



Our Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, October 26, 2021, 6:30 p.m.

Tongue River Valley Community Center, FOD Room – 124 Dayton St., Ranchester, WY 82839

Trustees Present

Debra Wendtland, Chair
Shelley Wilson Kinnison, Treasurer
Norleen Healy, Secretary
Erin Kilbride
Robert Leibrich
Tracy Swanson

Trustees Absent

Gary Koltiska, Vice Chair

Advisory Board Representative Present

Advisory Board Representative Absent

Cindy Kremers, Chair, SC in Johnson County

Administration Present

Dr. Walt Tribley, President
Craig Achord, Vice President of Administrative Services & CFO
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

Others Present

Hayden Heaphy, NWCCD Board Counsel	Ashleigh Snoozy
Kevin Koile	Kim Love
Stephan Mullins	

Recorder

Andrea Morgan

1. **Call to Order and Roll Call** – Regular Meeting
Chair Wendtland called the meeting to order at 6:30 p.m. There was a quorum.
2. **Pledge of Allegiance**
3. **Agenda Additions/Deletions**

There were no additions to or deletions from the agenda.

4. Consent Agenda

- Regular Meeting Minutes – September 21, 2021
- Board Retreat Minutes – September 23, 2021
- September 2021 Financials
- September 2021 Check Register
- Employee Hires and Exits

Chair Wendtland reviewed the items included in the consent agenda and requested a motion to approve the consent agenda. Trustee Kinnison moved, and Trustee Kilbride seconded the motion. The motion carried.

5. President's Report – Dr. Walt Tribley

Dr. Tribley welcomed Mr. Heaphy. He reminded the Board that although there is a new GCCD, the COVID-19 incident command structure includes all three counties. He reviewed current number of student and employee cases across the Districts. The case number data do not indicate a need to recommend any changes to current protocols and practices.

a. EveningPlus Program Launch

Dr. Tribley described the team effort involved in launching the EveningPlus Program to help support students taking courses at night, online, and in NWCCD outreach locations. Handouts were provided.

b. Bachelor of Applied Science Degree Progress Update

Dr. Tribley reported that at the October 7, 2021 Wyoming Community College Commission meeting, the NWCCD Bachelor of Applied Science (BAS) degree was approved. Dr. Tribley thanked VP Castillo-Garrison for her leadership in this endeavor. He explained that the next step is to seek accreditation by the Higher Learning Commission so that NWCCD will be a four-year degree granting institution. Chair Wendtland and the Board applauded the District's effort and the approval of the BAS.

The Aspen Institute has invited NWCCD to apply for the Aspen Prize, and NWCCD will be submitting an application. Dr. Tribley noted that there is no specific agenda item regarding the District division, but welcomed the opportunity to answer any questions. Chair Wendtland and the Board applauded the District's effort on the EveningPlus Program.

6. Johnson County Advisory Board Report

Ms. Kremers was unable to attend. She asked VP Smith to share her excitement about the EveningPlus Program, which helps to create a robust list of courses available in Johnson County.

7. Sheridan College Foundation Report – Jen Crouse, Executive Director, SCF

VP Crouse thanked the Trustees for their attendance at the President's Partners luncheon. She reported that the SCF has seen an increase in giving despite the pandemic. The SCF audit is nearing completion, and they do not anticipate any findings. The end of year giving season is a great time to give to the SCF.

8. Organization Reports

a. Faculty Senate – Mark Thoney, President

Mr. Thoney introduced the name and purpose of four different faculty groups including Faculty Development, Student Planning & Learning, Curriculum & Standards, and Digital Learning Work Group. Faculty Senate is currently reviewing and establishing Canvas (student learning software) requirements for faculty. Dr. Tribley spoke to the changing nature of the governance structure and by-laws of these groups.

b. Student Senate – Derrick Kimble – Written Report

Mr. Kimble was not able to attend, but the Board was provided a written report in their packet materials.

9. Public Comments

Chair Wendtland asked Kim Love if he would like to make a public comment. He expressed interest in making a comment related to item 12c but that he would wait until the topic is discussed. Chair Wendtland agreed. Chair Wendtland asked for any other public comments. There were none.

