

Procedure 5075.1

NWCCD Students' Rights and Responsibilities

NWCCD students are responsible for knowing the information, policies, and procedures outlined in this document.

NWCCD email is NWCCD's primary means of communication with students. Students are responsible for all communication delivered to their NWCCD email address.

NWCCD Students' Rights and Responsibilities enumerate the essential provisions for students' freedom and NWCCD's expectations for students to participate responsibly in the College community. NWCCD has established expectations designed to maximize the learning environment. Each student enrolling in NWCCD assumes an obligation as a responsible member of the NWCCD community to demonstrate conduct compatible with statements of students' rights and responsibilities as follows:

Students' Rights

1. Freedom of student participation in institutional governance. The student body will have clearly defined means to participate in the formulation and application of institutional policy. (i.e. student government)
2. Freedom of access. The facilities and services of the college will be open to all of its enrolled students in accordance with policies and procedures established for use of NWCCD facilities.
3. Protection of freedom of inquiry and expression. The College recognizes the rights of all students to engage in discussion, to exchange thought and opinion, and to speak, write, or publish freely on any subject, in accordance with the guarantees of federal or state constitutions. Students are free to engage in peaceful and orderly protest, demonstration, and picketing which does not disrupt the regular and essential operations of the College.
4. Freedom of association. Students will be free to organize and join associations to promote their common interests in accordance with policies and procedures for the establishment of organized NWCCD teams and clubs.
5. Freedom of student publications. Student editors and managers will be free to develop their own editorial policies and news coverage. The advisor does not review copy unless requested to do so by a staff member. This separation helps protect the institution from legal actions relating to obscenity, criminal or civil libel, or copyright infringement. In addition, the advisor offers ethics training as well as ongoing education to ensure the student newspaper is in compliance with the canons of journalism and journalistic ethics. Specific student publication rights will follow those contained in the current student publication policy and procedures.

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6. Notification of Rights under FERPA. Students will be informed annually of their right to privacy under the Family Educational Rights and Privacy Act.
7. Be informed of course requirements through a written syllabus.
8. Be evaluated solely on academic performance as required and outlined by an instructor.
9. Experience competent instruction and academic advisement.
10. Take exception, in a scholarly manner, to the data or views presented and reserve judgment about matters of opinion.
11. Expect protection against an instructor's improper disclosure of a student's views, beliefs, and political associations, which may surface because of the instructor's teaching or advising.
12. Be informed with regard to resources and support services available as well as college policies and procedures.
13. Expect protection, through established procedures, against prejudiced or capricious evaluation.
14. Expect protection against any form of prohibited harassment.
15. Be afforded due process, as defined within these procedures, prior to the imposition of serious sanctions including suspension or expulsion

Students' Responsibilities

1. Inquire about program, course, and College requirements if there is a lack of understanding about them or is in doubt about them.
2. Adhere to the standards of academic performance established for individual courses and for programs of study.
3. Satisfactorily learn the content of any course of study.
4. Make up missed assignments in accordance with the course syllabus.
5. Understand and meet graduation and other program requirements by reading the catalog and making reasonable efforts to obtain academic advising.
6. Fulfill academic responsibilities in an honest and forthright manner.
7. Respect and foster the academic and personal endeavors of others.
8. Respect the integrity of NWCCD academic and administrative records.
9. Know and abide by the behavioral expectations outlined in the *Code of Student Conduct*.
10. Adhere to federal, state, and local laws, along with College regulations, which govern individual actions and relationships among community members.
11. Protect and support the personal safety of self and others.
12. Demonstrate respect for others in all actions and interactions.
13. Show respect for personal, College, and NWCCD Foundation property.
14. Contribute to a safe environment within College and NWCCD Foundation property.
15. Assist the College in fulfilling its administrative procedures (i.e. registering for classes, checking NWCCD email, obtaining a College ID card, paying bills, etc.).

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Page | 2

NWCCD