



### **Our Mission**

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development.

## **NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES**

### **Minutes – Special Meeting**

**Tuesday, August 11, 2020, 6:30 p.m.**

**Zoom Online Video Conferencing Platform**

#### **Trustees Present**

Walt Wragge, Chair  
Robert Leibrich, Vice Chair  
Debra Wendtland, Treasurer  
Shelley Wilson Kinnison  
Norleen Healy  
Bruce Hoffman  
Gary Koltiska

#### **Trustees Absent**

#### **Advisory Board Representatives Present**

Cindy Kremers, Chair, Johnson County Advisory Board  
Robert Palmer, Chair, Gillette College Advisory Board

#### **Advisory Board Representatives Absent**

#### **Administration Present**

Dr. Walt Tribbley, President  
Janell Oberlander, Vice President of Gillette College  
Cheryl Heath, Vice President for Academic Affairs  
Jen Crouse, Sheridan College Foundation Executive Director & Interim Vice President for Student Affairs  
Estella Castillo-Garrison, Vice President of Academic Affairs  
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations  
Jennifer McArthur, Assistant Vice President of Human Resources

#### **Others Present**

Hayden Heaphy, NWCCD Board Counsel  
Barb Williams  
Brady Fackrell

Emily Simanski  
Doris Ostrowski

**Recorder**

Andrea Morgan

**1. Call to Order and Roll Call – Special Meeting**

Board Chair, Walt Wragge, called the Special Meeting of the NWCCD Board of Trustees to order at 6:30 p.m. and asked if there was a quorum. There was a quorum.

**2. Public Comments**

Chair Wragge asked anyone who wished to make a public comment or ask a question to do so by using the Q & A or chat function within Zoom. He paused to give an opportunity for questions or comments.

VP Heath, on behalf of Wendy Smith, asked that the two people attending the meeting, identified only by a telephone number, to identify themselves for the record. Chair Wragge reiterated the question. Dr. Tribley clarified by asking if they would do so using the chat function. VP Heath agreed that they should use the chat function.

Those attending were identified via the chat function.

Dr. Tribley asked for a point of order to question whether roll was taken. Chair Wragge confirmed roll was taken.

**3. NWCCD Board of Trustees Consideration of Early Retirement Applications – Action**

Dr. Tribley recommended for review and approval the list of the twenty six applicants for early retirement. The list included the names, positions, and retirement dates on or before December 31, 2021. Dr. Tribley reported that NWCCD staff members reviewed the applications and verified that the applicants did comply with and did meet the requirements of the modified NWCCD Board Policy 4070.

Dr. Tribley reminded attendees that the Board previously took action to modify Policy 4070 in response to the current state of Wyoming financial crisis. In ending the early retirement benefit, with this final application period, the NWCCD Board extended access to the benefit by reducing the number of required years and eliminating the age requirement. By ending the early retirement benefit, the Board will not face an unknown financial liability in the future. Dr. Tribley and VP Heath stood for questions.

Chair Wragge requested a motion to approve the Early Retirement Incentive Program applications as presented. Trustee Kinnison moved and Deb Wendtland seconded the motion.

Chair Wragge asked if there were questions or comments. Trustee Healy asked how many of the positions will be filled. Dr. Tribley answered that the full list had just been made available to executive leadership today, 8/11/2020; therefore, discussions related to rehiring these positions will be forthcoming. Due to the financial crisis, not all will be replaced.

Hearing no further comments, Chair Wragge called for a vote. The motion passed unanimously.

Chair Wragge reminded the Board that the next meeting of the Board is on Tuesday, August 18, 2020 in Kinnison Hall. Chair Wragge also reminded the Board to contact him if they are interested in attending the virtual ACCT conference.

**4. Adjourn**

Chair Wragge adjourned the meeting at 6:42 p.m.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Michelle Kinnison".

Michelle Wilson Kinnison  
NWCCD Board of Trustees, Secretary

A handwritten signature in blue ink, appearing to read "W. Wragge".

Walter Wragge  
NWCCD Board of Trustees, Chair