



## NWCCD Mission

NWCCD welcomes all learners, empowers student success, and encourages and strengthens community development.

### NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT - BOARD OF TRUSTEES

#### Minutes

#### Regular Meeting

Tuesday, March 19, 2024 5:30 p.m.

Sheridan College – Whitney Center for the Arts – Room 235

#### Trustees Present

Debra Wendtland, Chair  
Tracy Swanson, Vice Chair  
Bob Leibrich, Treasurer  
Chuck Holloway

#### Trustees Absent

Ward Cotton  
Elaine Olafson Henry  
Gary Koltiska, Secretary

#### Advisory Board Representative Present

Cindy Kremers, Chair, SC in Johnson County Advisory Board

#### Advisory Board Representative Absent

#### Administration Present

Dr. Walt Tribley, President  
Craig Achord, Vice President of Administrative Services & CFO  
Jennifer Crouse, Vice President of Student Affairs & Sheridan College Foundation Executive Director  
Wendy Smith, Vice President of Community Engagement, Strategic Communications & PIO  
Robert Briggs, Associate Vice President for Institutional Research  
Gina Kidneigh, Assistant Vice President for Finance & Controller

#### Others Present

Clint Langer, NWCCD Board Counsel	Dr. Ami Erickson	Louise Posten	
Kevin Koile	Tobie Alsup	Alyssa Wright	Nancy Hooge
Roger Davis	Jana Clements	Tamara Middledon	Nikita Bailey
Allycia Meza	Kodi Lybarger	Judy Hayworth	

#### Recorder

Andrea Morgan

- 1. Call to Order and Roll Call – Regular Meeting**  
Chair Wendtland called the meeting to order at 5:31 p.m. There was a quorum.
- 2. Pledge of Allegiance**
- 3. Agenda Additions/Deletions**  
There were no additions to nor deletions from the agenda. Chair Wendtland requested a motion to approve as presented. Trustee Swanson moved, and Trustee Holloway seconded. The motion carried.
- 4. Consent Agenda**
  - Regular Meeting Minutes – February 20, 2024

- Joint Meeting Minutes – February 26, 2024
- February 2024 Financials
- February 2024 Check Register
- Employee Hires and Exits

There were no changes requested. Chair Wendtland requested a motion to approve the consent agenda as presented. Trustee Holloway moved, and Trustee Leibrich seconded. The motion carried.

5. **Recognition of 2024 Sheridan College Distinguished Alumni Award Winner – Judy Hayworth**  
Dr. Tribley introduced Ms. Hayworth and spoke highly of her as a graduate of Sheridan College who went on to a career as a school teacher and her volunteer service to the community of Sheridan and for her years of dedication as a school teacher.
6. **Department Spotlight – Nursing**  
Ms. Posten introduced her team of nursing faculty presenting to the board. Each described a different aspect of the nursing program including program requirements, overview of faculty credentials, student opportunities, and community impact. Trustee Swanson thanked them for their work and community partnerships with clinical sites. Chair Wendtland requested information as to what limitations exist on expanding the program. Some limitations included required low faculty to student ratio, clinical site placement availability, number of eligible applicants, and trained nursing faculty.
7. **President’s Report – Dr. Walt Tribley**
  - a. **District Division Update** – No update at this time.
  - b. **Advanced Manufacturing and Applied Sciences Update** – Whitney Benefits board received a report on the progress of the project. Construction is projected to be completed in June.
  - c. **Strategic Planning** – This topic will be addressed next month.
  - d. **General Updates** – Dr. Tribley announced that SC student, Madison Clark was named the 2024 New Century Transfer Scholar and was awarded a \$2250 scholarship. SC hosted Border Wars on March 4. Dr. Tribley congratulated three Sheridan College rodeo student-athletes for their recent accomplishments last weekend. Dr. Tribley spoke about the SC AgriPark. He explained SC entered into an agreement with the WYO Rodeo Board for the management of the AgriPark in January 2021. He summarized the agreement. The WYO Rodeo Board is responsible for scheduling the arena for community use when the arena is not reserved for rodeo students. Practices for SC Rodeo are in the afternoons and early evenings M-Th. Dirt replacement and other improvements have been recently made to the facility and arena. VP Achord provided a handout with information on the improvements. Trustee Holloway requested information about the rental income received. Staff responded that SC receives \$1,000.00 per month. Trustee Holloway asked how much revenue WYO Rodeo makes using the SC AgriPark. Staff said they didn’t know the answer, but will find out and report back.
8. **Johnson County Advisory Board Report – Cindy Kremers, Chair**  
Ms. Kremers reported on the continued success of the performing arts events at the Johnson County Library. The community likes to interact with the students. SCJC received a record number of scholarship applications, and \$4,250 was awarded to 11 qualified students, based on need. She encouraged participation in the 2024 Golf for Knowledge Golf Tournament and to contact Sarah Aksamit for details.
9. **Organization Reports**
  - a. **Faculty Senate (FS)** – Dr. Ami Erickson reported on the work of the FS this semester including increased membership of faculty governance committees and continued work on the tenure/post-tenure procedure for faculty professional development and rank.
  - b. **Student Government Association (SGA)** – Kodi Lybarger reported SGA elections due to end on 3/22. Students’ new sensory space on campus is opening tonight and is a place for students to relax.
10. **Public Comments**

John Kane requested further information on the management of the AgriPark. He noted several items in need of repair including the heeling box, lights under the covered stalls, and the poor design of the indoor pens – they are too small and allow water to get in which creates mud. He suggested that the construction and welding students be deployed in the repairs or new construction. He suggested that there are opportunities for improvement and recommended that the rodeo coaches manage the facility.

**11. Key Monitoring Reports – None**

**12. Unfinished Business – None**

**13. New Business**

**a. Approval of Bank(s) as Public Funds Depository – Action**

VP Achord explained that by statute, the Board is required to approve the bank(s) utilized by the College as the public funds depository. For Sheridan College, this is First Federal Bank & Trust. Chair Wendtland requested a motion. Trustee Swanson moved that the Board approve First Federal Bank & Trust as a depository of College District Funds. Trustee Holloway seconded. There was no further discussion. The motion carried.

**b. Financial Disclosure Forms – Action**

VP Achord explained that by WY statute the Board is required to disclose any personal or business banking relationships they may have with First Federal Bank & Trust. Chair Wendtland requested a motion to allow the distribution of the form for completion by the members of the Board. Trustee Leibrich moved, and Trustee Swanson seconded. Chair Wendtland asked the Board to complete the form. There was no further discussion. The motion carried.

**14. Adjourn**

Chair Wendtland adjourned the meeting at 6:32 p.m.

Respectfully Submitted:



Gary Koltiska  
NWCCD Board of Trustees, Secretary



Debra Wendtland  
NWCCD Board of Trustees, Chair

