

Minutes
Northern Wyoming Community College District - Board of Trustees Regular Meeting
Wednesday, June 20, 2018
Sheridan College Whitney Boardroom – W 132 – Sheridan, WY

Trustees Present

Norleen Healy, Chair
Walt Wragge, Vice-Chair
Jerry Iekel, Secretary
Bob Leibrich, Treasurer
Bruce Hoffman, Trustee
Gary Koltiska, Trustee
Debra Wendtland, Trustee

Trustees Absent

Advisory Board Representatives Present

Jack Tarter, Chair – Johnson County Advisory Board
Nathan McLeland – Vice President, Gillette College
Advisory Board (GCAB)

Advisory Board Representatives Absent

Tracy Wasserburger, Chair – Gillette College Advisory Board

Administration Present

President Paul Young (by ZOOM Conference)
VP Mark Englert
VP Leah Barrett
VP Susan Bigelow
VP Cheryl Heath

Administration Absent

Others Present

Hayden Heaphy, NWCCD Attorney
Claire Barnes, Writer/Editor – PIO
Jen Crouse, Exec. Director – SC Foundation
Jennifer McArthur, AVP - Human Resources
Cara Mittleider, Director – GC Administrative Services
Wendy Smith, AVP – PIO
Karen Burtis, NWCCD Controller / Director of Finance

Pat Blair, Sheridan Media
Mathers Heuck, SCSD2
Amy Albrecht, Center for a Vital Community
Ryan Patterson, The Sheridan Press

Recorders

Jana Clements; Mary Jo Johnson

Call to Order and Roll Call

Board Chair Norleen Healy called the June 20, 2018 Regular Board of Trustees Meeting to order at 6:30 p.m. Roll call was taken. There was a quorum.

Agenda Additions/Deletions

Chair Healy asked if there were any additions to or deletions from the Agenda. There were none noted.

Consent Agenda

Chair Healy asked if there were any changes to the Consent Agenda, which included the May, 16, 2018 Regular Meeting Minutes; the May 18, 2018 Business Meeting Minutes; the May 18, 2018 Spring Work Session Minutes; the May 2018 Financials; and the May 2018 Check Register. There were no changes; the Consent Agenda was accepted as presented.

President's Report – Dr. Paul R. Young

Dr. Young thanked Cheryl Heath and her team for putting together the Budget Workbook. The Higher Learning Commission notified schools that they are retiring the Academic Quality Improvement Pathway (AQIP), but will transition to either a standard or open pathway. Dr. Young highlighted some of the Whitney Center for the Arts events and student achievements over the past academic year, including a 2018 New Century Workforce Pathway scholar.

Gillette College Advisory Board

GCAB Vice President Nathan McLeland commended Dr. Mark Englert for the years of service to Gillette College as his retirement has been announced. Mr. McLeland attended the candidate interviews. He announced the Donkey Creek Festival was the weekend of June 22nd and invited the Board to attend.

Dr. Mark Englert spoke of the Rodeo Team's successes with a men's national champion named and the women's team ranking third in the nation. Trustee Iekel expressed congratulations and to pass on to the rodeo teams that the Board of Trustees is proud of them.

Johnson County Advisory Board – Jack Tarter, Chair

Chair Tarter reported the Buffalo City Council was grateful to Dr. Young for attending their meeting and the City provided new computer lab furniture. July 12 from 8:00 a.m. to 11:30 a.m. will be the annual meeting with location to be determined. Rope for Knowledge will be held August 18, 2018 at the Fairgrounds.

Foundation Report – Heidi Gross, Executive Director, Gillette College Foundation

Ms. Gross announced there was a "Night of the Theater" event in April that raised the highest profit to date: \$40,000. The Gillette College Foundation will have a table at the Donkey Greek Festival and the Gillette College Golf Tournament will be on August 17, 2018.

Organization Reports

There were no Organization Reports this month.

Public Comment

There were no Public Comments this month.

Unfinished Business

8a. Remove from Table: Sheridan County School District #2 Agreements: Land Swap and Easement – Information, Action

Administration brought before the Board to Remove the Tabled Sheridan County School District #2 Agreements: Land Swap and Easement.

