

Elementary Education Articulation Agreement between VCSU and NWCCD

September 1, 2016-August 31, 2021



VALLEY CITY
STATE UNIVERSITY



Elementary Education Articulation Agreement
Between
Northern Wyoming Community College District
and
Valley City State University

Introduction: This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Northern Wyoming Community College District: Gillette College and Sheridan College (hereinafter NWCCD) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide a seamless transfer from NWCCD to VCSU. Students will earn an Associate degree from NWCCD and a Bachelor of Science degree in Elementary Education from VCSU. This agreement will be set up so that students will be able to complete both an Associate degree from NWCCD and a B.S. degree in elementary education from the same location.

Motivating Principles and Values:

1. Students will be well served by the partnership and the high quality teacher education program set forth in this agreement.
2. This partnership will benefit the educational needs of the region by providing high quality teacher education graduates of high quality.
3. Both campuses will maintain compliance with state and national accreditation guidelines that ensure teacher quality.
4. This partnership will provide high quality collaborative program to students in a convenient, timely, flexible and cost-effective manner.

Accreditation: VCSU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools; The National Council for the Accreditation of Teacher Education (NCATE); and approved by the State of North Dakota Education Standards and Practices Board (ESPB). NWCCD is accredited by the Higher Learning Commission National Association.

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Longevity of Agreement: This agreement will be in effect for five academic years, beginning September 2016. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish within a one or two year timeline.

Termination or Revisions: NWCCD and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement require written approval by those who sign this agreement or their successors. Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of NWCCD and VCSU. According to the requirements and conditions of the program and accreditation guidelines, the Elementary Education Program will be governed by the School of Education and Graduate Studies at VCSU. The Joint Elementary Education Program Committee will resolve any instructional and logistical issues.

The Joint Elementary Education Program Committee will consist of the following:

Gillette Representatives: Director of Higher Education Services

VCSU Representatives: Dean of Education and Graduate Studies and a Faculty/Staff representative.

VCSU agrees to arrange for a Program Representative to be available to advise students in the program at least once a year.

NWCCD will provide a liaison that will be available to inform and guide students through this program.

VCSU will work with NWCCD to find a location near Gillette that has compressed video available for summer workshops and other courses taught during the year via Interactive Television.

VCSU agrees to grant a Bachelor of Science in Education Degree with a major in Elementary Education to students who successfully complete the requirements for the degree.

It is agreed upon that NWCCD will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements for students enrolled in the program, based on NWCCD minimum enrollment standards.

The delivery of the courses required to obtain a Bachelor of Science in Education will be delivered using methods that do not require the students to be present on the VCSU campus.

Campus Responsibilities: Coursework in the VCSU Bachelor of Science in Elementary Education will be delivered to the NWCCD campus using various distance delivery technologies. NWCCD will provide mutually agreed upon classrooms and workspace for VCSU. The classrooms that are provided are subject to availability.

Advising: NWCCD will provide an on-site advisor. The advisor will be the source of information for advisees concerning any special considerations relating to this cooperative program. The third year

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students will be appointed a VCSU advisor who will provide expertise regarding VCSU policies and procedures, e.g., transfer, graduation requirements, pre-requisites.

Admission: Students taking NWCCD course(s) must apply and be accepted for admission at NWCCD. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institutions will apply.

It is agreed upon that NWCCD will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements of students enrolled in this program, based on NWCCD minimum enrollment standards.

Registration: Each institution will follow its own policies and procedures for registering students for their course (s). NWCCD will be responsible for registering students in their course(s) , and VCSU will be responsible for registering student(s) in their course (s). Registering for NWCCD and VCSU course(s) will be separate functions. Registration for course(s) will follow the respective institution's timeline and procedures, including add/drop and withdraw.

Graduation Requirements: A minimum of 120 total credits are required for a Bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credit from VCSU to complete graduation requirements from VCSU. Credit hours earned at NWCCD that do not meet general education requirements, technical specialty requirements or teaching option requirements will be used for electives courses.

