



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Special Meeting

Tuesday, February 8, 2022, 12:00 p.m.

Zoom - <https://nwccd.zoom.us/j/91724137568?pwd=Sm4yUFdsVFE0SzA4c3YrYnhiKy9kZz09>

Trustees Present

Debra Wendtland, Chair
Gary Koltiska, Vice Chair
Shelley Wilson Kinnison, Treasurer
Norleen Healy, Secretary
Erin Kilbride

Trustees Absent

Robert Leibrich
Tracy Swanson

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Walt Tribley, President
Craig Achord, Vice President of Administrative Services & CFO
Jen Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO

Others Present

Clint Langer, NWCCD Board Counsel
Kristen Czaban

Mark Thoney
Tommy B

Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Special Meeting**
Chair Wendtland called the special meeting to order at 12:04 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Approval of Special Meeting Agenda**
Chair Wendtland requested a motion to approve the special meeting agenda. Trustee Kinnison moved, and Trustee Kilbride seconded the motion. The motion carried.
- 4. Public Comment**

Chair Wendtland asked if there were any members of the public who wished to comment. Dr. Tribley explained the use the chat function to type a comment. He sent a test comment at 12:06 p.m. to assess its functionality. The "test" chat was visible to all. There were no comments entered by the public at any time during the meeting.

5. New Business

a. Approval of New Academic Programs

- i. Advanced Materials Manufacturing AAS
- ii. Manufacturing Composites Technology Certificate
- iii. Software Development AS
- iv. Graphic Design Certificate
- v. Entrepreneurship Certificate
- vi. Event Planning Certificate
- vii. Agritourism Certificate

b. Approval of New/Revised Academic Programs

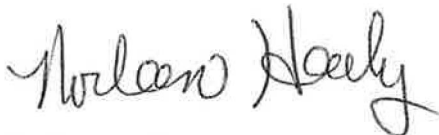
- i. Culinary Arts and Hospitality Foundations Certificate
- ii. Hospitality and Tourism Leadership Certificate
- iii. Hospitality and Tourism Management AAS

Dr. Castillo-Garrison gave an overview of the new and new/revised academic programs to the Board. She explained how the programs are thoroughly vetted. She explained that the programs are aligned with state education initiatives including WIP, ENDOW, and Wyoming Works. She walked through each program giving credit hour details and highlights of the curriculum. Dr. Tribley thanked Dr. Castillo-Garrison for her work and explained that new programs are one way NWCCD can stay relevant with local industry needs and help to ensure fiscal solvency in the future. Trustee Koltiska asked for further explanation of the new culinary programs. Dr. Castillo-Garrison explained how the program has changed since it was last taught by NWCCD including a focus on partnering with local K-12 school districts to teach concurrently utilizing their facilities. Trustee Wendtland commented on the usefulness of and statewide interest in the software development program. Dr. Castillo-Garrison explained that the modality of the programs will vary; some courses will be taught in-person while others are primarily distance education courses. Chair Wendtland asked the board how they would like to consider the programs for approval, as a group or one by one. The consensus was to consider the whole group together. Chair Wendtland requested a motion to approve the programs as presented. Trustee Koltiska moved, and Trustee Kilbride seconded the motion. The motion carried.

6. Adjourn

Chair Wendtland adjourned the meeting at 12:28 p.m.

Respectfully Submitted:



Norleen Healy
NWCCD Board of Trustees, Secretary



Debra Wendtland
NWCCD Board of Trustees, Chair