MOTION: Vice-Chair Walt Wragge moved and Secretary Jerry Iekel seconded approval that this item be removed from the Table. Hearing no discussion, Chair Healy called for the vote. The **MOTION** carried unanimously.

Sheridan County School District #2 Agreements: Land Swap and Easement – Information, Action

Northern Wyoming Community College District and Sheridan County School District #2 will consider a land swap with associated easements for the site of the John C. Schiffer Collaborative School on the Sheridan College Campus.

Chair Healy asked if there was any discussion. Trustee Gary Koltiska expressed concern and was opposed. Trustee Deb Wendtland was strongly in support. No further discussion was recorded and Chair Healy called for a motion.

MOTION: Secretary Jerry Iekel moved and Trustee Bruce Hoffman seconded approval of a land swap with associated easements for the site of the John C. Schiffer Collaborative School on the Sheridan College Campus.

Chair Healy called for the vote. The **MOTION** carried, with six (6) "aye" votes and one (1) "nay". Chair Healy expressed appreciation for the discussion.

New Business

9a. Spear-O Wigwam Property Decision - Action

Administration requested consideration of the proposal to sell the Spear-O Wigwam property.

Discussion: Treasurer Bob Leibrich asked if the Board of Trustees would have control over the sale price. Response: Administration asks for as much leverage as possible and have hired an appraiser. Chair Healy asked if the property could be leased. Response: Yes. Administration will keep Board of Trustees informed. No further discussion was recorded.

MOTION: Trustee Gary Koltiska moved and Trustee Hoffman seconded approval of the proposal to sell the Spear-O Wigwam property.

Upon hearing no further discussion, Chair Healy called for the vote. The **MOTION** carried with six (6) "ayes" and one (1) "nay".

9b. Approve Expenditures July 1, 2018 – July 18, 2018 – Information, Action

The 2019 Fiscal Year begins July 1, 2018. Because the 2019 Fiscal Year budget is not authorized until July 18, 2018, Administration requested the authorization of expenditures for the operation of the District for the period of July 1, 2018 through July 18, 2018.

MOTION: Trustee Bruce Hoffman moved and Vice-Chair Walt Wragge seconded approval for the operational expenditures from July 1, 2018 to July 18, 2018. Upon hearing no further discussion, the **MOTION** carried unanimously.

9c. Center for a Vital Community New Board Appointees – Information, Action

Administration brought before the Board, the following people to serve on the Center for a Vital Community Board for a term beginning June 2018 and ending June 2021. Names submitted were Kristen Czaban, Arik Jacobson, Ryan Koltiska, Josh Law and Anne Pendergast. These will replace four (4) leaving the Board.

MOTION: Trustee Deb Wendtland moved and Secretary Jerry Iekel seconded approval of the Center for a Vital Community New Board Appointees, as presented. Chair Healy noted no further discussion and the **MOTION** carried with six (6) "ayes" and one (1) recused because of a family member named to the Board, related to a trustee.

9d. Sheridan College Foundation Board New Member Appointee – Information, Action

Administration brought before the Board, the following person to serve on the Sheridan College Foundation Board for a term beginning June 2018 and ending June 2021. The person so named: Yvonne Gatley.

MOTION: Vice-Chair Walt Wragge moved and Trustee Gary Koltiska seconded approval of the Sheridan College Foundation Board New Member Appointee, as presented. Discussion affirmed the choice of nominee and the **MOTION** carried unanimously.

9e. Wyoming Community College Commission Meeting (WCCC) Report – Information

A brief report was given by those who attended the WCCC meeting in Powell on June 6 & 7, including Dr. Paul Young, who said the new Executive Director Caldwell was named and the WCI capital construction was approved.

9f. Wyoming Association of Community College Trustees (WACCT) Meeting Report - Information

Trustee Deb Wendtland and Chair Norleen Healy provided a brief report. The WACCT Awards and Legislative session will be February 7, 2019. WACCT passed the 2018-19 budget.

Adjournment

Chair Healy noted appreciation for Mary Jo Johnson who is moving to a new position at the College. She asked if there was any other business for the good of the District. Hearing nothing further, she adjourned the June 20, 2018 Regular Meeting at 7:06 p.m.

Respectfully Submitted,

Approved,

Jerry Iekel, Secretary

Norleen Healy, Chair