As part of VCSU graduation requirements, students must develop a digital portfolio that illustrates the best evidence of meeting the abilities and skills requirements for their degree.

Tuition and Fees: Students taking courses offered by VCSU will be charged and pay all VCSU tuition and fees, including technology fees. Students taking courses offered by NWCCD will be charged and pay all NWCCD tuition and fees, including technology fees. During semesters when students are enrolled only in VCSU courses, NWCCD will assess and collect a fee to the students who elect to have access to NWCCD computer labs and the Fitness Center.

Marketing: VCSU will come to the NWCCD campus twice a year to recruit new students for this program. VCSU will be responsible for providing NWCCD with marketing materials to distribute to prospective students. NWCCD will display information about this agreement on their transfer website. NWCCD will work collaboratively with VCSU to identify prospective students for this program.

Textbooks: Textbooks for the VCSU courses will be purchased through the VCSU bookstore. Textbooks for the NWCCD courses will be purchased through the NWCCD bookstore.

Financial Aid: Students enrolled in a NWCCD two-year degree program will have all aspects of their Federal Title IV Financial Assistance administered by NWCCD's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;

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- Calculation and distribution of refunds;
- Administration of all aspects of the Federal Direct Loan Program

During the student's enrollment at NWCCD, NWCCD policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other NWCCD students. A contact person from the NWCCD Financial Aid Office will be identified to work with a contact person from the VCSU Financial Aid Office.

Valley City State University will be responsible for awarding aid to students who have been accepted to the VCSU elementary education program. Students will have all aspects of their Federal Title IV Financial Assistance administered by VCSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Notifying changes in enrollment status to lenders under the Federal Direct Loan Program.

During enrollment in the VCSU elementary education program, VCSU policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other VCSU students. A contact person from the NWCCD Financial Aid Office will be identified to work with the contact person from the VCSU Financial Aid Office.

Students on the NWCCD campus are not eligible for VCSU sponsored scholarships, waivers, or student work-study while pursuing a degree from VCSU. Students enrolled in the VCSU program are not eligible for NWCCD sponsored scholarships or waivers.

After students are admitted to VCSU, satisfactory progress will be monitored based on VCSU policy to assure that satisfactory progress requirements are met.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website <http://www.mappingyourfuture.org/OSLC> (for Perkins Loans) and <https://studentloans.gov/myDirectLoan/index.action> for all Federal Direct Loans.

Student Life: Rules, regulations, and policies that govern student life that are listed in the NWCCD Student Handbook will be applicable to students enrolled in courses while at NWCCD. For example, housing, parking, and conduct policies will be governed by NWCCD.

Student Services: VCSU students at NWCCD who are enrolled in at least one NWCCD course will have the same access to student services as full-time NWCCD students.

Academic Support Services: NWCCD will provide tutoring and disability support services for NWCCD courses. VCSU will provide tutoring and disability support services for VCSU courses. If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

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Technology and Support Services: VCSU will provide students in this program adequate technical support in a timely manner for the courses taken from VCSU. NWCCD will provide students in this program adequate technical support in a timely manner for the courses taken from NWCCD.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including VCSU wired and wireless computer network, Blackboard account, VCSU email/messaging account, printer access, and computer peripheral equipment checkout. Students may elect to pay the VCSU technology “buy up” fee if they would like full-time access to a VCSU laptop according to the established procedures at the following URL: <http://technologyservices.vcsu.edu/vp.htm?p=2921>

All online students in VCSU courses are expected to abide by the technical requirements, as outlined at <http://distancelearning.vcsu.edu/vp.htm?p=1288>

The following URL provides additional information regarding the notebook computer initiative at VCSU: <http://technologyservices.vcsu.edu/vp.htm?p=2958>

Academic Procedures: VCSU academic guidelines, policies, and procedures for the students enrolled in courses through this arrangement on the Bottineau campus apply in regard to the following:

- Academic probation/suspension
- Graduation honors
- Academic honors
- Official withdrawal
- Course load limitations

NWCCD’s and VCSU’s respective academic guidelines, policies, and procedures for students enrolled in courses through this arrangement on the NWCCD campus apply on a course-by-course basis in regard to the following:

- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual classes

Per NDUS guidelines, VCSU’s Agreement Manager for this articulation is the Director of Distance Learning and Faculty Development and can be reached through the Academic Affairs office (701-845-7202).

