Policy Series 3000 Board Policy 3031 **Procedure 3031.4**

Graphic Standards and Writing Style Guide

Per NWCCD Policy 3031, graphic standards have been developed at the direction of the President. The standards are managed by the Marketing & Public Information Office (M&PIO). Logos are available for employee use on the M&PIO HUB site. Use of logos on printed items such as clothing or other items used to help promote the College must be approved by the M&PIO. An approval request form can be found on the HUB, https://nwccd.formstack.com/forms/design_approval.

Adoption Date: Feb. 1, 2023

Review Dates Revision Dates

Page | 1 NWCCD