

*Policy Series 6000*  
*Policy 6010*  
**Procedure 6010.30**

## **Credit for Prior Learning**

Credit for prior learning (CPL) provides students the opportunity to receive course credit for demonstrated competence based on prior learning and experiences. CPL contributes to student success by shortening the time required to complete a credential while also saving the student money.

- In most instances students are only eligible for CPL prior to the start of the course for which they are attempting to receive credit. Once a student has attempted a specific course, they are no longer eligible to receive CPL for that course. An exception is outlined for Institutional Challenge Exams as noted within this procedure in *Section I.c.iv*.
- Academic Affairs is responsible for determining which courses are available for CPL and the criteria to obtain course credit.
- The NWCCD Credit for Prior Learning Handbook provides detailed instructions on the process to obtain advanced placement (or CPL) credit.

The following options are available for CPL:

### **1) Credit by Examination**

- a) **Advanced Placement Exam** from high school course work for department/ division approved courses.

<u>CEEB Exam Title</u>	<u>Minimum AP Test Score Required</u>	<u>NWCCD Equivalent Course</u>	<u>Amount of Credit</u>
American Government*	3	POLS 0000*	2
Biology	4	BIOL 1010	4
Calculus AB	3	MATH 2200	4
Calculus BC	3	MATH 2200, 2205	8
Chemistry	4	CHEM 1020, 1030	8
European History	3	HIST 1120	3
French	3	FREN 1010	4
French	4	FREN 1010, 1020	8
French	5	FREN 1010, 1020, 2030	12
German	3	GERM 1010	4
German	4	GERM 1010, 1020	8
German	5	GERM 1010, 1020, 2030	12
Literature & Composition	4	ENGL 1010	3

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Music Listening & Literature	3	MUSC 1000	3
Physics B	4	PHYS 1110, 1120	8
Physics C	4	PHYS 1310, 1320	8
Psychology	3	PSYC 1000	4
Spanish	3	SPAN 1010	4
Spanish	4	SPAN 1010, 1020	8
Spanish	5	SPAN 1010, 1020, 2030	12
Statistics	3	STAT 2050	4
United States History **	3	HIST 1210	3
United States History **	4	HIST 1210, 1220	6

\* Students will receive credit for POLS 1000 (3 credits) once they satisfactorily complete POLS 1100 Wyoming Government. The combination of the two will satisfy the Constitutions requirement for graduation. Without POLS 1100, students will only receive 2 credits of elective government credit.

\*\* Students must also satisfactorily complete POLS 1100 Wyoming Government to satisfy the Constitutions requirement for graduation. These credits otherwise count as History elective credits.

**b) College Level Examination Program (CLEP) for department/division approved courses.**

<b><u>Exam</u></b>	<b><u>Minimum Score for Credit</u></b>	<b><u>Credit Hours Awarded</u></b>	<b><u>NWCCD Course</u></b>	<b><u>NWCCD Title</u></b>
<b>Business</b>				
Financial Accounting	50	3	ACCT 1010	Accounting I
Introductory Business Law	50	3	BADM 2010	Business Law I
Principles of Management	50	3	MGT 2100	Marketing & Organization
Principles of Marketing	50	3	MKT 2100	Marketing
Principles of Macroeconomics	50	3	ECON 1010	Macroeconomics
Principles of Microeconomics	54	3	ECON 1020	Microeconomics
<b>Composition &amp; Literature</b>				
Analyzing & Interpreting Literature	50	3	ENGL 2020	Introduction to Literature
<b>History &amp; Social Sciences</b>				
American Government	50	2	POLS 0000*	American & WY Government*
History of the United States I	50	3	HIST 1210	U.S. History I*
History of the United States II	50	3	HIST 1220	U.S. History II
Introductory Psychology	50	3	PSYC 1000	General Psychology
Introductory Sociology	47	3	SOC 1000	Sociological Principles

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Western Civilization I	50	3	HIST 1110	Western Civilization I
Western Civilization II	50	3	HIST 1120	Western Civilization II
<b>Mathematics</b>				
College Mathematics	50	0	MATH 0930	Intermediate Algebra
		4	MATH 1000	Problem Solving
Pre-calculus	50	4	MATH 1400	Pre-Calculus Algebra
	61	4	MATH 1450	Pre-Calculus Algebra & Trig
Calculus	50	4	MATH 2200	Calculus
<b>Science</b>				
Biology	50	4	BIOL 1010	General Biology I
Chemistry	50	4	CHEM 1020	General Chemistry I
<b>World Language</b>				
French	41-49	4	FREN 1010	1st Year French I
	50-56	8	FREN 1020	1st Year French II
	57-62	12	FREN 2030	2nd Year French I
	66	16	FREN 2040	2nd Year French II
German	40-47	4	GERM 1010	1st Year German I
	48-53	8	GERM 1020	1st Year German II
	54-62	12	GERM 2030	2nd Year German I
	63	16	GERM 2040	2nd Year German II
Spanish	41-49	4	SPAN 1010	1st Year Spanish I
	50-53	8	SPAN 1020	1st Year Spanish II
	54-59	12	SPAN 2030	2nd Year Spanish I
	60+	16	SPAN 2040	2nd Year Spanish II

\* Students will receive credit for POLS 1000 (3 credits) once they satisfactorily complete POLS 1100 Wyoming Government. The combination of the two will satisfy the Constitutions requirement for graduation. Without POLS 1100, students will only receive 2 credits of elective government credit.

- c) **Institutional Challenge Exams** may be developed at the discretion of the department/division chair/director if there is no approved CLEP exam available.
- i) Requests for challenge exams should be initiated with the instructor, who will secure the signatures of the department/division chair and Dean/Assistant Vice President of Academic Affairs.
  - ii) A challenge examination may not be attempted more than once.
  - iii) A student who has failed to earn credit in an attempted college course may not receive credit by examination in the same course.

- iv) Students attempting credit by examination for courses in which they are currently enrolled must do so before they have completed no more than 20% of the course.
- v) Challenge exams passed with a score of 70% or better will receive a Satisfactory (S) grade for the course. This grade will not affect the student's GPA.
- vi) Only satisfactory examination results are posted on the student's permanent record.
- d) **DANTES Standardized Subject Tests (DSST)** are administered for military and veteran students.
- e) The transcript entry following successful completion will show the course number, name, number of credits, semester challenged, test origination (i.e., CLEP, Institutional) and the letter grade "S."

## 2) Industry Certification

- a) Students holding certain certifications have demonstrated that they have acquired the knowledge and skills required for NWCCD courses.
- b) Students holding such industry certifications are eligible to receive NWCCD credit for designated courses. In order for any course to qualify, it is understood that all minimum student learning outcomes established for the course in the common course syllabus must be met through the certification process.
- c) The Registrar is authorized to award equivalent credit to students holding such certifications. In consultation with the Registrar, the faculty and division chair (and/or director) in the discipline area in which the certifications have been earned will annually review our courses to determine which courses appropriately match industry certifications. In order for these decisions to be in place by the beginning of any academic year, this review shall occur before the end of the spring semester of the preceding academic year.
- d) Credit will be awarded only for current certifications to be determined by the instructor(s) of the affected courses with the approval of the division chair. No credit will be given for certifications that have expired.
- e) Students must provide appropriate documentation verifying their certification.

## 3) **Portfolio Submission** providing evidence and artifacts demonstrating that each student learning outcome has been met for the desired course.