

**AGENDA**  
**Northern Wyoming Community College District**  
**Board of Trustees Meeting**  
**Sheridan College Board Room W 145C**  
**Thursday, March 25, 2010**  
**7:00 p.m.**

1. Call to Order and Roll Call
2. Agenda Additions/Deletions
3. Consent Agenda
  - a. Minutes – February 18, 2010
  - b. Financial Reports
4. Interim President's Report
  - a. Foundation Report – Susan Bigelow, Dean of Development
5. Gillette College Advisory Board Report – Dave Ebertz, Chair  
Sheridan College in Johnson County Advisory Board Report – Jack Tarter, Chair
6. Organization Reports: Student Senate – Adam Bunker, President  
Classified Staff – Jess Johnson, President
7. Public Comments
8. Unfinished Business
  - a. Presidential Search Progress Report – Vice Chair Kati Sherwood
9. New Business
  - a. Sabbatical Report – Jenny Heuck, Nursing Faculty
  - b. Gulf Coast Service Project Report – Sheridan College Students
  - c. Center for a Vital Community (CVC) Report – Jennifer Craft, Director, CVC
  - d. Adoption of Future Vision for Sheridan College – Interim President Jon Connolly
  - e. Approval of Master Plan – Interim President Jon Connolly
  - f. Request Phase I Funding Assistance from SC Foundation – Interim President Jon Connolly
  - g. Faculty Tenure Recommendations – Interim President Jon Connolly
  - h. Approval of College Depositories – Cheryl Heath
  - i. NWCCD Board Appointment to the WACCT Advocacy Standing Committee – Trustee Walt Wragge
  - j. ACCT National Legislative Summit Report – Trustee Rolf Distad and Trustee Brian King
  - k. Disclosure of Financial Interest – Cheryl Heath
10. Adjourn

**8a. Presidential Search Progress Report**

Search Committee Chair Kati Sherwood will provide a progress report on the presidential search process.

**9a. Sabbatical Report**

Jenny Heuck, Nursing Faculty, will provide a report on her sabbatical leave over the 2009 Fall Semester. She used the time to do graduate course work at the University of Wyoming, working toward a post-master's certification as a Psychiatric Mental Health Nurse Practitioner.

**9b. Gulf Coast Service Project Report**

For the fourth consecutive year students from Sheridan College raised money to travel to D'Iberville, Mississippi, to participate in the Gulf Coast Service Project, which teaches the value of community service while benefitting communities recovering from Hurricane Katrina. Carol Garcia's students, Caitlin McGinnis and Quinn Goldhammer, will provide a report about their experiences this year.

**9c. Center for a Vital Community (CVC) Report**

Jenny Craft, Director of the Center for a Vital Community, will provide a program update.

**9d. Adoption of Future Vision for Sheridan College**

The Interim President and Executive Staff developed a document titled "Realizing the Strategic Plan at Sheridan College" which was presented at the Trustees' Workshop on January 26, 2010. This document outlines how Sheridan College plans to implement the NWCCD's Strategic Plan at Sheridan College. The comprehensive planning includes input from the college community and includes strategies for academic areas and enrollment management. The academic and enrollment strategies in this document are reflected in the master plan. The plans for facilities are presented in depth in the master plan.

**9e. Approval of Master Plan**

The Sheridan College Master Plan has been prepared by John Knapp, based upon the district strategic plan and Sheridan College academic and enrollment plans. The college is required, by WCCC rules, to update the master plan at least every 5 years. The master plan was last updated in 2006. Administration would like to thank Whitney Benefits for their generous support in paying for this master plan. Administration requests approval of the 2010 Sheridan College Master Plan.

**9f. Request Phase I Funding Assistance from SC Foundation**

Sheridan College needs private gifts from foundations, corporations and individuals to start the project identified as the highest priority in the master plan. The Sheridan College Foundation has indicated that they are willing to lead a capital campaign based on the feedback they received from a feasibility study in 2008 and after reviewing current academic and enrollment plans and needs as developed by Sheridan College. The project which will be located in the center of the campus may require several phases for completion depending on funding availability and project costs. The first project includes renovation of Thorne-Rider Commons, construction of a new facility between Thorne-Rider Commons and Griffith Memorial Building, partial renovation of Griffith Memorial Building, and completion of an outdoor plaza for student and community engagement. The capital

campaign will focus on funding the first phase of this project. The Sheridan College Foundation proposes to conduct this campaign over a 24 month schedule.

9g. Faculty Tenure Recommendations

Evaluations have been completed for all current NWCCD contracted faculty. Based on satisfactory evaluations and thorough review, the following faculty members will be offered their fifth (or greater) consecutive full-time teaching contracts, and are thus eligible for tenured status. Interim President Jon Connolly recommends that the following five faculty be granted tenure status as of the 2010-11 contract year, and respectfully requests approval for such by the NWCCD Board of Trustees:

Dan Alberghetti  
Lissanna Follari  
Patricia Dray  
Travis Grubb  
Tammy Scott

9h. Approval of College Depositories

We have received applications and the documentation required to be an official depository of public funds for the College District from our current depositories: First Federal Savings Bank, First Interstate Bank, and Wells Fargo Bank. Recommend approval of the listed banks as depositories of College funds.

9i. NWCCD Board Appointment to the WACCT Advocacy Standing Committee

As was mentioned at our January meeting, the WACCT has approved an Organizational Plan that allows for two Standing Committees; Advocacy and Trustee Education. Each college board is to select one trustee to serve on the Advocacy Standing Committee. We need to select this person at the March meeting.

9j. ACCT National Legislative Summit Report

Trustees Rolf Distad and Brian King will provide an oral report on the 2010 ACCT Community College National Legislative Summit they attended on March 10-12, 2010, in Washington, DC.

9k. Disclosure of Financial Statement

Members of the Board of Trustees, along with certain administrators, as public officers or public servants who invest funds for a unit of government, or who have the authority to decide how public funds are invested, are required to disclose any personal business, pecuniary benefits, or financial interest they may have in an entity with which the College invest its funds. These people must complete the following form on an annual basis.