



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, February 20, 2024 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present

Tracy Swanson, Vice Chair (Via Zoom)

Gary Koltiska, Secretary (Chairman for the 2-20-2024 meeting)

Bob Leibrich, Treasurer

Ward Cotton

Elaine Olafson Henry

Chuck Holloway

Trustees Absent

Debra Wendtland, Chair

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribley, President

Craig Achord, Vice President of Administrative Services & CFO

Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director

Dr. Estella Castillo-Garrison, Vice President of Academic Affairs

Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

Robert Briggs, Associate Vice President for Institutional Research

Dr. Bobbie Murray, Chief Human Resources Officer

Gina Kidneigh, Assistant Vice President for Finance & Controller

Others Present

Clint Langer, NWCCD Board Counsel

Brady Fackrell

Mary Plank

Kevin Koile

Dr. Mark Bergman

Mark Naus

Courtland Roy

Roger Davis

Recorder

Andrea Morgan

1. Call to Order and Roll Call – Regular Meeting

Chair Koltiska called the meeting to order at 5:30 p.m. There was a quorum.

2. Pledge of Allegiance

3. Agenda Additions/Deletions

Trustee Leibrich moved to approve the agenda. Trustee Holloway seconded. The motion carried.

4. Consent Agenda

Regular Meeting Minutes – January 16, 2024

January 2024 Financials

January 2024 Check Register

Employee Hires and Exits

Trustee Henry moved to approve the consent agenda. Trustee Cotton seconded. The motion carried.

5. Introduction of Chief Human Resources Officer – Dr. Bobbie J. Murray

Dr. Tribley introduced new SC Chief Human Resources Officer, Dr. Bobbie J. Murray.

6. Department Spotlight – Information Technology

VP Achord introduced Brady Fackrell, AVP of IT and complimented him and his team on their excellent work. Mr. Fackrell presented information about employee experience, cybersecurity, IT infrastructure, online collaboration and teaching, and desktop services and support for staff and students. Mr. Fackrell highlighted the importance of cybersecurity given the quantity of attacks on the firewall and spam, spyware, malware, and phishing emails received. Mr. Fackrell detailed the investment in IT infrastructure and support in Johnson County. Trustee Swanson thanked the department for their work and support.

7. President's Report – Dr. Walt Tribley

a. **District Division Update** – No changes reported at this time.

b. **Advanced Manufacturing and Applied Sciences Update** – Project is on budget and on time.

c. **Strategic Planning** – AVP Briggs reported the development of the new strategic plan. Mr. Briggs summarized student survey data collected to inform the strategic planning effort. The data indicated both positive and challenging aspects of student experiences. It was noted that only about 14% of students completed the survey. The Board engaged in a brief discussion about survey data, analysis, methodology, and increasing survey participation. Trustee Holloway asked how the College plans to increase student participation in surveys to have more student input for decision making. The College will explore options for increasing student participation.

d. **General Updates** – Dr. Tribley thanked the College IT department and student services for their input related to protecting student data when considering the purchase of software to facilitate sharing courses with other colleges. Dr. Tribley discussed the inaugural meeting for the Sheridan / Johnson Board of Cooperative Higher Education Services (BOCHES). The board approved their by-laws and elected officers. NWCCD is the fiscal agent for the board. The BOCHES quarterly meetings will rotate locations. Dr. Tribley invited everyone to attend the memorial service for Sheridan Police Officer, Sgt. Krinkee taking place at the College on Friday, March 1, 2024 at 1pm in the Bruce Hoffman Golden Dome. He expressed gratitude for local and regional police for their service.

8. Johnson County Advisory Board Report – Cindy Kremers, Chair

Ms. Kremers reported that the performing arts series at the JC library begins on April 8, 2024 and noted it as a welcomed collaboration and one that is well received in JC. She thanked the IT department for their work in JC. SCJC reps attended basketball games in Kaycee and Buffalo giving out swag and a scholarship at each game. The SCJC CNA course is full, and another section will be offered in the summer. There are 2 students enrolled in the medical assistant program.

Sheridan College Foundation Report – Jennifer Crouse, Executive Director

VP Crouse reported that SCF exceeded its fundraising goal for SCF operations. The 2024 Distinguished Alum ceremony is on May 8. The next Sy Thickman lecture will be on 2/22 at 6pm in W 235. The Standis Foundation gifted \$40k to a scholarship fund used to pay off student bills. There are enough sponsors for the Rodeo Banquet that all monies raised will go to student scholarships. There is a waiting list for tickets for the Rodeo Banquet. Reach out to Sarah Aksamit to be put on the list. Do not attempt to buy tickets online. SCF is aware of a scam online which offers to sell tickets.

9. Organization Reports

a. **Faculty Senate** – Dr. Mark Bergman

Dr. Bergman echoed Ms. Kremers' comments on the engagement of the community with the performing arts events in Johnson County. He reported additional faculty were identified to support the work of faculty governance groups to help do the academic work of the institution. He reviewed the tenure/post tenure process.

b. Student Government Association – Kodi Lybarger

Ms. Lybarger reported that students requested (via survey) that SGA create a relaxation/sensory room, and it is being constructed. SGA purchased phone charging stations for dental hygiene, welding, and library areas. SGA hosting a Q&A session with candidates prior to upcoming elections. Ms. Lybarger recently received the SC Student of the Year Award. Ms. Lybarger has an art show on March 7, 2024 at 5pm.

10. Public Comments

- a. Mike Albrecht expressed concerns about the conditions of the College Agripark facility and asked for information on a fund that was created by the College for maintenance of the barn. He requested better maintenance of the livestock facilities. He disagreed with the inability of SC rodeo athletes to utilize the barn when it's leased to the public. He commented that the facility was maintained better when faculty were there. Chair Koltiska commented that the barn does need improvements and that the endowment would be researched.
- b. John Kane expressed similar concerns about the College Agripark including that student-athletes and their horses do not get enough practice and exercise time in the barn and reported that some have to rent time to practice. The available practice hours are insufficient, and the stalls are too small. He recommended facility upgrades for more protection from the weather and mud-related issues.

11. Key Monitoring Reports

a. Strategic Plan: Sheridan College Metrics

AVP Briggs discussed goals related to student success and organizational health. He presented and discussed the use of surveys to collect data to inform strategic plan metrics with the goal of meeting or exceeding national means.

b. Complaint Log Report

Report provided in Board packet. There were no questions.

c. Student Success Report

Report provided in Board packet. There were no questions.

12. Unfinished Business – None

13. New Business

a. Association of Community College Trustees (ACCT) National Legislative Summit – Information

Trustee Henry discussed the informative speakers with a key theme being the connection between community colleges and workforce development. Trustees met with Representative Hageman and Senator Barrasso and discussed legislative priorities including a proposed legislation that would stop taxing students' Pell awards as income. Trustee Swanson discussed the benefit of seeing the mechanics and pace of the political system in action.

14. Adjourn

Chairman Koltiska announced the next regular meeting. The meeting was adjourned at 6:51 p.m.

Respectfully Submitted:



Robert Leibrich
NWCCD Board of Trustees, Secretary
Treasurer



Tracy Swanson
NWCCD Board of Trustees, Vice Chair