

Our Mission

NWCCD welcomes all learners, empowers student success, encourages and strengthens community development

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES Work Session MINUTES

**Thursday, December 12, 2019, 5:30 p.m.
Sheridan College – Whitney Building – W132**

Trustees Present

Norleen Healy, Chair
Walt Wragge, Vice-Chair
Bob Leibrich, Treasurer
Bruce Hoffman, Trustee
Gary Koltiska, Trustee
Shelley Kinnison, Trustee

Trustees Absent

Debra Wendtland, Secretary

Advisory Board Representatives Present

Cindy Kremers, Chair, Johnson County Advisory Board

Advisory Board Representatives Absent

Tracy Wasserburger, Chair, Gillette College Advisory Board

Administration Present

Dr. Walt Tribley, President
Janell Oberlander, Vice President of Gillette College
Cheryl Heath, Vice President for Administration & CFO
Jen Crouse, Sheridan College Foundation Executive Director & Interim Vice President for Student Affairs
Heidi Gross, Gillette College Foundation Executive Director
Wendy Smith, Associate Vice President for Strategic Communication & Public Relations

Administration Absent

Dr. Estella Castillo-Garrison, Vice President for Academic Affairs

Others Present

Hayden Heaphy, NWCCD Board Counsel
Kristin Diggs, Auditor, Eide Bailly
Gina Kidneigh, SC Director of Finance & Controller
Heidi Balster, SC Director of Financial Aid
Pat Blair, Sheridan Media
Daniel McArdle, The Sheridan Press
Andrea Morgan, Executive Assistant

Recorder

Sarah Aksamit

1. Presentation of the Audit by Cheryl Heath

Board Chair Norleen Healy commenced the Work Session at 5:06 p.m. and introduced Cheryl Heath, Vice President for Administration & CFO and Kristin Diggs, Auditor with Eide Bailly, who provided a detailed review of Eide Bailly's audit of NWCCD. There were no

financial statement findings and the District was issued an unmodified opinion. There were no findings on internal control over financial reporting and on compliance and the District was issued an unmodified opinion. The District had one significant deficiency in internal control over major federal programs. Ms. Diggs explained that a correction plan has been developed and approved by Eide Bailly for this finding. Ms. Diggs said this finding was a fluke and there are no concerns regarding this finding and the District was issued an unmodified opinion. Vice President Heath told the Board that even though this was Gina Kidneigh's first year as the Director of Finance & Controller that this was the cleanest and most organized audit the District has had.

2. Adjourn

The Work Session adjourned at 5:38 p.m.

Respectfully Submitted,



Debra Wendtland, Secretary

Approved,



Norleen Healy, Chair