AGENDA
Northern Wyoming Community College District
Board of Trustees Meeting
Sheridan College Board Room W 145C
Wednesday, June 15, 2011
7:00 p.m.

PLEASE NOTE: THERE WILL BE A BUDGET WORK SESSION AT 5:30 P.M. IN THE BOARD ROOM TO REVIEW THE FY 2012 BUDGET

1. Call to Order and Roll Call

2. Agenda Additions/Deletions

3. Consent Agenda
    a. Minutes – May 19, 2011
    b. Financial Reports

4. President's Report
    a. Foundation Report – Susan Bigelow, Vice President of Development
    b. Capital Construction Process – Cheryl Heath, Vice President for Administration and Chief Financial Officer

5. Sheridan College in Johnson County Advisory Board Report – Jack Tarter, Chair

6. Organization Report: Classified Staff – Ashlea Redding, Chair

7. Public Comments

8. Unfinished Business

9. New Business
    a. *Wyoming Through With Tobacco* Presentation – Project Coordinator Deborah Schiltz
    b. CTA Presentation – Student Center Concepts – President Paul Young
    c. Expenditures for July 1 Through July 20 – VP for Administration Cheryl Heath
    d. Appoint Gillette College Advisory Board Member – President Paul Young
    e. Determine Time for July 20 Board Meeting – President Paul Young
    f. Proposed 2011-12 NWCCD Board Meeting Dates – Chair Kati Sherwood
    g. Senior Staff Retreat Report – President Paul Young

10. Adjourn

9a. *Wyoming Through With Tobacco* Presentation

Wyoming Through With Tobacco along with the tobacco prevention coalitions for Campbell County, Sheridan County, and Johnson County would like to ask that the Northern Wyoming Community College District including Sheridan College, Gillette College and the college campus in Buffalo, consider enacting a policy prohibiting all tobacco use on all campuses, college vehicles, parking lots, off-campus buildings, etc. Packets with supporting documents will be distributed.

9b. CTA Presentation – Student Center Concepts

CTA Architects and Engineers will present and update on the plans for a new student center.

9c. Expenditures for July 1 Through July 20

The 2012 fiscal year begins July 1, 2011, while the 2012 fiscal year budget is not authorized until July 20, 2011. Administration requests the authorization of expenditures for the operation of the district for the period July 1 through July 20, 2011.

9d. Appoint Gillette College Advisory Board Member

The Gillette College Advisory Board has recommended that the Board of Trustees appoint Mr. Carter Napier, Gillette City Administrator, as a new member filling the permanent opening on the Advisory Board designated to the City. He is aware of his role and eager to serve.

9e. Determine Time for July 20 Board Meeting

A Public Hearing on the FY12 Budget will take place at the Wednesday, July 20, Board meeting. Wyoming Statute (W.S. 16-4-109(b)) explicitly requires the budget hearing for a community college be approved the third Wednesday in July. It has been scheduled at different times in previous years. In 2010 and 2009, the Public Hearing was scheduled at 8:00 a.m. and in 2008 it was scheduled at 4:00 p.m. The NWCCD Board will wish to discuss and determine a satisfactory time to begin its July 20, 2011, Board meeting.

9f. Proposed 2011-12 NWCCD Board Meeting Dates

Administration recommends the following dates for NWCCD Board Meetings in 2011-12:

NWCCD BOARD MEETING DATES FOR 2011-12

• Wednesday, August 17, 2011	Sheridan College	7:00 p.m.
• Wednesday, September 14, 2011	Sheridan College	7:00 p.m.
• Tuesday, September 27, 2011	Joint Meeting - Sheridan C.S.D. # 1	6:00 p.m. Location TBD

• Monday, October 3, 2011	CEO Evaluation/ Board Assessment	3:00-7:00 p.m. SC Board Room
• Thursday, October 20, 2011	Gillette College, Tech Center	5:00 p.m. Pronghorn Room

(NOTE: ACCT Leadership Congress is scheduled October 12-15, 2011)

• Thursday, November 17, 2011	Sheridan College	7:00 p.m.
• Thursday, December 15, 2011	Sheridan College	7:00 p.m.
• Monday, December 19, 2011	Joint Meeting - Sheridan C.S.D. #2	6:00 p.m. Location TBD
• Thursday, January 19, 2012	SC in Johnson County Campus Buffalo	5:00 p.m. Location TBD
• Thursday, February 16, 2012	Sheridan College	7:00 p.m.

(Date TBD in February 2012 for WACCT Conference in Cheyenne)
(The 61st Wyoming Legislature Budget Session will convene February 13, 2012)

• Thursday, March 22, 2012	Sheridan College	7:00 p.m.

(NOTE: This is the 4th Thursday of month as the 3rd Thursday falls during Spring Break, March 12-16)

• Thursday, April 19, 2012	Sheridan College	7:00 p.m.
• Thursday, May 17, 2012	Sheridan College	7:00 p.m.
• Wednesday, June 20, 2012	Sheridan College	5:30 Work Session 7:00 p.m. Meeting

(NOTE: This is the 3rd Wed. of month due to 3rd Thursday Street Festival)

• Wednesday, July 18, 2012	Sheridan College	Time TBD

(NOTE: State Statute 16-4-109 dictates the budget hearing be held the third Wed. of the month)

9g. <u>Senior Staff Retreat Report</u>

President Paul Young will provide a report on the outcomes following the June 6-9, 2011, Senior Staff Retreat held at the Broadway Center downtown. Trustees participated on the final day, June 9.