers Heuck, SCSD2

**Recorder**

Jana Clements

**Work Session Commencement**

Chair Healy opened the June 20, 2018 NWCCD Budget Work Session at 5:31 p.m.

1. Dr. Paul Young provided a summary of the proposed salary increases for staff and faculty.
2. VP Cheryl Heath provided the board with the 2018-19 proposed Budget Workbook and detailed line-by-line, the information contained in it. Trustee Wragge asked for clarification of some of the numbers and also asked if the proposed budget for security would include cameras. Response: Cheryl addressed Trustee Wragge's questions and responded yes to cameras for exterior locations only. Trustee Iekel asked for an explanation of the one-time budget request for nursing accreditation. Cheryl responded.

**Adjournment**

Chair Healy adjourned the June 20, 2018 Budget Work Session at 6:28 p.m. to convene the NWCCD Regular Board Meeting.

Respectfully Submitted,

Approved,

  
Jerry Iekel, Secretary

  
Norleen Healy, Chair