NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES
Minutes
Regular Meeting
Tuesday, June 16, 2026, 5:30 p.m.
Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present
Tracy Swanson, Chair
Elaine Henry, Vice Chair
Bob Leibrich, Treasurer
Chuck Holloway
Gary Reynolds
Tom Ringley

Trustees Absent
Ward Cotton, Secretary

Advisory Board Representative Present
Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present
Dr. Walt Tribley, President
Craig Achord, Vice President of Administrative Services & CFO
Jennifer Crouse, Sheridan College Foundation Executive Director
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research
Gina Kidneigh, Assistant Vice President for Finance & Controller

Others Present
Amanda Esch, NWCCD Board Counsel
Kevin Koile

Recorder
Andrea Morgan

1. **Call to Order and Roll Call** – Regular Meeting
   Chair Swanson called the meeting to order at 5:34 p.m. There was a quorum.
2. **Pledge of Allegiance**
3. **Approval of Agenda**
   Chair Swanson requested a motion to approve the agenda. Trustee Holloway moved, and Trustee Henry seconded. The motion carried.
4. **Consent Agenda**
   Regular Meeting Minutes – May 19, 2026

- Special Meeting Minutes – May 5, 2026
- Joint Board Meeting Minutes – April 24, 2026
- May 2026 Financial Report
- May 2026 Check Register
- Employee Hires and Exits

Trustee Ringley moved to approve the consent agenda. Trustee Reynolds seconded. The motion carried.

5. **Budget Workshop**
The Board engaged with Administration regarding the budget for Fiscal Year 2027 (FY27). Dr. Tribley and Craig Achord presented the FY27 Budget for information. They discussed several key features including a pay increase for employees and the addition of one step for faculty. The budget is balanced with an anticipated surplus of $227,186. VP Achord reviewed the budget handout page by page. He discussed budget assumptions, revenue sources, and anticipated expenditures. The budget includes a deficit in the auxiliary housing fund which will be covered by the operating budget. It is expected that the deficit will take several years to fully resolve. Dr. Tribley discussed the financial support of the WYO Theater by way of the College by Whitney Benefits.

6. **President's Report** – Dr. Walt Tribley
   a. **District Division Update** – No report given.
   b. **Science Building Update** – So far, the project is on time and on budget.
   c. **Sheridan College in Johnson County Center for Higher Education (SCJC Center) Update** – At the last SCF board meeting, they approved funding the SCJC Center at 50% of its cost $3.5M. He discussed the financial support of scholarships available for students to attend the Center.
   d. **General Updates** – Dr. Tribley gave a SC Rodeo team update, congratulating the saddle bronc riders and break away roper Sierra Hilgencamp on their successes. Fall enrollment appears to be up slightly at this time.

7. **Johnson County Advisory Board Report** – Cindy Kremers, Chair
Ms. Kremers described the success of the Golf for Knowledge tournament at $15k (net). Johnson County Commission recently gave $30k for SCJC scholarships. The City of Buffalo approved $10k in SCJC support. SC is not requesting any state funds for the project, but the WCCC approved the project at their June 5, 2026 meeting. Ms. Kremers expressed gratitude for all the support received.

   Sheridan College Foundation Report – Jen Crouse, Executive Director
Ms. Crouse described the recent Distinguished Alum event recognizing Chet Johnson as a huge success with increased website traffic in response to his video posted there. She also celebrated the success of the GFK tournament. She reported that the SCJC scholarship fund is at approximately $134k including all sources of donations, including the match by Sheridan College. She reported that the housing campaign has raised $775k to date.

8. **Organization Reports** – There are no organization reports in May, June, July, or August.

9. **Public Comments** – There were no public comments.

10. **Key Monitoring Reports** – None

11. **Unfinished Business** – None

12. **New Business**
    a. **NWCCD Board Meeting Schedule 2026-27** – Action
    Ms. Morgan reviewed the schedule for the Board pointing out that the schedule generally follows the pattern of the Board meeting on the third Tuesday of each month with the exception of July to comply with statutory requirement for budget approval as well as October for the Board's anticipated travel for the ACCT Conference in Chicago. Trustee Henry moved to approve the schedule, and Trustee Leibrich seconded. The motion carried.

b. Consideration of Sheridan College Foundation Board Member, J.T. Grainger for 3 year term – Action

Chair Swanson requested a motion to approve the appointment of J.T. Grainger. Trustee Henry moved, and Trustee Holloway seconded. The motion carried.

c. Consideration of Sheridan College Foundation Board Member, Larry Storo Jr. for 3 year term – Action

Chair Swanson requested a motion to approve the appointment of Larry Storo Jr. Trustee Ringley moved, and Trustee Reynolds seconded. The motion carried.

d. Approve Expenditures from July 1, 2026 through July 13, 2026 – Action

Dr. Tribley requested the authorization of expenditures for the operation of the District for the period of July 1, 2026 through July 13, 2026. Chair Swanson requested a motion to approve. Trustee Ringley moved, and Trustee Henry seconded. The motion carried.

e. Executive Session – As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter

Trustee Henry moved to enter into Executive Session. Trustee Leibrich seconded. The motion carried. **TIME** – 6:21 p.m.

f. Adjourn Executive Session and Reconvene Regular Board Meeting – Possible Action Following Executive Session

The Board reconvened the Regular Meeting at 6:30 p.m. Trustee Henry moved, as a vote of confidence in Dr. Tribley, to extend the current contract of the President for two years, which will be through September 1, 2029. Trustee Ringley seconded. The motion carried.

13. Adjourn – Chair Swanson adjourned the meeting at 6:34 p.m.

Respectfully Submitted:

Ward Cotton
NWCCD Board of Trustees, Secretary

Tracy Swanson
NWCCD Board of Trustees, Chair