



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, September 20, 2022, 6:30 p.m.

Sheridan College – Whitney Building – Room 235

Trustees Present

Debra Wendtland, Chair
Gary Koltiska, Vice Chair
Norleen Healy, Secretary
Erin Kilbride
Robert Leibrich
Tracy Swanson

Trustees Absent

Shelley Kinnison, Treasurer

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribbley, President
Craig Achord, Vice President of Administrative Services & CFO
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research

Others Present

Clint Langer, NWCCD Board Counsel	Racheal Simons	Kent Andersen
Kevin Koile	Kristin Czaban	Mark Thoney

Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**
Chair Wendtland called the meeting to order at 6:31 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**
There were no additions to nor deletions from the agenda. Chair Wendtland requested a motion to

approve the agenda as presented. Trustee Koltiska moved, and Trustee Leibrich seconded. There was no further discussion. The motion carried.

4. Consent Agenda

- Regular Meeting Minutes – August 16, 2022
- Special Meeting Minutes – August 17, 2022
- August 2022 Financials
- August 2022 Check Register
- Employee Hires and Exits

Chair Wendtland asked for changes or corrections to the consent agenda. There were none. She requested a motion to approve the consent agenda as presented. Trustee Healy moved, and Trustee Swanson seconded. There was no further discussion. The motion carried.

5. President's Report – Dr. Walt Tribley

- a. **COVID-19** – Dr. Tribley reported that there are no significant updates, and cases remain low.
- b. **District Division Update** – The Presidents, Transition Teams for NWCCD and GCCD, and mediator Mark Gifford plan to meet on 9-22-2022 to get an update on where GCCD stands in relation to their accreditation process. They also plan to discuss intellectual property, revenue and cost sharing, and information technology.
- c. **General Updates** – Dr. Tribley complimented the new SC marketing materials, which were provided to the Trustees. He highlighted the Whitney Days schedule including the Pat Hamilton memorial rodeo and upcoming WCA events. He gave a brief update on the Wyoming Innovation Partnership and the progress made on the new advanced manufacturing facility planning.

6. Johnson County Advisory Board Report – Cindy Kremers, Chair

Ms. Kremers reported that the SCJC Advisory Board continues to recruit new members. In partnership with the Johnson County library, SCJC plans to present three music ensembles this fall, which will be free for the community. JCSD #1 requested assistance in hosting financial aid nights for students and parents to hear information on the FASFA application and scholarship opportunities.

Sheridan College Foundation Report – Jennifer Crouse, Executive Director

VP Crouse reported great success this summer at the Third Thursday street festival appearances. The foundation was present along with the rodeo team and were able to reach out to the community. She promoted the Whitney Days events. The SCF annual report is nearing completion. Donor will receive the final report. The annual audit is underway. The SCF having special meetings with financial committee as the market fluctuates.

7. Organization Reports

a. Faculty Senate – Mark Thoney, President

Mr. Thoney reported that the governance groups have just had their first meeting of the semester. Faculty Senate, as a result of the division, have begun work on revising the constitution and bylaws, as they did not address a circumstance such as the District dividing into two. This will be their main task for this academic year. The same five elected senators represent SC this year, with elections for new senators to occur in the spring.

b. Student Government Association (SGA) – Rachael Simons, SGA President

Ms. Simons reported SGA's top six priorities for the semester: recruiting new student senators, hammock village on campus for student use, UW representative/liaison on campus or available by Zoom to assist students with dual enrollment and/or transfer, promoting MyVoice, pronouns and preferred names on emails and other college documents, and Generals Thrift store on campus for students.

8. Public Comments – Trustee Koltiska asked about the SC Pat Hamilton Memorial Rodeo. Dr. Tribley provided more information on the rodeo and offered to email details to the Trustees.

9. Key Monitoring Reports

- a. Enrollment Report – Dr. Tribley and AVP Briggs provided a detailed enrollment report to the Trustees. The report focused on current enrollment captured at 14 days after the start of the current term. AVP Briggs also presented historical data for reference and comparison. At this point, enrollment for the current semester is up over recent, previous years. Dual and concurrent enrollment has not yet been fully reported. Final numbers for the semester are forthcoming.

10. Unfinished Business – None

11. New Business

- a. **Executive Session – NWCCD Board of Trustees Self-Evaluation and NWCCD President Evaluation**
– As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter

Chair Wendtland requested a motion to adjourn the Regular Meeting to enter Executive Session as outlined in W.S. Statute 16-4-405 (a)(x) to discuss two personnel matters. Trustee Kilbride moved and Trustee Swanson seconded the motion to adjourn the Regular Meeting to enter Executive Session as outlined in W.S. Statute 16-4-405(a)(x) to discuss two personnel matters at 7:31 p.m. The motion carried.

- b. **Adjourn Executive Session**

Upon conclusion of the Executive Session, Chair Wendtland will request a motion to adjourn the Executive Session. Trustee Swanson moved and Trustee Healy seconded the motion to adjourn the Executive Session as outlined in W.S. Statute 16-4-405(a)(x) at 9:15 p.m.

- c. **Reconvene the Regular Meeting of the Board**

Trustee Swanson moved and Trustee Leibrich seconded the motion to reconvene the Regular Meeting of the Board of Trustees. The motion carried.

11. Summary of Executive Session Discussions – Information & Discussion

Chair Wendtland expressed her gratitude for Dr. Tribley's many contributions to the District including his work on finances, the District division, and moving compensation forward for faculty and staff. She also listed annual (2022-2023) Board goals:

- 1) Increase Trustee engagement with the community
- 2) Bringing back athletics
- 3) Continue to enhance compensation
- 4) Continue to improve enrollment

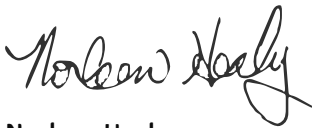
- a. **Vote to Approve President/CEO Contract – Action**

Trustee Leibrich moved and Trustee Kilbride seconded the motion to renew Dr. Walter Tribley's CEO Contract to include an extension through September 1, 2027. The motion passed unanimously.

12. Adjourn

Chair Wendtland adjourned the meeting at 9:25 p.m.

Respectfully Submitted:



Norleen Healy
NWCCD Board of Trustees, Secretary



Debra Wendtland
NWCCD Board of Trustees, Chair