

**AGENDA**  
**Northern Wyoming Community College District**  
**Board of Trustees Meeting**  
**Sheridan College in Johnson County Center**  
**Buffalo, WY**  
**Thursday, January 15, 2009**  
**5:00 p.m.**

1. Call to Order and Roll Call
2. Agenda Additions/Deletions
3. Consent Agenda
  - a. Minutes – December 18, 2008
  - b. Financial Reports
4. President’s Report
5. Gillette College Advisory Board Report – Robert Palmer  
Johnson County Advisory Board Report – Jack Tarter
6. Organization Reports: Faculty –Keri Bjorklund
7. Public Comments
8. Unfinished Business
  - a. Series 8300-Naming Facilities Policy Revision –2<sup>nd</sup> Reading
  - b. Board Retreat Date – Chair Bruce Hoffman
  - c. Final Update on 2009 WACCT Conference – Wendy Smith
9. New Business
  - a. Change in February Board Meeting Date – President Kevin Drumm
10. Adjourn

8a. Series 8300-Naming Facilities Policy Revision – 2<sup>nd</sup> Reading

Replacement of the current “Naming Facilities” Policy, Series 8300, is proposed. The current policy reads, “The Board of Trustees of the Northern Wyoming Community College District will consult with the Northern Wyoming Community College Foundation in the process of naming facilities at Sheridan College.”

The new “Naming” policy for Series 8300 recommended by the Sheridan College Foundation Board reads:

**NAMING**

**SERIES 8300**

The naming of physical and academic entities provides Northern Wyoming Community College District (NWCCD) with the opportunity to recognize exceptional contributions, be they philanthropic or in the form of meritorious service, which honor the heritage and legacy of our College and Community.

The Northern Wyoming Community College District Board of Trustees authorizes the following policy for the purpose of governing the naming opportunities in the District. In all cases, the Board of Trustees reserves the right to authorize the naming recommendations and, at the discretion of the Board, may choose to authorize or deny final naming to any candidate.

**Purpose**

Namings must be congruent with the overall strategic direction, academic mission, vision and values of NWCCD.

The nature and extent of donations or meritorious service required to be considered an eligible candidate for a facility or other naming opportunity will be determined through submission of Proposal for Naming Request. Proposals for naming opportunities are reviewed by the Naming Committee composed of the NWCCD President, representation from the appropriate College Foundation and the NWCCD Board of Trustees or their designee with appropriate expertise. Recommendations for naming consideration will be made by this committee to the NWCCD Board of Trustees. The final decision for a naming opportunity is made by the NWCCD Board of Trustees.

Opportunities available for naming are by definition limited and as such the Board of Trustees reserves the right to exercise the final decision to grant or withhold a naming privilege regardless of rationale presented.

**I. The naming opportunities at NWCCD shall be permitted in order to achieve three primary purposes:**

- A. Provide recognition for donors (individuals or entities) or their designees for monetary gifts to NWCCD and/or the appropriate College Foundation.

- B. Provide recognition to individuals or entities demonstrating significant service to NWCCD. Although every effort should be made to meet the monetary qualification established to achieve candidacy for a naming opportunity (as noted in purpose #1 above), for this purpose the Board of Trustees, at its discretion, may adjust or waive in its entirety the monetary requirement.
- C. Provide recognition to individuals or entities demonstrating significant service to the local community, region, state, nation or world community. Although every effort should be made to meet the monetary qualification established to achieve candidacy for a naming opportunity, (as noted in purpose #1 above), for this purpose the Board of Trustees, at its discretion, may adjust or waive in its entirety the monetary requirement.

**II. This policy guides the granting of named recognition at NWCCD for:**

- Buildings or substantial parts of buildings (wings, rooms, laboratories) or other locations on campus such as roadways
- Special teaching, recreational, service or other facilities
- Programs of special teaching emphasis
- Departments, faculties, departments
- Programs of service or recreation
- Lectureships, special lecture series, awards for excellence in teaching, or performance of other academic responsibilities
- Fellowships, scholarships, prizes and other student awards
- Endowed chairs or professorships
- Library collections of books or other materials
- Collections of works of art
- Trophies and other awards for extracurricular achievement
- Such other entities as the College may from time to time see fit to name in order to recognize service or philanthropic donations.

**III. General**

- Ultimate authority to accept or decline any proposal to name at NWCCD rests with the Board of Trustees.
- Ultimate authority to discontinue the designated name of a building, room, or area, or to transfer the name to another building, room, or area at NWCCD rests with the Board of Trustees.
- Consistent with NWCCD's *Gift Acceptance Policy*, the acceptance of any philanthropic donation that involves a proposal to name is conditional upon approval of the naming by the Board of Trustees.
- Notwithstanding any other provision of this policy, no naming will be approved or (once approved) continued that will call into serious question public respect of NWCCD.

**8b. Board Retreat Date**

The Board will discuss a date to hold the 2009 Board Retreat. Board Policy, Series 8100(I) notes an annual retreat will be scheduled between January and March.

**8c. Final Update - 2009 WACCT Conference**

Trustee Walt Wragge and Wendy Smith will provide a final update on the event planning for the 2009 WACCT Conference scheduled February 19, 2009, at Little America in Cheyenne. NWCCD is host for the event.

**9a. Change in February Board Meeting Date**

Due to calendar conflicts, the Board will consider revising the February Board meeting date from February 12 to February 26, 2009.