

FINAL - Minutes
Northern Wyoming Community College District - Board of Trustees Regular Meeting
Wednesday, June 14, 2017
6:30 p.m.
Sheridan College – Whitney Boardroom – W132
Sheridan, WY

Trustees Present

Norleen Healy, Chair
Walter Wragge, Vice-Chair
Robert Leibrich, Treasurer
Jerry Iekel, Secretary
Bruce Hoffman, Trustee
Gary Koltiska, Trustee
Debra Wendtland, Trustee

Trustees Absent

Advisory Board Representatives Present

Tracy Wasserburger, Chair – Gillette College Advisory Board (via video)
Jack Tarter, Chair – Johnson County Advisory Board

Advisory Board Representatives Absent

Administration Present

President Paul Young
VP Mark Englert (via video)
VP Rich Hall
VP Leah Barrett
VP Cheryl Heath

Administration Absent

VP Susan Bigelow

Others Present

Hayden Heaphy, NWCCD Attorney
Wendy Smith, NWCCD Director – Marketing & PIO
Jennifer McArthur, NWCCD Director – Human Resources
Jen Crouse, Executive Director – Sheridan College Foundation
Robert Briggs, Planner – City of Sheridan / SEEDA Administrator

Jesus Rios, City of Sheridan
Don Parrott, Controller - Vacutech
Mike Dunn, the Sheridan Press
Pat Blair, Sheridan Media (radio)

Recorder

Mary Jo Johnson

Call to Order and Roll Call

Board Chair Norleen Healy called the June 14, 2017 Regular Board of Trustees Meeting to order at 6:40 p.m. Roll call was taken; there was a quorum.

Agenda Additions/Deletions

Chair Healy asked if there were any additions or deletions to the June 14, 2017 Regular Board Meeting Agenda. There were none.

Consent Agenda

Chair Healy asked if there were any changes to the Consent Agenda, which included the May, 2017 Financial Reports, the May 18, 2017 Regular Meeting Minutes, and the June 2, 2017 Special Meeting (Open Meeting Portion) Minutes. There were no changes; the Consent Agenda was accepted as presented.

President's Report – Dr. Paul R. Young

Dr. Young shared with the Board news of four Academics new hires: Mae Smith will replace Keith Klement as the Director of Agriculture and will also instruct Rangeland Management. Ms. Smith is originally from Pinedale, WY, coming to NWCCD from Greybull. Anna "Katie" Eggings replaces Robin West as new English faculty on the Sheridan campus. Ms. Eggings is originally from Chadron, NE, and comes to NWCCD having most recently served as Assistant Professor of English at St. Gregory's University in Shawnee, OK. Jeriann Jacobsen has been hired as the new Early Childhood Liaison. A Sheridan resident, Ms. Jacobsen graduated from high school in Omaha, NE; her academic background includes a Bachelor's of Science in Elementary Education from Nebraska Wesleyan University. And Wendy Wood Neeson begins her work as the new Whitney Endowed Nursing Chair August 1, 2017. Ms. Neeson graduated from Sheridan High School and Sheridan College. Upon graduation from Sheridan College's nursing program, she enrolled at the University of Wyoming, where she completed her Bachelors and Masters in Nursing.

Gillette College Advisory Board (GCAB) – Chair Tracy Wasserburger and CEO Mark Englert

Chair Wasserburger thanked VP Heath for her thorough and clear guidance through the FY18 Budget Report. Dr. Englert acknowledged VP Dr. Susan Bigelow and her team for the work they did in receiving the U.S. Department of Commerce's Economic Development Administration (EDA) \$3,000,000 in grant funds for training center projects at Sheridan College and Gillette College. The EDA grant will fund the acquisition of equipment, instructional supplies, and other training materials to support the expansion of the NWCCD's workforce training facilities in Sheridan and Gillette.

Johnson County Advisory Board – Jack Tarter, Chair

Chair Tarter reported that SCJC's summer session enrollment is the second largest since the campus opened, with 28 students; the annual Rope 4 Knowledge scholarship fundraising event will be held in August at the Johnson County Fairgrounds.

Sheridan College Foundation Report – Jen Crouse, Executive Director

Ms. Crouse reported said the SCF is working on its Alumni Vision and Mission; October 26, 2017 will be a Charitable Advising event; work continues on the joint WYO/Hallmark renovation project with the WYO Theater; fundraising continues on the SC Tech Center.

Public Comment

Robert Briggs, Sheridan City Planner / SEEDA Administrator; Sheridan City Councilman Jesus Rios; and Vacutech Controller, Don Parrott spoke in favor of the Board supporting Agenda Item 7b. SEEDA Grant and Loan Application to the Wyoming Business Council, indicating that the college is very important to Vacutech – many employees graduate from the District's Career Tech programs. Vacutech opened in 2011-2012, employing 30 people; currently they employ 120. Should the Wyoming Business Council award SEEDA the grant, potentially 50 more jobs will be added, which brings recirculation of dollars in to the local economy – they stated that one manufacturing job provides four or more other jobs in a community.

Old Business

There were no Old Business items this month.

New Business

7a. Approval of Mr. Bob Berger to the Sheridan College Foundation Board – Information, Action

Administration recommended Board approval of the Sheridan College Foundation's (SCF) appointing Mr. Bob Berger to a seat on the SCF board, for a three-year term ending June, 2020.

MOTION: Vice-Chair Walt Wragge moved and Trustee Gary Koltiska seconded approving Mr. Berger's appointment as recommended. Hearing no further discussion, the **MOTION** carried, unanimously.

7b. SEEDA Grant and Loan Application to the Wyoming Business Council – Information, Action

Administration presented for the Board's consideration a resolution in support of a Sheridan Economic and Educational Development Authority (SEEDA) grant and loan application to the Wyoming Business Council (WBC) in the amount of \$4,500,000 (\$3,000,000 grant / \$1,500,000 loan) for construction of a light manufacturing building for lease to Sheridan business Vacutech in the Sheridan Hi-Tech Park. Mr. Briggs, Mr. Rios, and Mr. Parrott answered the Board's questions.

MOTION: Treasurer Robert Leibrich moved and Trustee Bruce Hoffman seconded support of the resolution in support of the SEEDA grant and loan application to the WBC as presented. Hearing no further discussion, Chair Healy called for the question; the **MOTION** carried, unanimously.

7c. Approve Expenditures July 1, 2017 – July 19, 2017 – Information, Action

The 2018 Fiscal Year begins prior to the official adoption of the FY18 Budget. Administration requested the Board to authorize expenditures for operation of the District for the period of July 1, 2017 – July 19, 2017.

MOTION: Secretary Jerry Iekel moved and Trustee Hoffman seconded the expenditure authorization as recommended. Hearing no further discussion, the **MOTION** carried, unanimously.

7d. 2017 – 2018 Draft Board Calendar – Discussion, Open for Changes

Dr. Young presented a proposed 2017-2018 Board Meeting Calendar to the trustees. Some changes will be made and the final version will be distributed to them.

Adjournment

Chair Healy asked if there was any other business for the good of the college. Dr. Young indicated that he would like a trustee to join VP Leah Barrett in Rock Springs on Thursday, July 20, 2017 for a University of Wyoming-sponsored Statewide Colloquium on Attainment. Tentatively, Treasurer Leibrich may attend.

Hearing nothing further, Chair Healy adjourned the June 14, 2017 Regular Board Meeting at 7:25 p.m.

Respectfully Submitted,

Approved,


Jerry Iekel, Secretary


Norleen Healy, Chair