



NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

Minutes

Regular Meeting

Tuesday, January 21, 2025, 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

Trustees Present

Tracy Swanson, Chair
Elaine Henry, Vice Chair
Ward Cotton, Secretary
Bob Leibrich, Treasurer
Chuck Holloway
Gary Reynolds
Tom Ringley

Trustees Absent

Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

Advisory Board Representative Absent

Administration Present

Dr. Walt Tribley, President (via Zoom)
Craig Achord, Vice President of Administrative Services & CFO
Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director
Dr. Estella Castillo-Garrison, Vice President of Academic Affairs
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO
Robert Briggs, Associate Vice President for Institutional Research
Gina Kidneigh, Assistant Vice President for Finance & Controller

Others Present

| | | | |
|-----------------------------------|---------------|---------------|----------------|
| Clint Langer, NWCCD Board Counsel | Randy Schmidt | Punky Bradley | Lindsay Kelley |
| Kevin Koile | Tim Lenz | Callie Fall | Mckayla Ward |
| Taylor Coleman | | | Dylan Branson |

Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**
Chair Swanson called the meeting to order at 5:30 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**
Chair Swanson requested that the SGA report be moved to before the department spotlight on the agenda. Trustee Henry moved to approve, and Trustee Reynolds seconded. The motion carried.
- 4. Consent Agenda**

- Regular Meeting Minutes – December 17, 2024
- December 2024 Financials
- December 2024 Check Register
- Employee Hires and Exits

Trustee Cotton moved to approve the consent agenda, and Trustee Henry seconded. The motion carried.

5. **Student Government Report (SGA)** – Ms. Coleman reported that at their last meeting, SGA provided feedback to the food service provider on campus. They requested spices be available in the dining room. Chartwells has implemented this change at their request.
6. **Department Spotlight – Business Office**
AVP Kidneigh described the business office department as an interconnected group of specialists. To present the business office department to the Board, she asked each employee to speak about their job responsibilities. Each person spoke to their role. A presentation summarized each person's job duties. It was noted that they are cross trained on others' tasks. Several Board members and Dr. Tribley thanked them for their work.
7. **President's Report – Dr. Walt Tribley**
 - a. **District Division Update** – The GCCD Board of Trustees decided not to participate in relieving out-of-state tuition for GC students. SC will continue moving forward with this initiative. The NWCCD business office has determined how to manage this for students depending on which campus they attend.
 - b. **Science Center Update** – Dr. Tribley explained that he and several other staff traveled to other campuses to research other academic science facilities in the region. He noted that there is an architectural consultant working with project architecture firm, Arete Design to support and inform the development of this building project.
 - c. **General Updates** – Dr. Tribley reported the SC Excellence awards winners and noted that an SC student, Megan Sagner won the Farm Bureau Wyoming Collegiate Discussion Meet, earning the opportunity to represent SC and the state of WY at the national conference. Dr. Tribley briefly discussed legislation being followed by the College, WCCC, and WACCT. Legislation topics include: gun-free zones, Hathaway scholarships, DEI, and materials deemed to be obscene in libraries. Trustee Henry briefly summarized property tax exemptions, which will affect tax revenue collection for the College. Trustee Leibrich asked if it affects the Colleges' ability to charge tuition and fees. Dr. Tribley clarified that SC doesn't set tuition, but that the legislation would not affect its ability to set and charge fees. He explained tax revenue is an integral funding source for the District.
8. **Johnson County Advisory Board Report – Cindy Kremers, Chair**
Walk-in Wednesdays (advising sessions) are going well. SCJC scholarships to be awarded in February. SCJC will also give away scholarships at an upcoming basketball game at both Kaycee and Buffalo high schools. The Golf for Knowledge tournament will be the Friday of Memorial Day weekend.
9. **Organization Reports**
 - a. **Faculty Senate** – There was no FS report given.
 - b. **Student Government Association** – moved to item 5.
10. **Public Comments** – There were no public comments.
11. **Key Monitoring Reports** – None
12. **Unfinished Business** – None
13. **New Business**
 - a. **Approval of New SC in Johnson County Advisory Board Member (SCJC) – Action**

Ms. Kremers read Amanda Monterastelli's bio, the candidate being presented for consideration and recommended her for approval. Trustee Holloway moved to accept Amanda Monterastelli to the SCJC Advisory Board, and Trustee Cotton seconded. There was no further discussion. The motion carried.

14. Adjourn – Chair Swanson adjourned the meeting at 6:21 p.m.

Respectfully Submitted:


Ward Cotton
NWCCD Board of Trustees, Secretary


Tracy Swanson
NWCCD Board of Trustees, Chair