



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, November 18, 2025, 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present

Tracy Swanson, Chair
Elaine Henry, Vice Chair
Ward Cotton, Secretary
Bob Leibrich, Treasurer
Chuck Holloway
Gary Reynolds
Tom Ringley

Trustees Absent

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribley, President
Craig Achord, Vice President of Administrative Services & CFO
Jennifer Crouse, Sheridan College Foundation Executive Director
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs
Micah Olsen, Interim Vice President of Student Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research

Others Present

Clint Langer, NWCCD Board Counsel Kevin Koile

Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**
Chair Swanson called the meeting to order at 5:30 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**
There were no changes made to the agenda. Chair Swanson requested a motion to approve. Trustee Ringley moved, and Trustee Cotton seconded. The motion carried.
- 4. Consent Agenda**

- Regular Meeting Minutes – October 14, 2025
- Special Meeting Minutes – October 30, 2025
- October 2025 Financials
- October 2025 Check Register
- Employee Hires and Exits

Chair Swanson requested a motion to approve the consent agenda. Trustee Henry moved, and Trustee Holloway seconded. The motion carried.

5. Strategic Plan Spotlight – Dr. Tribley gave an overview of the Strategic Plan Symposium, which took place on Monday, November 3, commenting on its success both in terms of attendance and engagement. Trustee Henry lauded the passion of the staff presenters.

6. President's Report – Dr. Walt Tribley

- a. **District Division Update** – GCCD has requested the ability to offer more than the 26 programs initially agreed upon. The academic executives are working to coordinate and support this effort where possible. The timeline for GCCD accreditation is on their website, and administration continues to monitor progress..
- b. **Science Building Update** – The funding for the science building was not included in the Governor's budget released on November 17, 2025. No community college capital construction projects were included in the Governor's budget.
- c. **General Updates** – Dr. Tribley discussed his disappointment that the science building was not included in the Governor's budget. He further expressed his concern about the loss of residential property tax revenue as it will disproportionately affect Sheridan College more than the other colleges in the state, given that residential property tax makes up approximately 76% of property tax revenue in Sheridan County (2024 Assessed Valuation). Commercial property tax revenue is more of a driver in the other counties that have community colleges. The WCCC will request funding through the Joint Appropriations Committee in hopes of securing more funding for community colleges, primarily by asking for CTE funding and funding for employee compensation. Interim VP Olsen gave a report on the academic supports in place for rodeo student-athletes, stressing the importance of academic achievement in addition to athletic participation for these students.

7. Johnson County Advisory Board Report – Cindy Kremers, Chair

Ms. Kremers discussed her support for the new SCJC Center property purchase. She reported hearing lots of good feedback from the community. Many expressed their interest in supporting programs related to agriculture, healthcare, and CTE.

8. Organization Reports

a. **Faculty Senate (FS)** – Mary Sandy

Ms. Sandy thanked the Board for attending the SP Symposium. She reported that FS held their annual meeting in support of adjunct faculty to update them on new items and provide assistance.

b. **Student Government Association (SGA)** – Kaira Stomprud

SGA is looking for an engaged, friendly student to take the role of opportunity officer. SGA is updating its bylaws with the assistance of campus life and housing director. SGA purchased ½ of a beef for donation to the student food pantry.

9. Public Comments – There were no public comments.

10. Key Monitoring Reports – None

11. Unfinished Business – None

12. New Business

a. **Board Policy Review and Approval** – Information & Action

i. Board Policy 8150: Meetings of the Board – Action

Dr. Tribley explained a recent change made to the policy to replace the word “recorded” with “taken” to be clear that the minutes are taken and no recording exists once the Board approves the minutes. Chair Swanson requested a motion to approve the policy. Trustee Leibrich moved, and Trustee Reynolds seconded. There was no further discussion. The motion carried.

ii. Board Policy 3015: Use of District Resources – Information

Dr. Tribley explained that the changes recommended to Board Policy 3015: Use of District Resources make clear the College’s right to accept or deny events on campus at the President’s discretion.

b. ACCT Conference Summary – Information

Trustees Leibrich, Reynolds, and Holloway summarized some of the topics discussed at the ACCT Leadership Congress Conference. Some conference sessions focused on default rates on student loans, and instruction aided by virtual reality and artificial intelligence.

c. Executive Session – Annual NWCCD President Evaluation – As Outlined in W.S. Statute 16-4-405 (a)(x) – Personnel Matter

Chair Swanson requested a motion to adjourn the Regular Meeting to enter Executive Session. Trustee Henry moved, and Trustee Holloway seconded. The motion carried.

TIME: 6:13 p.m.

d. Adjourn Executive Session and Reconvene Regular Board Meeting – Action

Upon conclusion of the Executive Session, Chair Swanson requested a motion to adjourn the Executive Session. Trustee Cotton moved, and Trustee Ringley seconded. The motion carried.

TIME: 7:45 p.m.

e. Summary of Annual NWCCD Board of Trustees Self-Evaluation – Information

Chair Swanson discussed the following goals for the next year:

1. Continue to work on Board Policies.
2. Work to be more collaborative.
3. Hold annual Board retreat.
4. Stay in close communication.

13. Adjourn – The meeting adjourned at 7:45 p.m.

Respectfully Submitted:


Ward Cotton
NWCCD Board of Trustees, Secretary


Tracy Swanson
NWCCD Board of Trustees, Chair