

Procedure 5041.1

Student Account Balances

The payment deadline for all charges on a student account is the 21st calendar day from the start of the semester. Any charges incurred after that date are due at the time the charges are incurred. The payment deadline for any special sessions, including summer, will be just over 25% of the session term.

It is the student's responsibility to monitor their account through MyNWCCD, where electronic statements are available at all times. Statements are not mailed.

Students may meet the payment deadline in the following ways:

1. Pay the balance in full.
2. Demonstrated application of financial aid to meet payment obligations (eg, scholarship, Letter of Intent, Federal Financial Aid).
3. Sign up for a monthly or semi-monthly payment plan to cover any remaining balance.

Failure to meet the payment deadline by the above methods will result in a late fee.

Payment may be made in the following manner:

- In person
- By phone
- By mail
- Online through MyNWCCD

Payment may be made by the following methods:

- Cash
- Paper check
- E-Check (online)
- Money order
- Cashier's check
- Certified check
- Visa, MasterCard, Discover, American Express credit and debit cards (additional transaction fees may apply)

Students who issue checks with insufficient funds are charged a Non-Sufficient Funds fee.

Students with outstanding balances will be turned over to a collection agency for processing 90 days after the end of the semester.

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