

FINAL - Minutes

**Northern Wyoming Community College District
Board of Trustees Regular Meeting
Thursday, February 25, 2015
Sheridan College Whitney Academic Center, Room W132
Sheridan, WY**

Trustees Present

Jerry Iekel, Vice-Chair
Robert Leibrich, Treasurer
R. Scott Ludwig, Secretary
Bruce Hoffman, Trustee
Kati Sherwood, Trustee
Walter Wragge, Trustee

Trustees Absent

Norleen Healy, Chair

Advisory Board Representatives Present

Nathan McLeland - Gillette College Advisory Board
Jack Tarter, Chair – Johnson County Advisory Board

Advisory Board Representatives Absent

Administration Present

President Paul Young
VP Mark Englert
VP Susan Bigelow
VP Rich Hall
VP Cheryl Heath

Administration Absent

Others Present

Hayden Heaphy, NWCCD Attorney
Wendy Smith, NWCCD Director of Marketing & PIO
Tom Johannsmeyer, Faculty Senate
Deneese Stone, SC Student Senate
Rod Dugal, SC Art Department Chair
Charlene Bodine, WCC Commissioner

Recorder

Mary Jo Johnson

Call to Order and Roll Call

Board Vice-Chair Jerry Iekel called the February 25, 2016 Regular Board of Trustees meeting to order at 6:31 p.m. Roll call was taken; there was a quorum.

Agenda Additions/Deletions

Vice-Chair Iekel asked if there were any additions or deletions to the February 25, 2016 Board Agenda. President Paul Young asked to have New Business Agenda Item 8f, "Revised April Board Meeting Date," added.

Consent Agenda

Vice-Chair Iekel asked if there were any changes to the Consent Agenda, which included the January 21, 2016 Regular Meeting Minutes; the January 25, 2016 SCSD2 and NWCCD Joint Dinner/Meeting Minutes; the January 28, 2016 NWCCD Board Winter Work Session Minutes; and the January, 2016 Financials. There were no changes; the Consent Agenda was accepted.

President's Report – Dr. Paul R. Young

The Budget Session continues (see detailed report below); he invited the Board to Pete and Lynne Simpson's production of *On Golden Pond* March 4th and 5th – proceeds from both performances will be split between the WYO and Sheridan College; SC's Theatre Dept. will perform Rodgers & Hammerstein's *Cinderella* at the WYO Theatre April 14th – 16th; the annual Ag. / FFA Border Wars will take place at SC on March 1st, and the 3rd Annual Range Management Forum, with Keynote Speaker Temple Grandin, will be held March 8th and 9th, between the Holiday Inn and the Whitney Academic Center Atrium.

Gillette College Advisory Board – Nathan McLeland, Chair and Mark Englert, GC CEO

Chair McLeland said work continues on researching the possibility of establishing a STEM Center on the Gillette campus; they're working with architects on prioritizing what is to be included; they went on site visits in early February.

CEO Englert announced that both the GC Men's and Women's basketball teams are North Sub-Region Champions; the Women's Team hosts the Region IX Tournament beginning March 1st; the Men's Team gets a 1st Round Bye – they are ranked #5 nationally, and their tournament is in LaJunta, CO; he felt the WACCT Awards were one of the best he's attended, and congratulated the Faculty (Troy Miller) and Classified Staff (Elaine Pridgeon) State Winners, both from Gillette College.

Vice-Chair Iekel asked Dr. Englert to tell Mr. Miller and Ms. Pridgeon that the Board is very proud of them.

Johnson County Advisory Board – Jack Tarter, Chair

Chair Tarter said the Buffalo VFW chapter is putting together a scholarship for a Veteran of a Foreign War; he encouraged folks to look at Daniel's Fund applicants; the Substitute Teacher class has wrapped up; they're working on possibly establishing an Engineering Tech Certificate; Leadership Johnson County and Sheridan's Leadership went to Cheyenne for their annual visit to the Legislature.

Vice-Chair Iekel asked what the Substitute Teacher class is about. Answer: the Johnson County School District requires substitute teachers to be certified.

Trustee Bruce Hoffman used this opportunity to welcome Wyoming Community College Commissioner Charlene Bodine to the meeting.

Organization Reports

- **Faculty Senate:** President Tom Johannesmeyer said the Faculty Senate will be rolling out to the full faculty in a couple of weeks the Academic Re-Organization plan; they are changing their By-Laws to reflect having twelve (12) members instead of nine (9), with more equal representation from all faculty areas across the District; work continues on governance and further faculty engagement; and they are working to achieve greater Senator responsibility.

Treasurer Robert Leibrich asked how the Re-Organization will affect evaluations. Answer: [MJ] needs to check with Tom J.]. He also asked if there will be Supervisor Training. Answer: Yes.

