

**FINAL Minutes**  
**Northern Wyoming Community College District - Board of Trustees SPECIAL Meeting**  
**Friday, June 2, 2017**  
**12:00 p.m.**  
**Sheridan College – Whitney Boardroom – W132**  
**Sheridan, WY**

**Trustees Present**

Norleen Healy, Chair  
Walter Wragge, Vice-Chair  
Bob Leibrich, Treasurer  
Bruce Hoffman, Trustee  
Debra Wendtland, Trustee

**Trustees Absent**

Jerry Iekel, Secretary  
Gary Koltiska, Trustee

**Advisory Board Representatives Present**

**Advisory Board Representatives Absent**

Tracy Wasserburger, Chair – Gillette College Advisory Board  
Jack Tarter, Chair – Johnson County Advisory Board

**Administration Present**

President Paul Young  
VP Cheryl Heath (via Phone)

**Administration Absent**

**Others Present**

Wendy Smith, NWCCD Director – Marketing & PIO	Patricia Dray, Dental Hygiene Faculty
Jennifer McArthur, NWCCD Director – Human Resources	Diane Redman, Director – Massage Therapy Program
Martha Davey, Interim VP Academic Affairs	Sarah Riehn, Director – ABE / GED
Rod Dugal, Chair – Arts Department	Pat Blair, Sheridan Media (radio)
Phyllis Puckett, NWCCD Assistant Director - Nursing	

**Recorder**

Mary Jo Johnson

**Call to Order and Roll Call**

Board Chair Norleen Healy called the June 2, 2017 Special Board of Trustees Meeting to order at 12:00 p.m. Roll call was taken; there was a quorum.

**Agenda Additions/Deletions**

Chair Healy asked if there were any additions or deletions to the June 2, 2017 Special Board Meeting Agenda. Dr. Young asked to have a Public Comment time added before entering into Executive Session.

**Public Comment**

Chair Healy asked if there were any comments from the Public. Hearing none, she asked for a **MOTION** to enter into Executive Session to discuss Personnel Matters, per Wyoming State Statute 16-4-405 (a) (ii).

**MOTION:** Vice Chair Walter Wragge moved and Treasurer Robert Leibrich seconded moving into Executive Session. The **MOTION** carried with five (5) "Aye" votes. Chair Healy informed the audience that Action would be taken when the Special Meeting reconvened.

**Executive Session**

The Board went into Executive Session at 12:05 p.m.

**Reconvening Regular Meeting**

Chair Healy reconvened the June 2, 2017 Special Board Meeting at 12:29 p.m.

**Business – Consideration of Early Retirement Incentive Plan Applications**

Chair Healy called for a **MOTION** to approve six (6) Early Retirement Incentive Plan applications effective June, 2017, and five (5) Early Retirement Incentive Plan applications effective mid- and late-2018.

**MOTION:** Treasurer Leibrich moved and Vice-Chair Wragge seconded that the Board approve the following Early Retirement Incentive Plan for the following individuals:

**Effective 2017**

Mercedes Aguirre Batty  
Jerome Brown  
Patricia Dray  
Sarah Riehn  
Gene Sager  
Lillian Sager

**Effective 2018**

Mark Englert  
Bruce McCartney  
Diane Redman  
Judy Reichert  
Janine Sasse-Englert

Discussion: Dr. Paul Young, NWCCD President, said that the ERIP is bittersweet, and that the District hates to lose talent. Chair Healy echoed his sentiments, and thanked all the applicants for their dedicated service to NWCCD.

Hearing no further discussion, the **MOTION** carried with five (5) "Aye" votes.

**Adjournment**

Chair Healy asked if there was any other business for the good of the college.

Hearing nothing further, Chair Healy adjourned the June 2, 2017 Special Board Meeting at 12:32 p.m.

Respectfully Submitted,

  
Jerry Iekel, Secretary

Approved,

  
Norleen Healy, Chair