10. Key Monitoring Reports – None

11. Unfinished Business

a. Board Policy 1050: The District Official Name – Action

Dr. Tribley presented general rationale for changing Board Policy 1050: The District Official Name, which is that the policy as presented reflects the reality of a new district, GCCD. While NWCCD is offering courses in Gillette, NWCCD is no longer doing business as Gillette College. The redline changes to the policy were presented to the Board last month. The policies were also presented to District Council. One further revision was made because of feedback received in District Council to Board Policy 5400. Chair Wendtland asked for questions. There were none. Chair Wendtland requested a motion to approve Board Policy 1050: The District Official Name as presented. Trustee Healy moved and Trustee Kinnison seconded the motion. Chair Wendtland asked for discussion. There was none. Chair Wendtland called for a vote. The motion carried.

b. Board Policy 5060: Student Organizations – Action

Dr. Tribley presented Board Policy 5060: Student Organizations to the Board. The changes indicate that academic offerings will be complemented by student life. Student governance groups are guided by constitutions and by-laws approved by the President. The changes also removed references to Gillette College. Chair Wendtland asked for any questions. There were none. Chair Wendtland asked for a motion to approve Board Policy 5060: Student Organizations as presented. Trustee Swanson moved and Trustee Kilbride seconded the motion. Chair Wendtland asked for discussion. There was none. Chair Wendtland called for a vote. The motion carried.

c. Board Policy 5400: Intercollegiate Athletics – Action

Dr. Tribley presented Board Policy 5400: Intercollegiate Athletics to the Board. He explained that the previous policy had language tying the District to a particular athletic association. The policy was revised to allow for changing conferences or associations at the operational level, not at the policy level. The other change was to remove the language referring to the campus location. Chair Wendtland asked for questions. Dr. Tribley clarified that NWCCD will continue to work with the rodeo association (NIRA). Chair Wendtland requested a motion to approve Board Policy 5400: Intercollegiate Athletics as presented. Trustee Swanson moved and Trustee Healy seconded the motion. Chair Wendtland asked for discussion. There was none. Chair Wendtland called for a vote. The motion carried.

d. Board Policy 8000: Responsibility for Operating the District – Action

Dr. Tribley presented Board Policy 8000: Responsibility for Operating the District to the Board. He explained that the change removes references to appointing members to the Gillette College Foundation Board and Gillette College Advisory Board. Chair Wendtland asked for questions. There were none. Chair Wendtland requested a motion to approve Board Policy 8000: Responsibility for Operating the District as presented. Trustee Kinnison moved and Trustee Kilbride seconded the motion. Chair Wendtland asked for discussion. There was none. Chair Wendtland called for a vote. The motion carried.

12. New Business

a. Ratify Shared Values Document – Action

Dr. Tribley reported that the GCCD and NWCCD Trustees in attendance on October 23, 2021 signed the NWCCD/GCCD Statement of Shared Values. Chair Wendtland noted that the document was published in the Sheridan Press. Dr. Tribley explained that the document sets the ground rules for the meetings of

the Boards and expresses the shared interest to do good work on behalf of the two colleges, the region, and the State. The Boards agreed to this, and it will now be ratified and noticed to the public as an official action of the NWCCD Board. Chair Wendtland asked for any questions or discussion. There were none. Chair Wendtland requested a motion to ratify the NWCCD/GCCD Statement of Shared Values. Trustee Healy moved and Trustee Swanson seconded the motion. Chair Wendtland called for a vote. The motion carried.

b. Perkins Health Science Center Construction Update – Information

Dr. Tribley reported that there has been considerable progress made on the project. He explained that the item would be brought back to the Board in the near future. VP Achord reported that the project is on schedule. There have been very few issues except for the shipping of the HVAC units. In January of 2022, the dental hygiene department will move into its new space, and then construction will begin on the other side of the building.

c. Kiln Project – Information

Dr. Tribley explained that the District was presented with the opportunity to work with State Clay in the building of a kiln on the Sheridan College campus. Kim Love spoke in favor of the opportunity. Stephan Mullins explained the operation of the kiln and how funds were raised for the project. If built, State Clay plans to invite guest artists twice each year, but the College would have the opportunity to utilize the kiln more often. State Clay and the College may draft an agreement to address its location, operation, and other appropriate matters.

13. Adjourn

Chair Wendtland requested a motion to adjourn the meeting at 7:16 p.m. Trustee Kilbride moved and Trustee Swanson seconded. Meeting adjourned.

Respectfully Submitted:



Norleen Healy
NWCCD Board of Trustees, Secretary



Debra Wendtland
NWCCD Board of Trustees, Chair