Vice-Chair Iekel asked if the Faculty Senate Constitution should be adopted by the Board. Answer: Yes, through a set process.

- **Student Senate:** President Deneese Stone shared that SCSS has gone through many changes over this year, voting through a restructure, a name change, and recently a new set of By-Laws; they are currently in the election process for the 2016-2017 Executive Team; and SC clubs have been looking for opportunities to fundraise.

At Gillette College, they are looking at a restructure and a new Constitution and By-Laws; GCSS bought a table for the Energy City Voices' Chocolates and Sonnets event; and Deneese, on behalf of GCSS President Austin Asay, thanked Dr. Young, Dr. Susan Bigelow, Trustee Wragge, Treasurer Leibrich, Dean Carol Garcia, and the entire NWCCD Board for the opportunity to attend the 2016 National Legislative Summit in Washington D.C. the week of February 8th, where they gained a lot from the experience, both as student leaders and as citizens.

Trustee Walter Wragge said that Deneese and Austin were "delightful... awesome in their meeting with the Wyoming delegation...true ladies and a joy to have along."

Vice-Chair Iekel asked her if the trip was beneficial to her personally. Answer: Yes, and both she and Ms. Asay are bringing what they learned back to their respective Student Senates.

Public Comment

Former NWCCD Board Member, and current Wyoming Community College Commissioner Charlene Bodine took a few minutes to honor Brad Waters' memory. Mr. Waters had served on the NWCCD Board from 1983 until he resigned in 1990. Mrs. Bodine had filled his position on the NWCCD Board, and she said he had been a true mentor to her. She asked for the Board to allow a moment of silence in memory of Mr. Waters and his dedicated service to NWCCD.

Old Business

There were no Old Business items this month.

New Business

8a. Appointment of New GC Advisory Board Members: New Terms & Officers – Information, Action

The Gillette College Advisory Board (GCAB) voted on their Board members with their respective terms during their December, 2015 meeting, and brought the list before the NWCCD Board for approval. The GCAB By-Laws, as recently revised, provide for a member to hold two consecutive four-year terms before having to step away for at least one year. It was agreed that the new terms would be drawn randomly.

Term Ending 2016:	Alice Bratton, Boyd Brown, Penny Schild, Jerry Winter
Term Ending 2017:	Sherry McGrath, Carter Napier, Vermona Peterson
Term Ending 2018:	Dave Ebertz, Veronica Taylor, Tracy Wasserburger
Term Ending 2019:	Nathan McLeland, Robert Palmer, Leta Tanner

Further, it was recommended that the following serve as GCAB Officers:

Chair (1-Year Term)	Nathan McLeland
Vice-Chair (3-Month Interim)	Robert Palmer
Secretary (3-Month Interim)	Dave Ebertz

The Vice-Chair and Secretary elections will be held at the GCAB's March, 2016 meeting.

MOTION:

Trustee Hoffman moved and Trustee Kati Sherwood seconded the approval of the Gillette College Advisory Board members and their respective terms, as well as the Board Officer positions, as recommended by NWCCD Administration.

Hearing no further discussion, the **MOTION** carried, unanimously.

8b. Wyoming Legislative Report – Information

Dr. Young shared that while college funding is better than it could have been during this Budget Session, NWCCD still faces reduced revenues; Recalibration every four years and enrollment growth funding should pass; NWCCD is still hoping for \$6.5 in funding for the SC Tech Center to be included in the state capital construction bill; he's hopeful that HB80 passes (it will take effect FY19/FY20); Trustee Wragge said that WACCT Executive Director Erin Taylor has been doing a "yeoman's job" on behalf of the community colleges, and she seems to have a real pulse for each legislator (just that day, she had already garnered twenty votes for HB80, and Trustee Wragge

sent thank-you e-mails to those legislators for their support); Dr. Young agreed, and feels that things are not worse because of the job she has done.

Vice-Chair Iekel asked if there was any difference between the House and the Senate on Enrollment Funding. Answer: So far, no.

Vice-Chair Iekel also asked if the Firearms Bill affected the colleges. Answer: No.

8c. Wyoming Community College Commission Report (WCCC) – Information

Dr. Young said it's the first time seeing the Commission take a look at policy, specifically at Tuition. The questions needs to be asked: What should tuition be?

Treasurer Robert Leibrich thanked Commissioner Bodine for the Commission addressing the Tuition issue. Commissioner Bodine commended the college for getting along and talking to one another, saying the Commission has noticed the much healthier relationship among the colleges in the last few years.

President Wragge said it was great that Superintendent of Public Instruction Jillian Balow was in attendance.

Future significant dates: June 1st WCCC meeting at Casper College; June 2 – 3 GISS with WCCC support.