VCSU’s Education Program Coordinator is Dr. Gary Thompson, Dean, School of Education and Graduate Studies (701-845-7197).

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.

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Courses Articulated

An Associates in Arts or Associate in Science Degree will transfer as a block fulfilling all lower division general education courses. There are upper division required courses listed below and courses in the general education block required for the elementary education major.

Required General Education Courses (needed for elementary education major)

One course in Biology	
One course in Geology or Earth Science	
One course in Chemistry or Physics	
History Requirement HIST 1211 – U.S. History to 1865 (3) or HIST 1221 – U.S. from 1865 (3)	
Psychology 1000 – General Psychology (3)	
Geography Requirement G&R 1010 – Intro to Physical Geog (3) or G&R 1030 – Intro to World Regional Geog (3) or Geog 111 – Survey of Geography (2) from VCSU	

Required Courses for Elementary Education major

VCSU COURSE (23 Credits)	NWCCD COURSE or EQUIVALENT
EDUC 210 – Creative Activities (2)	No equivalent
No equivalent	HLED 2006 – Health for Elem ED (1)
EDUC 315 – Math in the Elem (3)	No equivalent
EDUC 320 – Social Studies in the Elem Sch (3)	No equivalent
EDUC 322 – Methods in Lang. Arts Instr (3)	No equivalent
EDUC 323 – Methods of Reading Instr (2)	No equivalent
EDUC 350 – Elem Practicum and Classrm Man (2)	No equivalent

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EDUC 355 – Science Methods Elem Teacher (3)	No equivalent
EDUC 491 – Senior Portfolio – (1)	No equivalent
MATH 277 – Math for Eleme Teachers I (3)	MATH 1100 – Math for Elem Trs – Num & Op (3)

Professional Education Sequence

VCSU COURSE (36-44 Credits)	NWCCD EQUIVALENT
EDUC 240 – Educ Exceptional Students (2)	EDEX 1050 – Intro to Exceptional Children (2) or EDEX 244 – Intro to Special Education (3)
EDUC 250 – Intro to Education (3)	EDFD 2020 – Foundation of Education (3) and EDUC 2100 – Practicum in Teaching (3) and EDUC 249 – Intro to VCSU (1) – VCSU course
EDUC 283 – Understanding Cult Div (3)	No Equivalent
EDUC 300 – Educational Technology (2)	ITEC 2360 – Educational Technology Theory & Application (3)
EDUC 321 – Foundation of Reading Instr (3)	No Equivalent
EDUC 330 – Children’s Lit (3)	EDEL 2280 – Lit for Children (3)
EDUC 352 – Culturally Diverse Prac (1)	No Equivalent
EDUC 400 – Ed Psychology (2)	EDFD 2100 – Ed Psychology (3)
EDUC 450 – Trends in Assessment and ED Issues (2)	No equivalent
EDUC 490 – Student Teaching (10)	No equivalent
MATH 278 – Math for Elem Teachers II (2)	MATH 1105 – Math for Elem Trs II - Data, Prob (3) and MATH 2120 – Math for Elem Trs III – Geometry and Measurement (3)
PSYC 250 – Developmental Psyc (3)	PsYC 2300 – Developmental Psychology (3) or EDFD 2450 – Human Life Span Development (3)

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Signatures:

For Northern Wyoming Community College:

Paul Young

President *10/6/16*
Date

Richard A. Hallgren

Vice President of Academic Affairs *10/16/16*
Date

For Valley City State University:

Tisa Mason

Dr. Tisa Mason, President *10/12/16*
Date

Margaret Dahlberg

Dr. Margaret Dahlberg, Vice President of Academic Affairs *10/11/2016*
Date

Dr. Gary Thompson

Dr. Gary Thompson, Dean, School of Education and Graduate Studies *10/10/16*
Date