

# Graduation Application

## Application Deadlines:

December Graduation – **December 15th**

May or Summer Graduation-**February 15th**

Sheridan College  
PO Box 1500  
Sheridan, WY 82801  
(307) 674-6446



Gillette College  
300 W. Sinclair Street  
Gillette, WY 82718  
(307) 686-0254

Am I ready to graduate?

\_\_\_\_ Review your Program Evaluation in your WebAdvisor account. (You are currently registered or completed all requirements for your degree.)

\_\_\_\_ Complete this Graduation Application.

\*If registered in summer term following commencement for remaining graduation requirements, you may participate in the spring commencement.

\*If you are receiving multiple degrees and would like an additional diploma cover, there is an \$10 fee.

## Diploma Information:

\_\_\_\_\_  
Print name as you wish it to appear on your diploma

\_\_\_\_\_  
Student Id

Local Address: \_\_\_\_\_

Street

City

State/Zip

**The permanent address is used for mailing your diploma unless otherwise specified.**

Permanent/Diploma Address: \_\_\_\_\_

Street

City

State/Zip

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_ Other: \_\_\_\_\_

Email address: \_\_\_\_\_

Please publish my name in the: \_\_\_\_\_ Graduation Program \_\_\_\_\_ Newspaper

Newspaper Name: \_\_\_\_\_

City

State

Zip

Release my name and address to other colleges and universities or elected officials: \_\_\_\_ Yes \_\_\_\_ No

Indicate the semester you intend to graduate (complete all your requirements):

Fall (December): \_\_\_\_\_

Spring (May): \_\_\_\_\_

Summer (August): \_\_\_\_\_

Do you intend to participate in the spring \_\_\_\_\_ (year) commencement? Yes No

If so, what is your height? \_\_\_\_ Feet \_\_\_\_ Inches

What degree you expect to receive and the major: (If multiple degrees, please indicate each degree):

Associate of Art: \_\_\_\_\_ Associate of Science: \_\_\_\_\_

Associate of Applied Science: \_\_\_\_\_ Associate of Fine Arts: \_\_\_\_\_

Certificate: \_\_\_\_\_

Please initials to indicate the requirements have been met:

\_\_\_\_ I am aware that I must have a cumulative 2.0 (or "C") grade point average to graduate.

\_\_\_\_ I have completed a minimum of 15 credits at NWCCD.

\_\_\_\_ At the time of graduation, I will have completed the courses as prescribed in my program of study.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Last Name

First Name

MI

Student ID

## Office Use Only

Advisor: \_\_\_\_\_

Yes No

\_\_\_ \_\_\_ Minimum of 15 credits from NWCCD.

\_\_\_ \_\_\_ Received official transcripts from other college (s)

\_\_\_\_\_

\_\_\_ \_\_\_ Incomplete grade (s) changed by instructor (s)

\_\_\_\_\_

\_\_\_ Preliminary Degree Check Done: \_\_\_\_\_

Preliminary GPA: \_\_\_\_\_

Final Transferrable GPA: \_\_\_\_\_

\_\_\_ Honors (3.5)

\_\_\_ High Honors (3.75)

\_\_\_ PTK

\_\_\_ Mailed Diploma Insert on: \_\_\_\_\_

\_\_\_ Received Diploma Cover on: \_\_\_\_\_

Office Notes: