

AGENDA
Northern Wyoming Community College District
Board of Trustees Meeting
Sheridan College Board Room W 145C
Thursday, November 18, 2010
7:00 p.m.

1. Call to Order and Roll Call
2. Agenda Additions/Deletions
3. Consent Agenda
 - a. Minutes – October 14, 2010
 - b. Financial Reports
4. President's Report
 - a. Foundation Report – Susan Bigelow, Vice President of Development
5. Gillette College Advisory Board Report – Dave Ebertz, Chair
Sheridan College in Johnson County Advisory Board Report – Cynthia Twing, Vice Chair
6. Organization Reports: Student Senate – Tyler Guthrie, President
Administrative Staff – Erin Nitschke, President
7. Public Comments
8. Unfinished Business
 - a. Ad Hoc Evaluation Review Committee Update – Trustees Rolf Distad, Kati Sherwood and Charlene Foster
 - b. Ad Hoc Nomination Committee Recommendation – Trustees Rolf Distad, Kati Sherwood and Whitey Wells
9. New Business
 - a. Trustee Election Results: Introductions and Oath of Office Date Announcement – Chair Bruce Hoffman
 - b. Sabbatical Report: Overview of First Year Composition in the Region – Doug Reitingner, English Faculty
 - c. Reappointment of Sheridan College in Johnson County Advisory Board Members – Jack Tarter, SC in Johnson County Board Chair, and Jon Connolly, Vice President of Academic Affairs
 - d. Deferred Compensation Retirement Request: Calvin Taylor –President Paul Young
 - e. ACCT 41st Annual Leadership Congress Report – Chair Bruce Hoffman, Trustee Kati Sherwood, Trustee Whitey Wells and President Paul Young
 - f. BOCHES Board Retreat Report – Chair Bruce Hoffman, Trustee Whitey Wells and President Paul Young
 - g. CQI Strategy: The Dashboard – Cheryl Heath, VP for Administration and CFO
 - h. WACCT, WACCT Joint Advocacy and WCCC Meetings – Trustee Walt Wragge, Trustee Kati Sherwood and President Paul Young
 - i. WACCT Regional Meeting Update – Trustee Walt Wragge
 - j. Recognition – President Paul Young
10. Adjourn

8a. Ad Hoc Evaluation Review Committee Update

Board Chair Bruce Hoffman appointed Trustees Rolf Distad, Kati Sherwood, and Charlene Foster to an Ad Hoc Evaluation Review Committee at the September 2010 Board meeting. The committee's charge was to make recommendations at a future Board meeting regarding the format of the President's evaluation form prior to the next evaluation period. The Committee is providing an update.

8b. Ad Hoc Nomination Committee Report

Board Chair Bruce Hoffman appointed Trustees Rolf Distad, Kati Sherwood, and Whitey Wells to an Ad Hoc Nomination Committee at the October 2010 Board meeting. The committee's charge was to make recommendations at the November Board meeting for the 2011 NWCCD Board officers. The Committee will present the slate of nominations for Board officers including President, Vice-President, Treasurer, and Secretary. Elections will take place at the December 16, 2010, meeting.

9a. Trustee Election Results: Introductions and Oath of Office Date Announcement

Chair Bruce Hoffman will introduce the new NWCCD Board trustees taking office effective December 1. He will announce the date and time when the newly elected trustees will take their Oath of Office.

9b. Sabbatical Report: Overview of First Year Composition in the Region – Doug Reiting

In Spring 2010, English Faculty member Doug Reiting, Humanities Division, completed a six-month sabbatical researching first year composition in the regional area. Throughout the course of this semester-long sabbatical, he explored how first-year composition is taught in a number of schools in our region. Dr. Reiting had been concerned for some time at the results he had observed in first-year composition courses, and also those that the department had seen in assessments of English 1010. He felt that what was being done was not working for a substantial percentage of students. As an instructor and as the current coordinator of composition at NWCCD, he is invested on a professional and personal level in making the course not only more beneficial but also more enjoyable. By investigating the emphases (for example, what types of texts are used, what kinds of essays are assigned) and best practices of English departments of other regional institutions, his hope was to improve his own teaching of the course and possibly change its shape for others.

9c. Reappointment of Sheridan College in Johnson County Advisory Board Members

The Sheridan College in Johnson County Advisory Board recommends that the following four members of their 15-member Board be reappointed effective December 2010 for a three-year term:

- Cynthia Twing
- Chad Bourgeois
- Clare Eastes
- Mike Larsen

9d. Deferred Compensation Retirement Request: Calvin Taylor

Administration recommends that the Board approve the Deferred Compensation Retirement Request for Calvin Taylor, Facilities Specialist II, effective May 2, 2011. Mr. Taylor will complete 30 years of full-time service as of May 2011. He meets the years of service and age requirements for Deferred Compensation Retirement benefit.

9e. ACCT 41st Annual Leadership Congress Report

Board Chair Hoffman, Trustee Sherwood, Trustee Wells and President Young will provide a report on the *ACCT 41st Annual Leadership Congress: Community Colleges are Indispensable to Reinvigorating the Economy – Renewing Our Commitment to Access, Excellence, and Student Success* conference they attended in Toronto on October 20-23, 2010.

9f. BOCHES Board Retreat Report

Chair Bruce Hoffman, Trustee Whitey Wells and President Paul Young will provide a report on the BOCHES Board Retreat held on October 27-28 at Ucross.

9g. CQI Strategy: The Dashboard

VP of Administration and CFO Cheryl Heath will provide a presentation on the dashboard, which is a tool that organizes and presents information in a way that is easy to read. Four measures have been selected for the dashboard: consolidate financial indicator, course success, FTE, and employee satisfaction.

9h. WACCT, WACCT Joint Advocacy and WCCC Meetings

Trustees Walt Wragge and Kati Sherwood and President Paul Young will provide a report on the WACCT, WACCT Joint Advocacy and WCCC Meetings which took place in Riverton on October 25-26.

9i. WACCT Regional Meeting Update

Trustee Walt Wragge will provide a planning update about the first WACCT Regional Meeting hosted at Sheridan College on December 6-7.

9j. Recognition

Recognition of service to the Northern Wyoming Community College District will take place for Trustee Charlene Foster (2006-2010), Trustee Whitey Wells (1992-2010) and Trustee Walt Wragge (2005-2010).