

## APPLYING FOR A CERTIFIED ADDICTION PRACTITIONER LICENSE

When you get ready you will need to work with the Wyoming Mental Health Professions Licensing Board to obtain your CAP (certified addictions practitioner) credential.

1. Link to the site - [Wyoming Mental Health Professions Licensing Board](#)
2. Link to [Chapter 3](#) Certified Addictions Practitioner (requires a bachelor's degree & the certificate courses)
3. Link to the [application](#)
4. Educational Transcript Evaluation [form - CAP](#)
5. Test information

### The Application Process

Candidates may download application forms from the Board website (See the specific links above as well) at <http://plboards.state.wy.us/mentalhealth/instrguide.aspx>.

There are multiple application packets available on the site:

- **LAT- Licensed Addiction Therapist** (Master's degree) 3,000 hours of supervised clinical work, 100 hours of postgraduate hours of supervision.
- **CAP- Certified Addictions Practitioner** (bachelor's degree) or
- **CAPA - Certified Addictions Practitioner Assistant** (Associate's degree), 270 hours of addictions specific course work; 70 hours of contact in a mental health discipline subject; 30 contact hours in counseling ethics; 200 hours of contact hours (practicum or in the work place)

Selection will depend on the pathway the candidate is utilizing. An LAT may apply on the basis of reciprocity (previous experience and licensing in another mental health discipline), or completion of requirements under provisional licensing. Candidates at all levels are asked to read applicable regulations before submitting applications.

Applications include questions about legal and professional history and about whether the applicant has provided services in Wyoming without licensing. "Yes" answers require explication.

PAT and LAT candidates must write professional disclosure statements.

Applicants should request that official transcripts be sent straight to the licensing agency (see the associated forms for evaluation). The Wyoming Board will accept transcripts sent by colleges or universities whether they arrive by mail, fax, or email. The Board will also accept official transcripts submitted by applicants provided there is a stamp across the seal of the envelope. Other training may be verified through copies of certificates of attendance; the certificate must include all information described in the application packet.

Three professional references will be required. Applicants must also document citizenship other legal status.

Fees are as follows: PAT \$150; LAT by examination or reciprocity, \$350; LAT based on completion of provisional \$200; CAP or CAPA, \$300.

Additional resource is the Wyoming Association of Addiction Professionals, the state NAADAC affiliate, is an additional resource (<http://www.naadac.org/wyoming>).

- Certification (tab), the examination appears to be through the National Certification Commission for Addiction Professionals (NCC AP), scroll down to testing FAQs (frequently asked questions). It appears that Casper College is one of the sites for taking the examination (other than Cheyenne)

## CASPER COLLEGE

Addictionology AS & Certificate

*Exam use: NCAC I, NCAC II and MAC*

**Contact:**

Diana Quealy-Berge, Ph.D. WY LAT/LPC

Department Head

Phone: 307-268-2590

## WYOMING

### **Occupational Licensing Director**

2020 Carey Avenue Suite 201

Cheyenne, WY 82002

Phone: 307.777.7788

\*\*\*\*Exam use - Levels I and II Use of the NCC AP credentialing process for approval of candidates.