Trustees Present

Norleen Healy, Chair
Robert Leibrich, Treasurer
Bruce Hoffman, Trustee
Kati Sherwood, Trustee
Walter Wragge, Trustee

Trustees Absent

Jerry Iekel, Vice-Chair
R. Scott Ludwig, Secretary

Advisory Board Representatives Present

Jack Tarter, Chair – Johnson County Advisory Board

Advisory Board RepresentativesAbsent

Nathan McLeland - Gillette College Advisory Board

Administration Present

President Paul Young
VP Mark Englert
VP Susan Bigelow
VP Cheryl Heath

Administration Absent

VP Rich Hall

Others Present

Hayden Heaphy, NWCCD Attorney
Wendy Smith, NWCCD Director - Marketing & PIO
Jennifer McArthur, NWCCD Director – HR
Brady Shoemaker, SC Student Senate
Deneese Stone, SC Student Senate
Louise Posten, NWCCD Director - Nursing
Rick Landels, Ag Faculty
Kristin Young, Gear-Up Site Coordinator
Rachel Kohman, Administrative Staff Council
Tracy Dearinger

Recorder

Mary Jo Johnson

Call to Order and Roll Call

Board Chair Norleen Healy called the April 19, 2016 Regular Board of Trustees Meeting to order at 6:30 p.m. Roll call was taken; there was a quorum.
Agenda Additions/Deletions

Chair Healy asked if there were any additions or deletions to the March 24, 2016 Board Agenda. There were none.

Consent Agenda

Chair Healy asked if there were any changes to the Consent Agenda, which included the March 24, 2016 Regular Meeting Minutes and March, 2016 Financials. There were no changes; the Consent Agenda was accepted.

President's Report – Dr. Paul R. Young

Dr. Young thanked Dr. Englert and his staff for the response Gillette College has made in working with the people experiencing layoffs from the area coal mines; he announced several Music Department events coming up through the end of the Academic Year; he touted the Gold Medal winners of the State SkillsUSA competition (Sheridan College Tech students won eight first-place medals and fourteen total awards; Gillette College Tech students won eight individual medals and three team medals); Gillette College student Gaylene Spence has been named the 2016 Coca-Cola New Century Scholar for the state of Wyoming; Gillette College sophomore Kavell Bigby-Williams has been named the Spalding® NJCAA Division I Player of the Year; and Gillette College hosted the third annual Learning Disabilities Dyslexia Summit April 16-17.

Gillette College Advisory Board – Nathan McLeland, Chair and Mark Englert, GC CEO

CEO Englert brought greetings from Chair McLeland, who has been in Greeley, CO with his father, who is recovering from a severe burn accident.

Dr. Englert said Jed Jensen – Dean of Technical & Career Education; Workforce Development Director - Karen St. Clair; and Director of the Center for Workforce & Community Education – Carole Shafer, have been working “above and beyond” in the response to the Campbell County mine layoffs, by providing non-credit trainings in Quickbooks, Heavy Machinery, etc.

He added his excitement about Kavell Bigby-Williams’ NJCAA award, and announced that Mr. Bigby-Williams will be transferring to the Oregon Ducks for his Junior year.

Johnson County Advisory Board – Jack Tarter, Chair

Chair Tarter noted that the JCAB continues discussions in how to adjust to the severe budget cuts Johnson County is facing.

Organization Reports

- **Administrative Staff Council:** Chair Rachel Kohman said the ASC has convened once so far this semester, electing an incoming board for the next Academic Year. They are checking with the Student Issues and Concerns re: feedback on textbook fees.

- **SC Student Senate:** Newly-elected President Brady Shoemaker announced the new officers for the 2016-2017 Academic Year. In Sheridan: Vice-President – Jess Bullard; Secretary – Kaylee Weeden; Financial Manager – Logan Parkinson. Goals for the next year are to increase student involvement in Student Senate and reaching a broader spectrum of students from across all academic majors.

  Newly-elected officers in Gillette: President – Jordan Lawrence; Vice-President – Jacob Staples; Secretary – Angela McMurray; Treasurer – Samantha Harmon; and Liaison – Ian McDougall. The Gillette Senate is currently working on a fundraiser for the Hope Cupboard, and are also collecting purses and items to be delivered to the Gillette Abuse Refuge Foundation (GARF).

