



## NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

### NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

#### Minutes

#### Special Meeting

Tuesday, May 5, 2026, 5:30 p.m.

Sheridan College – Whitney Academic Center – Room 132

#### Trustees Present

Tracy Swanson, Chair  
Elaine Henry, Vice Chair  
Bob Leibrich, Treasurer  
Gary Reynolds  
Tom Ringley

#### Trustees Absent

Chuck Holloway  
Ward Cotton, Secretary

#### Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### Advisory Board Representative Absent

#### Administration Present

Dr. Walt Tribley, President  
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

#### Others Present

Clint Langer, NWCCD Board Counsel

#### Recorder

Andrea Morgan

1. **Call to Order and Roll Call** – Special Meeting – Chair Swanson called the meeting to order at 5:30 p.m.  
There was a quorum.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Chair Swanson requested a motion to approve the agenda. Trustee Ringley moved, and Trustee Leibrich seconded. The motion carried.

4. **Public Comments** – There were no public comments.

5. **New Business**

- a. **Executive Session – Early Retirement Incentive Program (ERIP): Consideration of Employee Applications for ERIP per Board Policy 4070** – As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter

Chair Swanson requested a motion to enter Executive Session. Trustee Henry moved, and Trustee Ringley seconded. **TIME 5:32 p.m.**

**6. Action(s) related to Executive Session – Action**

Chair Swanson reconvened the Special Meeting. TIME 6:28 p.m.

Dr. Tribley proposed a motion to approve the Early Retirement Incentive Program (ERIP) Applications for employees numbered 1 – 11 and employees 13 -16 and their requested exceptions to grant them the early retirement benefit. Trustee Henry moved, and Trustee Ringley seconded. There was no discussion. The motion carried.

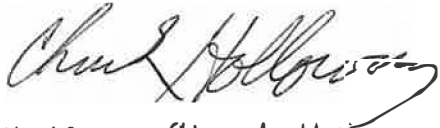
Dr. Tribley proposed a motion to approve the Early Retirement Incentive Program (ERIP) Application for employee number 12 with a date certain for retirement of June 30, 2027. Trustee Leibrich moved, and Trustee Henry seconded. There was no discussion. The motion carried.

**b. Executive Session – NWCCD President Evaluation – As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter**

Chair Swanson requested a motion to go back into Executive Session. Trustee Henry moved, and Trustee Reynolds seconded. The motion carried.

**7. Adjourn** – Trustee Henry made a Motion to adjourn, seconded by Treasurer Leibrich. With there being no further discussion, the motion was approved and carried. The meeting was adjourned at 7:02 p.m.

Respectfully Submitted:



~~Ward Gotton~~ *Chuck Holloway*  
NWCCD Board of Trustees, ~~Secretary~~ *Trustee*



Tracy Swanson  
NWCCD Board of Trustees, Chair