

Our Mission

Creating student success and making a difference in our communities through educational leadership.

AGENDA

**Northern Wyoming Community College District
Board of Trustees Meeting
Johnson County School District Office
601 W. Lott
Buffalo, Wyoming
Ph. 307-684-9571
Thursday, January 12, 2012
5:00 p.m.**

1. Call to Order and Roll Call
2. Agenda Additions/Deletions
3. Consent Agenda
 - a. Minutes – December 15, 2011
 - b. Financial Reports
4. President's Report
 - a. Capital Construction Progress – Cheryl Heath, Vice President for Administration and Chief Financial Officer
5. Gillette College Advisory Board Report – Dave Ebertz, Chair
Sheridan College in Johnson County Advisory Board Report – Jack Tarter, Chair
6. Organization Reports: Student Senate – Boyd Deuel, President
Faculty Senate – Tim Rockwell, Faculty Senate Representative
7. Public Comments
8. Unfinished Business
 - a. Strategic Planning Update – President Paul Young
 - b. Proposed Revision to Policy Series 3015, Use of College Resources: Third and Final Reading – Kent Andersen, Facilities Director
9. New Business
 - a. Appoint Sheridan College in Johnson County Advisory Board Members – Jon Connolly, Vice President of Academic Affairs
 - b. Appoint Gillette College Advisory Board Members – Mark Englert, Vice President of Gillette College
 - c. Board Retreat Summary – NWCCD Board Trustees and President Paul Young
10. Adjourn

8a. **Strategic Planning Update**

President Paul Young will provide an update on the Strategic Planning progress to date. An update will be provided at each Board meeting.

8b. **Proposed Revision to Policy Series 3015, Use of College Resources: Third and Final Reading**

The updated *Use of College Resources* Policy is the result of an AQIP project, led by Kent Andersen, Facilities Director, with membership across the district and departments. The project team researched best practices and presented their direction and policy to Senior Staff for review and approval before moving onto the procedures for use of college facilities. The Board has approved Policy Series 3015 on first reading at the November 17 meeting and on second reading at its December 15 meeting with the caveat that the final version be amended per discussion. Administration requests your approval of the policy on third and final reading.

SERIES 3015

USE OF COLLEGE RESOURCES

Current Policy

- I. The College encourages the public use of college property and other resources as it relates to the mission and goals of the College as interpreted by the administration. Such use may require that a fee be charged. All federal and state laws and college regulations, where applicable, shall be adhered to.
- II. The use of college resources for personal benefit is prohibited unless authorized in writing by the President or Board of Trustees.

Proposed Policy

- I. As a public institution of higher education, Northern Wyoming Community College District (NWCCD) seeks to enhance its mission of creating student success and making a difference in our communities by providing comprehensive multifunctional facilities. The facilities of NWCCD exist for use by our students, faculty, staff, and affiliated constituencies for the primary purpose of education. When space is available and resources allow, the district is committed to making our facilities available to groups and organizations outside NWCCD.
- II. Priority for the use of a specific facility within the context of the purpose for which a facility was designed (i.e. gym, classroom etc.) is as follows:
 - a. District academic activities
 - b. District sponsored events including student events and athletic events
 - c. District related and co-sponsored activities
 - d. External constituents

III. Once academic and student requests have been scheduled, requests will be scheduled on a first-come, first-served basis. The President may supersede scheduling priorities and maintains the right to decide which activities are appropriate to be held on NWCCD campuses.

9a. **Appoint Sheridan College in Johnson County Advisory Board Members**

The Sheridan College in Johnson County Advisory Board is recommending the NWCCD Board of Trustees re-appoint the following individuals to serve on the Advisory Board for the terms identified with each candidate.

For Re-Appointment:

Laci Schiffer – term expires December 31, 2014
Rod Kessler – term expires December 31, 2014

9b. **Appoint Gillette College Advisory Board Members**

Administration recommends that one new Gillette College Advisory Board member be appointed and four members be re-appointed through 12-31-15 as follows:

New Appointment

Dr. Jerry Winter, Executive Director of BOCHES - replaces Jerry Morel

Re-Appointments

Mr. Nathan McLeland
Ms. Elaine Roth
Mr. John Pettyjohn
Ms. Penny Schild

In addition, the Gillette College Advisory Board has elected their slate of officers for 2012. The officers are:

Mr. Dave Ebertz – Chair
Mr. Nathan McLeland – Vice-Chair
Ms. Debby Lawrence - Secretary

9c. **Board Retreat Summary**

Trustees and President Young will provide a summary of their discussions during the January 10-11, 2012, Board Retreat held at The Ranch at Ucross.