Public Comment

There were no Public Comments this month.

Old Business

There were no Old Business items this month.
New Business

8a. Preliminary Budget - Information, Acknowledgement of Receipt

As required by State Statute, Administration presented to the Board a preliminary Budget for “acknowledgement of receipt” at this meeting, since the May 15th deadline to report is before the Regular May Board Meeting. Of note from this report - while challenging to the Operating Budget with plans for 5% cuts, this will not affect programs that impact students, and all retiring faculty positions will be filled. Administration and the Board will conduct their annual Budget Workshop at 5 p.m. on Thursday, May 19th in W132 prior to their Regular Board Meeting, which starts at 6:30 p.m. A light supper will be served.

8b. Tuition Policy Options for Wyoming Community College Commission - Task

CFO Cheryl Heath led the Board in an exercise to choose their top three indices as they relate to broad philosophies driving the setting of tuition. She will send the result to the Wyoming Community College Commission. The indices are: 1) Inflation – (compare costs and increases of costs - Wyoming vs. Region); 2) Tuition Rate “Multipliers” - (flat rate for 12 to 15 credit hours, or surcharge per credit); 3) Levels of Instruction - (e.g. fees); 4) Geographical Rates - (seven counties have Mill Levy – if student goes out of that area, may be charged – neither popular nor fair); 5) Regional Rates - (WICHE and WUE); 6) True Cost of Instruction - (set for in-state students vs. out-of-state at full cost; non-resident who are not WUE, either); 7) Tuition Rate Freeze; and 8) Flat Rate - (regardless of program or residency).

8c. Follow-Up with Louise Posten re: Medical Assistant Pilot Program - Information

Nursing Program Director Louise Posten clarified for the Board what a Medical Assistant...

DOES: Works in health clinics (provides welcome; takes patients’ weight, height, etc.); can work in surgery centers; outpatient; deliver meds in doctor’s office; give injections.

DOES NOT DO: Work in long-term care.

The program will be focused in Gillette, as Campbell County has more public clinics, vs. more privately owned offices in Sheridan.

8d. Gear Up Report - Information

NWCCD continues to cultivate students for recognition at the national level. This year these GEAR UP students have been selected for the following national and regional awards:

- Erica Rivas, a Campbell County High School senior, was selected to receive funding to represent Wyoming at NCCEP’s Youth Leadership Summit in Washington, DC.
- John Lenzi, a Sheridan High School junior, has been awarded a Leadership Enterprise for a Diverse America (LEDA) award. Ariana Spratt of Buffalo High School was also a semi-finalist.
- Jordan Ladd, of Campbell County High School, was selected as a Daniel’s Fund Scholar. He has chosen to attend Gillette College.
- William Brooks Van Buren, former Campbell County High School student, is positioned to continue advocating for GEAR UP at the national level. NCCEP nominated him in partnership with GEAR UP WY – NWCCD to attend NCCEP’s GEAR UP Alumni Leadership Academy (GUALA) in Washington DC this summer. If chosen, he will be one of thirty students chosen for the class of 2016.

8e. Rick Landeis Sabbatical Report - Information

Animal Science and Animal Biology instructor Rick Landeis presented on the sabbatical he took during fall semester, 2015. He had asked to explored other pedagogies at other colleges in the state and region, including Northwest College in Powell, WY; Montana State University – Billings; Rock Mountain College, Billings, MT; Casper College, Casper, WY; and the University of Wyoming, Laramie, WY.
Higher Learning Commission (HLC) Conference Report – Information

Chair Healy reported that HLC emphasized that it is critical for everyone in the institution to be involved in accreditation and the need to be forward thinking in planning and goal setting. She referred to a statistic pointing out that ten years from now, 50% of the jobs for which we are now training students will be obsolete.

Regular Meeting Adjournment

Chair Healy asked if there was any further discussion for the good of the District. Hearing none, she adjourned the Regular April 19, 2016 NWCCD Board Meeting at 8:00 p.m.

Respectfully Submitted,

[Signature]

Robert Leibrich, Treasurer

Approved,

[Signature]

Norleen Healy, Chair