

Information Technology

2024/2025 School Year

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Account Activation

NWCCD Hub Account Services



New Account

[Activate NWCCD Hub Account](#)

Existing Account

[Change NWCCD Hub Password](#)
[I Forgot NWCCD Hub Password](#)

To activate your NWCCD Hub Student Account you must supply your USERNAME and ACTIVATION PIN as shown in the email you received.

Username:	<input type="text"/>
Activation Pin:	<input type="text"/> Type exactly as shown in the email you received
New Password:	<input type="password"/> Show Password
Confirm new password:	<input type="password"/> Show Password
Security question:	What is the name of your favorite childhood friend? <input type="button" value="v"/>
Security question answer:	<input type="text"/> Required to reset forgotten password

[Activate NWCCD Hub Account](#)

If you did not receive an email with your USERNAME and ACTIVATION PIN or you lost it, please contact Student Services for Sheridan at (307) 675-0100 or for Gillette at (307) 681-6000.

Logging in on Campus

www.sheridan.edu



Login to the NWCCD Hub

Enter full @sheridan.edu email
address: littlelamb@sheridan.edu

A screenshot of a web sign-in form. At the top, it says "Sign in" with three small logos. Below that is a text input field containing "jomeone@sheridan.edu". Underneath the field is a link that says "Can't access your account?". At the bottom right of the form are two buttons: "Back" and "Next".

Enter password you selected when you activated your
account

[Connecting to the NWCCD WiFi Guide](#)

Your username and password are the credentials

Periodically check to make sure you are on NWCCD
WiFi and not Guest

Logging in off Campus

Setup Multi-Factor Authentication
upon first login

Microsoft Authenticator App, text
message, phone call or email

MFA is required to verify your login
when off campus

[Setting up Multi-Factor
Authentication Guide](#)

Multi-Factor Authentication Common Issues

New phone

New phone number

Not receiving verification code

Device remembers log in credentials/MFA is out of Sync

<https://mysignins.microsoft.com/>

Change or Forgot Password

www.sheridan.edu >  > scroll down to the section where there are questions listed

Need to Update your Password? For Students:
<https://activation.sheridan.edu/Students/ChangePassword>

Change password requires you to remember your current password

Forgot your Password? For Students: <https://activation.sheridan.edu/Students/ForgotPassword>

Forgot password requires you to remember your security question from activation

Passwords expires after 180 days

Office 365 FREE Download!

All students can download the Office 365 apps for free

Go to <https://www.office.com/>

Sign in with your Sheridan.edu credentials

Select Office 365 apps to download

Common issue – signed into personal account and not NWCCD

Having trouble? There is help!

Student Resources

- [Academic Affairs Student Information](#)
- [Library Research Guides](#)
- Library Aides/HelpZone phone: 307-675-0229
- Kooi Library: Griffith Memorial Building

Technology Services

- [Information Technology Services](#)
- [Submit a ticket to IT](#)
- HelpDesk phone: 307-675-0555
- Technology Services: Griffith Memorial Building 130

Need to purchase a computer?

Some courses have specific computer and/or software requirements
– Instructor may email or post in syllabus

Make sure the computer can run the latest operating systems – i.e.
Windows 11, Mac Big Sur

College student discount may be available

Don't Forget!!



Never share your
password(s)



Always lock your computer
when left unattended



Don't open or forward
suspicious email links