



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

May 20, 2025, 5:30 p.m.

**Sheridan College in Johnson County, Bomber Mountain Civic Center
63 N. Burritt Ave., Buffalo, WY 82834, Gymnasium**

Trustees Present

Tracy Swanson, Chair
Ward Cotton, Secretary
Bob Leibrich, Treasurer
Chuck Holloway
Gary Reynolds
Tom Ringley

Trustees Absent

Elaine Henry, Vice Chair

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tibley, President
Craig Achord, Vice President of Administrative Services & CFO
Micah Olsen, Interim Vice President of Student Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research

Others Present

Clint Langer, NWCCD Board Counsel	Joseph Aguirre, Director, College Success Programs	Sienna Lulias			
Brianna Buckingham, Retention Mentor	Kevin Koile	Clare Eastes	Jack Tartar		
Marilyn Connelly	Nancy Kozisek	Jake Evans	Haley Berry	Steve Miller	Charles Auzqui
Billie Rae Charles	Ryan Rivera	Bill Novotny	Kassahn Mathson	Kira Wages	
Kami Kennedy	Christine Houseman	Kent Andersen	Reed Davidson	Haley Berry	Amanda Monterastelli

Recorder

Dylan Branson

1. Call to Order and Roll Call – Regular Meeting

Chair Swanson called the meeting to order at 5:30 p.m. There was a quorum.

2. Pledge of Allegiance

3. Agenda Additions/Deletions

There were no requests for additions/deletions. Chair Swanson requested a motion to approve the agenda. Trustee Ringley moved, and Trustee Leibrich seconded. The motion carried.

4. Consent Agenda

Joint Meeting with Sheridan College Foundation Minutes – April 11, 2025

Regular Meeting Minutes – April 15, 2025

April 2025 Financials

April 2025 Check Register

Employee Hires and Exits

Chair Swanson requested a motion to approve the consent agenda. Trustee Ringley moved, and Trustee Leibrich seconded. The motion carried.

5. Johnson County Advisory Board Report – Cindy Kremers, Chair

a. Department Spotlight – Sheridan College in Johnson County

- i. Dr. Tribley expressed Sheridan College's commitment to Sheridan College in Johnson County and introduced Cindy Kremers, Chair SC in Johnson County Advisory Board
- ii. Ms. Kremers recognized the SC in Johnson County board members and staff for their contributions. She expressed gratitude to SC for the opportunities that had been provided to SC in Johnson County students.
- iii. VP Smith recognized the excellent work of teachers at SC in Johnson County and presented statistics demonstrating the achievement of SCJC students and the financial savings that dual and concurrent enrollment has provided those students.
- iv. Mr. Aguirre provided information about the increase in scholarships provided to students at SC in Johnson County.

6. President's Report – Dr. Walt Tribley

- a. **AgriPark Update** – Dr. Tribley announced that we are about to break ground on the improvements at the AgriPark (adding 40 horse stalls) after a slight delay due to wet weather. He added that we will also be installing twenty stalls near Arena Drive on the south side of campus.
- b. **General Updates** – Skills USA had a good showing this year. There are 266 likely graduates (once grades are finalized), and 166 participated in the commencement ceremony. Dr. Tribley recognized the excellent work of the Facilities Department and Grounds department in the beautiful condition of campus as well as their quick turnaround to host the Leather Trade Show.

7. Organization Reports – There are no organization reports in May, June, July or August.

8. Public Comments – None

9. Key Monitoring Reports – None

10. Unfinished Business – None

11. New Business

a. Approval of Board Meeting Schedule for July 2025 through June 2026 – Action

Administration presented the proposed meeting schedule for July 2025 through June 2026 for regular meetings of the NWCCD Board of Trustees for consideration and approval. Trustee Holloway moved to approve, and Trustee Cotton seconded. The motion passed.

b. Board Policy Review – Information

i. Board Policy 3050: Firearms and Weapons Policy – Information

This policy is required to implement recent legislation that removes gun-free zones at community colleges. The approved policy must be completed by July 1, 2025. Dr. Tribley requested that any comments or questions be sent to Andrea Morgan by June 9, 2025.

ii. **Board Policy 4010 / 5080: Commercial Motor Vehicle (CMV) Program and Commercial Driver's License Drug and Alcohol Testing Policy – Information**

This policy addresses safety concerns in the CMV program.

iii. **Board Policy 5074: Anti-Hazing Policy – Information**

This policy is required to comply with the Stop Campus Hazing Act enacted by President Biden on December 23, 2024.

12. Adjourn – Chair Swanson adjourned the meeting at 6:06 p.m.

Respectfully Submitted:


Ward Cotton
NWCCD Board of Trustees, Secretary


Tracy Swanson
NWCCD Board of Trustees, Chair