

FINAL - Minutes
Northern Wyoming Community College District
Board of Trustees Regular Meeting
Thursday, November 19, 2015
Sheridan College – Johnson County Gymnasium
63 North Burritt, Buffalo, WY

Trustees Present

Kati Sherwood, Chair
Norleen Healy, Vice-Chair
Robert Leibrich, Treasurer
Jerry Iekel, Secretary
Bruce Hoffman, Trustee
R. Scott Ludwig, Trustee
Walter Wragge, Trustee

Trustees Absent

Advisory Board Representatives Present

Jack Tarter, Chair – Johnson County Advisory Board

Advisory Board Representatives Absent

Nathan McLeland, Gillette College Advisory Board

Administration Present

President Paul Young
VP Mark Englert
VP Susan Bigelow
VP Rich Hall

Administration Absent

VP Cheryl Heath

Others Present

Wendy Smith, PIO and Director of Marketing
Derek Andrews – Director, SCJC
Sharon Elwood, Dean of Admissions
Carol Garcia, Dean of Students
Tucker Ruby, Johnson County Attorney
Tom Spence, JCAB
Megan Washut, JCAB
Amanda Kaufmann, JCAB

Aaron Palmer, Sheridan Media
Krista Palmer, Buffalo Resident
Claire Estes, JCAB
Cindy Kremers, JCAB
Chad Bourgeois, JCAB
Michelle Jones, JCAB
Chris Jones, Co-Owner Clear Creek Brewing Co.

Recorder

Mary Jo Johnson

Call to Order and Roll Call

Board Chair Kati Sherwood called the November 19, 2015 Regular Board of Trustees meeting to order at 5:00 p.m. Roll call was taken; there was a quorum.

Agenda Additions/Deletions

Chair Sherwood asked if there were any additions or deletions to the November 19, 2015 Board Agenda. Dr. Paul Young asked to have Item 7e. – Executive Session, added.

Consent Agenda

Chair Sherwood asked if there were any changes to the Consent Agenda, which included the October 22, 2015 Regular Meeting Minutes and the October, 2015 Financial Report. There were none; the Consent Agenda was accepted.

President's Report – Dr. Paul R. Young

Dr. Young touted the Marketing and Public Information Office's five awards from the National Council for Marketing and Public Relations (NCMPR) District 4 regional conference held earlier this fall. The region includes community and technical colleges in Texas, New Mexico, Arkansas, Oklahoma, Colorado, and Wyoming. Awards included:

- Gold Medallion – Sheridan College Viewbook
- Silver Medallion – Gillette College Viewbook
- Silver Medallion – Sheridan College Recruitment Folder
- Bronze Medallion – Original Photography Unmanipulated
- Bronze Medallion – Sheridan College 'College and Community Magazine'

Gillette College Advisory Board / Gillette College – Mark Englert, GC CEO

Dr. Englert proudly announced to the Board that the Gillette College Cross-Country Women's Team placed first at the NJCAA Half-Marathon National Championships, and the Men's Team placed 4th.

Johnson County Advisory Board – Jack Tarter

Applications for the next session of Leadership Johnson County are due to the JCAB on December 15, 2015. Also, the JCAB will gather in late November to construct the gingerbread houses for their annual Community Gingerbread Decorating Day.

Organization Reports

There were no Organization Reports this month.

Public Comment

There were no Public Comments this month.

Old Business

There were no Old Business items this month.

New Business

8a. Plan for Strategic Plan Updates - Information

Dr. Young provided the Board with an outline of the Strategic Planning Update Timeline. Our current strategic direction, based on the completion agenda, was launched in 2011 and set a goal to be accomplished by 2020. We have accomplished many of our objectives and are making significant progress toward the goal of awarding 1000 diplomas or certificates. 759 were awarded in 2014-2015. Dr. Young's direct reports will be working this fall and the first part of January, 2016 to draft a revised Strategic Plan. The Board will review it at their 1/2-day work session on January 28, 2016; workshops with faculty and staff will be conducted the first part of second semester, followed by faculty and other working groups refining objectives, defining tactics, and identifying measurements. Plans are for the final revised Plan to be published by June, 2016.

8b. Set Date for January 1/2-Day Work Session – Information

The board set Thursday, January 28th, 2016 from 8:30 a.m. to 12:30 p.m. for their next quarterly work session.

8c. NWCCD Nominating Committee Report for 2016 BOT Officers – Information

Nominating committee member, Trustee Bruce Hoffman, read the names recommended as Board Officers for 2016: Chair - Norleen Healy; Vice-Chair – Jerry Iekel; Treasurer – Robert Leibrich; Secretary – Scott Ludwig. The Board will officially vote on these recommendations at their meeting December 9, 2015 in Gillette.

8d. ACCT Leadership Congress Report – Information

Vice-Chair Norleen Healy, Trustees Walt Wragge and Bruce Hoffman, and Gillette CEO Mark Englert all attended the annual ACCT Leadership Congress, held in October in San Diego, CA.

Trustee Wragge attended the 2015 Invitational Symposium “Transforming Our Priorities”, a two-day event prior to the Leadership Congress. A highlight for him at the Symposium was listening to Carrie Billy, J.D., President and CEO of the American Indian Higher Education Consortium. A highlight for him from the Congress sessions was the “Journey to ‘Best in Class’ Governance: One Board’s Transformation”, which Yuba Community College District presented. And from the “Community College Federal Legislative Overview”, he heard updates on the Appropriations and Budget (Budget House and Budget Senate Bills); Pell Grants; and America’s College Promise – a proposal for \$80 billion in federal/state partnership grants to provide free tuition and fees to qualified students.

Trustee Hoffman attended a session on Athletics. Highlights for him: coaches monitor and make sure athletes are getting necessary assistance for the classes they need to take; they graduate at a higher level; they have a very engaged faculty and staff, and they are more likely to graduate if they have contact outside of classes.

Vice-Chair Healy attended sessions regarding developmental classes. One school received a grant to pay college professors to work with high school juniors, to make sure they are meeting the requirements in high school that will prepare them for college courses. She also attended sessions on board development.

VP Englert said the sessions he attended reaffirmed that NWCCD is doing things right, and in many ways is setting the bar. He also attended the session on Athletics, as well as one on Mapping. And he was pleased with how well the Wyoming session went, which was also well-attended.

Secretary Iekel asked if the information on the Appropriations and Budget indicated a priority. Trustee Wragge said no, this probably won’t be addressed until the National Legislative Summit in February in Washington, D.C.

Executive Session

Board Chair Sherwood called for a Motion to enter into Executive Session. Secretary Jerry Iekel moved and Trustee Hoffman seconded the **MOTION**, which carried unanimously. The Board went into Executive Session at 5:30 p.m. to discuss a personnel matter, per Wyoming State Statute W.S. 16-4-405 (a) (ii).

Regular Meeting Reconvening

Chair Sherwood asked for a Motion to come out of Executive Session and to reconvene the Regular Board Meeting. Trustee Walt Wragge moved and Secretary Iekel seconded the **MOTION**, which carried unanimously. Chair Sherwood reconvened the Regular Board meeting at 5:41 p.m.

Regular Meeting Adjournment

Hearing no further issues or concerns, Chair Sherwood adjourned the Regular November 19, 2015 Board of Trustees meeting at 5:41 p.m.

Respectfully Submitted,

Approved,


Jerry Iekel, Secretary


Kati Sherwood, Chair