Lastly, the First Annual Complete College Wyoming Dashboard was handed out; Dr. Young said that NWCCD's Strategic Goals will be aligned with it.

8d. Wyoming Association of Community College Trustees Report (WACCT) - Information

The WACCT Board held their annual meeting on Wednesday, February 17th where they elected officers for the coming year: President – Walter Wragge (NWCCD), Vice-President – George Eckman (WCCC), Secretary - Mickey Douglas (CWC), and Treasurer - Don Erickson (LCCC). Mr. Erickson is new and the other three were re-elected. The WACCT Board held a discussion re: the October Summit (it will be held at the University of Wyoming, and a date will be selected once the UW Football Schedule is announced); key pieces of legislation were reviewed, including HB80 (Recalibration) and CapCon (NWCCD & CWC); and President Wragge reviewed the evaluation process for Executive Director Erin Taylor, presenting a timeline and form to be used.

Both Vice-Chair Iekel and Trustee Hoffman commended Mr. Wragge on his re-election as President of the WACCT Board; Dr. Young commended him on his emceeding the WACCT Awards; Mr. Wragge thanked WACCT Director Erin Taylor and NWCCD's committee of Wendy Smith, Mary Jo Johnson, Cara Mittleider, Dennis Jacobs, Kirk Viren, and Kara Bacon for the work they did in planning and implementing the 2015-2016 WACCT Awards and Legislative Reception held in Cheyenne on Thursday, February 18th; and Trustee Kati Sherwood noted that she appreciated the Cyber Security session, and especially NWCCD CIO Brady Fackrell's presentation during the WACCT Conference at LCCC on February 18th.

8e. Assoc. of Community College Trustees (ACCT) National Legislative Summit (NLS) Report – Information

Trustee Wragge commended the two Student Senate President Representatives, Deneese Stone from Sheridan and Austin Asay from Gillette, on their participation in the week's events; he noted that it is important to take students, and that NWCCD is the only college in Wyoming that does so consistently every year. Of the sessions he attended, he highlighted information about the Pell Grant Program, the Higher Education Act (HEA) Reauthorization, the Carl D. Perkins Career and Technical Education Act Reauthorization, and Federal Student Loans.

Treasurer Leibrich was impacted by a report from a representative of the Umpqua Community College on the shooter situation they endured last fall. He noted that the Oregon Crisis Team helped deal with much of the day of and the days after the shooting, particularly interactions with the media. He added, "You can't be over-prepared."

Vice-Chair Iekel asked if there is a stress to establish preparation for such an occurrence; Dr. Young had VP Cheryl Heath remind the Board about the A.L.I.C.E. Trainings and crisis drills that we hold on both campuses.

Lastly, Trustee Wragge drew the Board's attention to information regarding the ACCT Education and Communication Committee on which he sits, specifically noting that there are only four states that have some

type of educational training requirements to become a college trustee: Arkansas, North Carolina, Texas, and Washington.

8f. Revised April Board Meeting Date – Information, Action

Dr. Young informed the Board that the Regular April meeting, scheduled for Thursday the 21st, conflicts with the Wyoming Community College Commission meeting in Rock Springs. After some discussion, the Board agreed to meet, pending approval from Chair Norleen Healy, on Tuesday, April 19th at 6:30 p.m. in W132. Dr. Young said he would ask Chair Healy and confirm with the Board.

Regular Meeting Adjournment

Vice-Chair Iekel asked for a Motion to adjourn into Executive Session. Trustee Hoffman moved and Trustee Wragge seconded adjourning into Executive Session.

Vice-Chair Iekel instructed the audience that no action would be taken after the Executive Session and adjourned the Regular January 21, 2016 Board of Trustees meeting at 7:50 p.m.

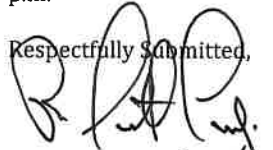
Executive Session

Vice-Chair Iekel convened the Executive Session at 7:58 p.m. The Board discussed three legal matters, per Wyoming State Statute 16-4-405 (a) (iii).

After the discussion, Vice-Chair Iekel called for a Motion to adjourn the Executive Session and reconvene the Regular Meeting. Trustee Sherwood moved and Trustee Wragge seconded adjourning the Executive Session.

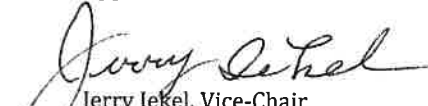
Vice-Chair Iekel reconvened the Regular Meeting at 8:15 p.m. and asked if there were any other matters for the good of the District. Hearing none, he permanently adjourned the Regular January 21, 2016 Board of Trustees meeting at 8:16 p.m.

Respectfully Submitted,



R. Scott Ludwig, Secretary

Approved,



Jerry Iekel, Vice-Chair